



VILLAGE OF MAGDALENA
PO BOX 145, MAGDALENA, NM 87825
P. 575.854.2261 F. 575.854.2273
WWW.VILLAGEOFMAGDALENA.COM

AGENDA

**NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, JULY 24, 2023, AT 5:00 PM
VILLAGE HALL 108 N. MAIN STREET**

PLEASE SILENCE ALL ELECTRONIC DEVICES

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT THE FOLLOWING LINK:
<https://us02web.zoom.us/j/4861155997?pwd=V0V6SERBNVdGNDNPaE1ZdWp1N004UT09>

Meeting ID: 486 115 5997

Passcode: MAGDALENA

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- 1. CALL TO ORDER**
 - 2. ROLL CALL**
 - 3. PLEDGE OF ALLEGIANCE**
 - 4. APPROVAL OF AGENDA**
 - 5. APPROVAL OF MINUTES**
 - a. REGULAR MEETING – JULY 10, 2023**
 - 6. APPROVAL OF CASH BALANCE REPORTS**
 - 7. APPROVAL OF BILLS**
 - 8. MAYOR'S REPORT**
 - 9. CLERK'S REPORT**
 - 10. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF BUDGET ADJUSTMENT RESOLUTION NO. 2023-01**
 - 11. DISCUSSION & POSSIBLE DECISION REGARDING SCHEDULING A SPECIAL MEETING TO APPROVE THE CLOSING OF FY2023 AND APPROVING THE FY2024 BUDGET**
 - 12. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION NO. 2023-14, APPROVING PARTICIPATION IN THE PROGRAM OF THE SOUTH-CENTRAL COUNCIL OF GOVERNMENTS, INC. FOR FISCAL YEAR 2023-2024 AND APPOINTING THE DESIGNATED REPRESENTATIVE AND ALTERNATE**
 - 13. PUBLIC HEARING – DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF THE FY 2025-2029 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) FOR THE MAGDALENA SENIOR CENTER**
 - MOTION & ROLL CALL VOTE TO RECESS THE REGULAR MEETING AND TO GO INTO PUBLIC HEARING**

- MOTION & ROLL CALL VOTE TO GO BACK INTO REGULAR SESSION

14. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION NO. 2023-15, A RESOLUTION ADOPTING THE FY 2025-2029 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) FOR THE MAGDALENA SENIOR CENTER

15. DISCUSSION & POSSIBLE DECISION REGARDING PAYOUT OF VACATION HOURS FOR MARSHAL AND DEPUTY CLERK

16. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT

PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: clerk@villageofmagdalena.com and/or mayor@villageofmagdalena.com THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, JULY 24, 2023 AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES

17. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 87825. PUBLIC DOCUMENTS, INCLUDING THE AGENDA AND MINUTES, CAN BE PROVIDED IN VARIOUS ACCESSIBLE FORMATS. PLEASE CONTACT THE VILLAGE CLERK/TREASURER IF A SUMMARY OR OTHER TYPE OF ACCESSIBLE FORMAT IS NEEDED. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

DRAFT

**NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, JULY 10, 2023, AT 5:00 PM
VILLAGE HALL 108 N. MAIN STREET**

**MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO
AT THE FOLLOWING LINK:**

<https://us02web.zoom.us/j/4861155997?pwd=V0V6SERBNVdGNDNPaE1ZdWp1N004UT09>

Meeting ID: 486 115 5997

Passcode: MAGDALENA

CALL TO ORDER: Mayor Rumpf called the meeting to order at 5:03 pm.

PRESENT: Mayor Richard Rumpf, Trustee Harvan Conrad, Trustee James Nelson, Trustee Clark Brown, Carleen Gomez – Deputy Clerk and Attorney Kathy Stout

PARTICIPATING VIA ZOOM VIDEO CONFERENCE: Trustee Donna Dawson

ABSENT: None

GUESTS: Collier Nelson - Assistant Clerk, Cricket Courtney and Carol Brackman

Mayor Rumpf led the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Harvan Conrad moved to approve the agenda, and Clark Brown seconded the motion. The motion carried unanimously.

APPROVAL OF MINUTES:

REGULAR MEETING – JUNE 26, 2023: Clark Brown moved to approve the minutes as presented, and James Nelson seconded the motion. The motion carried unanimously.

APPROVAL OF CASH BALANCE REPORTS: Carleen Gomez stated there was no Cash Balance Report available.

APPROVAL OF BILLS: Deputy Clerk Carleen Gomez stated that there is no Bill List, as we are in the middle of closing out the fiscal year.

MAYOR'S REPORT: Mayor Rumpf stated that he met with Mr. Joseph Herrera with the Socorro Electric Cooperative and stated that the big baseball field at the rodeo grounds will be taken out and Socorro Electric will re-light the rodeo grounds and the library building. They will pay for everything themselves. Donna Dawson would like to see a Grant opportunity for a solar farm for individuals that cannot afford power. Mayor Rumpf stated that the Senior Center will be opening on July 17th, and we have a new cook. Mayor Rumpf stated that we would also start home delivery at that time. He was happy to report that John Brooks will donate donuts so the seniors can socialize.

CLERK'S REPORT: No report was given.

DEPARTMENT REPORTS

- a. **EMS:** EMS Coordinator James Nelson reported that there were 11 EMS calls in June 2023.
- b. **FIRE:** James Nelson reported that there were no Fire calls in June 2023.

- c. **MARSHAL:** A report was submitted by Marshal Michael Zamora and reviewed by the Mayor and Board of Trustees.
- d. **JUDGE:** No report was submitted.
- e. **PUBLIC WORKS:** A report was submitted by Joint Utility Worker Ezekiel Gomez and reviewed by the Mayor and Board of Trustees.
- f. **LIBRARY:** A report was submitted by Librarian Yvonne Magener and reviewed by the Mayor and Board of Trustees.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF FISCAL YEAR 2024 NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT NON-METRO AREA AGENCY ON AGING CONTRACTS FOR THE MAGDALENA SENIOR CENTER: Mayor Richard Rumpf stated that there is a new contract for FY2024 for the Senior Center, it is the same as the one for FY2023. James Nelson moved to approve the FY2024 North Central New Mexico Economic Development District Non-Metro Area Agency on Aging Contracts, and Clark Brown seconded the motion. The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL TO DISPOSE OF SURPLUS EQUIPMENT, TWO VILLAGE BACKHOES: Mayor Rumpf stated that the equipment is old, and he would like to suggest a minimum bid of \$5,000.00 for each of the backhoes, because they are still good for mechanically inclined individuals. James Nelson moved to approve the disposal of the surplus equipment including the two village backhoes and put them up for bid with each having a minimum bid of \$5,000.00, Harvan Conrad seconded the motion. Donna Dawson was opposed. The motion was carried by majority vote.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF BUDGET ADJUSTMENT RESOLUTION NO. 2023-01: Mr. Michael Steininger was not available to present the agenda item. This item of business was moved to the next meeting.

DISCUSSION & POSSIBLE DECISION REGARDING ALLOCATION OF AMERICAN RESCUE PLAN ACT FUNDS (ARPA): Mayor Rumpf stated that he would like another truck but there is not enough money for that. He spoke about other priorities and stated that lids for garbage bins are needed, he also spoke about the possibility of purchasing the leased Ford F250 for the Utility Department, lastly, he spoke about getting a tow behind dump truck for approximately \$9,000.00. The Mayor stated that he is going to check on the garbage bin lids warranty.

PUBLIC HEARING - DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF FY 2025-2029 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP):

- **MOTION & ROLL CALL VOTE TO RECESS REGULAR MEETING AND TO GO INTO PUBLIC HEARING:**
Dawson Dawson moved to recess from the regular meeting and go into the Public Hearing at 5:18 pm, Harvan Conrad seconded the motion.
Mayor Rumpf requested a Roll Call Vote:
James Nelson: Aye
Harvan Conrad: Aye
Donna Dawson: Aye
Clark Brown: Aye
The motion carried unanimously.

Mayor Rumpf's suggestions were as follows: First, wastewater system improvements, as the infrastructure is aging, and it needs to be replaced including sewer lines, for that he would like to see \$5M allocated. Secondly, Water System Improvements are still a priority. The Mayor stated that we may have to re-allocate water

storage tank money to the Trujillo Well Project because of drilling costs. He stated that he would like to see Village Street improvements as the third priority. The fourth priority should be the Marshal's Office and Municipal Court, next the Health Clinic expansion, followed by the Community Events Complex and lastly the Municipal Complex Phase II.

- **MOTION & ROLL CALL VOTE TO GO BACK INTO REGULAR SESSION:** Dawson Dawson moved to go back into the Regular Meeting at 5:29 pm, Harvan Conrad seconded the motion.
Mayor Rumpf requested a Roll Call Vote:
James Nelson: Aye
Harvan Conrad: Aye
Donna Dawson: Aye
Clark Brown: Aye
The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING RESOLUTION NO. 2023-13, A RESOLUTION ADOPTING THE FY 2025-2029 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP): Donna Dawson moved to approve Resolution No. 2023-13, A Resolution Adopting the FY 2025-2029 Infrastructure Capital Improvement Plan with suggested updates, Harvan Conrad seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION – THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED SESSION: MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION: James Nelson moved to go into the Executive Session at 5:31 pm, Clark Brown seconded the motion.
Mayor Rumpf requested a Roll Call Vote:
James Nelson: Aye
Harvan Conrad: Aye
Donna Dawson: Aye
Clark Brown: Aye
The motion carried unanimously.

a. NMSA 10-15-1(H)(2) LIMITED PERSONNEL MATTERS

i. SENIOR CENTER SITE MANAGER/COOK

- **MOTION & ROLL CALL VOTE TO RETURN TO REGULAR SESSION**
- **MOTION & ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATUTES SECTION 10-15-1**

Harvan Conrad moved to return from Executive Session and go back into the Regular Meeting at 5:42 pm and certified that only personnel matters were discussed, and no decisions were made, James Nelson seconded the motion.

Mayor Rumpf requested a Roll Call Vote:
James Nelson: Aye
Harvan Conrad: Aye
Donna Dawson: Aye
Clark Brown: Aye
The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION TO HIRE MAGDALENA SENIOR CENTER SITE MANAGER/COOK: Mayor Rumpf stated that Mr. Rojelio Silva, Jr. cooked for 8 years at the Socorro Senior Center and has a lot of experience. He presented his name for hire. James Nelson moved to approve the hiring of Mr. Rojelio Silva, Jr. as the Senior Center Site Manager/Cook, Harvan Conrad seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

James Nelson: Aye

Harvan Conrad: Aye

Donna Dawson: Aye

Clark Brown: Aye

The motion carried unanimously.

PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT

PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: clerk@villageofmagdalena.com and/or mayor@villageofmagdalena.com THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, JULY 10, 2023, AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES

Cricket Courtney said that it was good to hear about the Socorro Electric Coop doing lights at the Rodeo Grounds but would like to see them Dark Sky compliant. The Mayor stated that the lights would have a switch for that.

ADJOURNMENT: Donna Dawson moved to adjourn the meeting at 5:46 pm, Clark Brown seconded the motion. The motion carried unanimously.

Respectfully Submitted,

Carleen Gomez, CMC
Deputy Clerk

Richard Rumpf
Mayor

Minutes taken by:

Collier Nelson, Assistant Clerk

**STATE OF NEW MEXICO
VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
BUDGET ADJUSTMENT RESOLUTION NO. 2023-01
FY 2022-2023**

WHEREAS, the Board of Trustees of the Village of Magdalena met in regular session on **July 24, 2023**, and proposes to make certain budget: transfer(s), increase(s), or decrease(s) and

WHEREAS, said budget was adjusted based on need and through cooperation with all user departments, elected officials, and other department supervisors, **as summarized on the attached Schedule of Budget Adjustments**; and

WHEREAS, the official meeting for review of said documents was duly advertised in compliance with the State Open Meetings Act; and

WHEREAS, it is the majority opinion of this Board that the adjusted budget meets the requirements as currently determined.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Governing Body of the Village of Magdalena, State of New Mexico, hereby adopts the budget adjustment hereinabove described and attached and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, ADOPTED and APPROVED, this _____ day of _____, 2023.

Attest:

Carleen Gomez, CMC - Deputy Clerk

Richard Rumpf, Mayor

(seal)

REVENUE/EXPENDITURE REPORT

Village of Magdalena

For the Period: 7/1/2022 to 6/30/2023

Fund: 209 - FIRE PROTECTION FUND

Revenues

	Original Bud	Amended Bud	Annual Actual	CuRR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 00							
41910 CONTRIBUTIONS & DONATIONS	80.00	80.00	0.00	0.00	0.00	80.00	0.0
41920 SALES-FIXED ASSETS	0.00	0.00	900.00	0.00	0.00	-900.00	0.0
42500 GRANTS-STATE	0.00	0.00	106,434.00	0.00	0.00	-106,434.00	0.0
42504 FIRE PROTECTION	100,813.00	100,813.00	100,813.00	0.00	0.00	0.00	100.0

Dept: 00	100,893.00	100,893.00	208,147.00	0.00	0.00	-107,254.00	206.3
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Revenues	100,893.00	100,893.00	208,147.00	0.00	0.00	-107,254.00	206.3
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Expenditures

	Original Bud	Amended Bud	Annual Actual	CuRR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 00							
52010 ADVERTISING & PROMOTION	370.00	370.00	0.00	0.00	0.00	370.00	0.0
52030 BOOKS, PERIODICALS & SOFTWARE	680.00	680.00	598.28	0.00	0.00	81.72	88.0
52050 DUES, SUBSCRIPT & MEMBERSHIPS	340.00	340.00	100.00	0.00	0.00	240.00	29.4
52060 EMPLOYEE TRAINING	1,250.00	1,250.00	2,275.00	0.00	0.00	-1,025.00	182.0
52080 LIABILITY & PROPERTY INSURANCE	10,100.00	10,100.00	5,696.60	0.00	0.00	4,403.40	56.4
52090 EMPLOYEE TRAVEL	680.00	680.00	302.55	0.00	0.00	377.45	44.5
52100 POSTAGE AND MAIL SERVICES	0.00	0.00	19.70	0.00	0.00	-19.70	0.0
53050 FUEL-GASOLINE AND DIESEL	1,160.00	1,160.00	1,560.16	372.93	0.00	-800.16	169.0
53090 SUPPLIES-BUILDING & STRUCTURES	0.00	0.00	12,932.87	0.00	0.00	-12,932.87	0.0
53090 SUPPLIES-EQUIPMENT & MACHINERY	0.00	0.00	1,623.07	0.00	0.00	-1,623.07	0.0
53100 SUPPLIES-GROUNDS & ROADS	0.00	0.00	399.58	0.00	0.00	-399.58	0.0
53110 SUPPLIES-OFFICE SUPPLIES	290.00	290.00	0.00	0.00	0.00	290.00	0.0
53120 SUPPLIES-OTHER	9,120.00	9,120.00	3,227.35	0.00	0.00	5,892.65	35.4
53130 SUPPLIES-SAFETY EQUIPMENT	4,200.00	4,200.00	0.00	0.00	0.00	4,200.00	0.0
53150 SUPPLIES-VEHICLES	460.00	460.00	155.00	70.00	0.00	305.00	33.7
53160 TELEPHONE, CELL AND INTERNET	1,160.00	1,160.00	798.38	102.12	0.00	361.62	68.8
53170 UTILITIES-ELECTRIC AND PROPANE	4,310.00	4,310.00	5,774.06	271.59	0.00	-1,464.06	134.0
55010 REPAIR & MAINT-BUILD & STRUCT	2,750.00	2,750.00	1,144.33	0.00	0.00	1,605.67	41.6
55020 REPAIR & MAINT-EQUIP & MACH	0.00	0.00	893.71	0.00	0.00	-893.71	0.0
55050 REPAIR & MAINT-VEHICLES	1,220.00	1,220.00	2,756.94	590.40	0.00	-1,536.94	226.0
58200 OTHER PROFESSIONAL SERVICES	5,960.00	5,960.00	5,040.33	0.00	0.00	919.67	84.6
59300 BUILDING & STRUCTURE IMPROVE	0.00	0.00	40,516.00	0.00	0.00	-40,516.00	0.0
59400 EQUIPMENT AND MACHINERY	0.00	0.00	106,082.63	0.00	0.00	-106,082.63	0.0
59500 FURNITURE AND FIXTURES	420.00	420.00	0.00	0.00	0.00	420.00	0.0
59600 VEHICLES	0.00	0.00	15,000.00	0.00	0.00	-15,000.00	0.0
80002 OPERATING TRANSFER-OUT	17,328.00	17,328.00	17,325.00	0.00	0.00	3.00	100.0

Dept: 00	61,798.00	61,798.00	224,621.54	1,407.44	0.00	-162,823.54	363.5
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Expenditures	61,798.00	61,798.00	224,621.54	1,407.44	0.00	-162,823.54	363.5
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REVENUE/EXPENDITURE REPORT

Village of Magdalena

For the Period: 7/1/2022 to 6/30/2023

	Original Bud.	Amended Bud.	Annual Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 211 - LEPP-LAW ENFORCEMENT PROTECT							
Revenues							
Dept: 00							
41970 SALES-FIXED ASSETS	0.00	0.00	15,000.00	0.00	0.00	-15,000.00	0.0
42505 LEPP-LAW ENFORCE PROTECT FUND	47,000.00	47,000.00	47,000.00	0.00	0.00	0.00	100.0
Dept: 00	47,000.00	47,000.00	62,000.00	0.00	0.00	-15,000.00	131.9
Revenues	47,000.00	47,000.00	62,000.00	0.00	0.00	-15,000.00	131.9
Expenditures							
Dept: 00							
52050 EMPLOYEE TRAINING	0.00	0.00	1,115.33	1,013.22	0.00	-1,115.33	0.0
53090 SUPPLIES-EQUIPMENT & MACHINERY	15,930.00	15,930.00	8,961.36	0.00	0.00	6,968.64	56.3
53130 SUPPLIES-SAFETY EQUIPMENT	11,608.00	11,608.00	4,806.77	582.88	0.00	6,801.23	41.4
53140 SUPPLIES-UNIFORM & LINEN	10,000.00	10,000.00	4,671.13	428.23	0.00	5,328.87	46.7
90002 OPERATING TRANSFER-OUT	11,070.00	11,070.00	11,070.00	0.00	0.00	0.00	100.0
Dept: 00	48,608.00	48,608.00	30,624.59	2,024.33	0.00	17,983.41	63.0
Expenditures	48,608.00	48,608.00	30,624.59	2,024.33	0.00	17,983.41	63.0

12/7/22, 8:20 AM

First State Bank Freedom Banking™

12/5/2022 VNDR PYMT State of New Mex ID9560005662 20221121 FY 23 GRANT AWARD INVOICE#
20221121 FY 23 GRANT AWA ID: NMAP0001545573

\$ 106,434.00

VILLAGE OF MAGDALENA
108 N. MAIN STREET
MAGDALENA NM 87025

Payee: STATE FIRE MARSHAL
Date: 12/13/2022 Time: 4:38 PM
Receipt Number: GEN / 394
Clerk: CNELSDN

ITEM	REFERENCE	REFERENCE ID	AMOUNT
FIRE	YEAR	FY23 SCBA GRANT	
	FIRE PROTECTION		106,434.00
	Total:		106,434.00
	BT		106,434.00
	Change:		0.00

Thank You! Have a Nice Day!

This is where I receipted the Fire Dept Grant for SCBA's. I requested backup paperwork from the Fire Chief because they applied for the Grant themselves, but they have not turned anything into me. I will provide when they get it to me.

Carleen

CONFIDENTIALITY NOTICE: The contents of this **email** message and any attachments intended solely for the addressee(s) and may contain **confidential** and/or privileged information and may be legally protected from disclosure.

From: msteininger@rebmgmtllc.com <msteininger@rebmgmtllc.com>
Sent: Thursday, December 8, 2022 2:37 PM
To: Carleen Gomez <cgomez@villageofmagdalena.com>
Subject: RE: FSB Bank Statements

sure

On December 8, 2022 2:34 PM Carleen Gomez <cgomez@villageofmagdalena.com> wrote:

We do have FIRE PROTECTION so I will receipt it there and send you a copy so that you can move it. \ that work?

From: msteininger@rebmgmtllc.com <msteininger@rebmgmtllc.com>
Sent: Thursday, December 8, 2022 2:11 PM
To: Carleen Gomez <cgomez@villageofmagdalena.com>
Subject: RE: FSB Bank Statements

Is there a fire grant receipt code? If not, run it through fire protection and I'll move it later.

On December 8, 2022 2:05 PM Carleen Gomez <cgomez@villageofmagdalena.com> wrote:

Okay sounds good! If you look on the bank activity for the beginning of this month you'll see a \$: deposit. That is a grant that the fire department applied for, for SCBA's. Where should I receipt t

Carleen

From: msteininger@rebmgmtllc.com <msteininger@rebmgmtllc.com>
Sent: Thursday, December 8, 2022 1:58 PM
To: Carleen Gomez <cgomez@villageofmagdalena.com>
Subject: RE: FSB Bank Statements

**NOTICE OF SPECIAL MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
FRIDAY, DECEMBER 30, 2022**

486 115 5997

MAGDALENA

CALL TO ORDER: Mayor Rumpf called the meeting to order at 5:00 p.m.

PRESENT: Mayor Richard Rumpf, Trustee James Nelson, Trustee Clark Brown, Trustee Harvan Conrad, Carleen Gomez-Deputy Clerk.

PARTICIPATING VIA ZOOM VIDEO CONFERENCE: Trustee Donna Dawson, Attorney Kathy Stout and John Larson

ABSENT: Collier Nelson - Assistant Clerk

GUESTS: Lieutenant Brian Waterman, Deputy Pauletta Monte, and Marshal Michael Zamora

Lieutenant Brian Waterman led the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Harvan Conrad moved to approve the agenda, as presented. James Nelson seconded the motion. The motion passed unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING ACCEPTANCE OF LAW ENFORCEMENT GRANT FROM THE NEW MEXICO DEPARTMENT OF FINANCE & ADMINISTRATION – APPROPRIATION NUMBER 22-ZG1016-42:

Harvan Conrad moved to accept the Law Enforcement Grant from the NM Department of Finance & Administration. Donna Dawson seconded the motion.

Mayor Rumpf requested a roll call vote:

Clark Brown: Aye

Donna Dawson: Aye

Harvan Conrad: Aye

James Nelson: Aye

The motion carried unanimously.

The Mayor stated that we will be receiving a three year Law Enforcement Grant for salaries, bonuses, retention and moving expenses of \$281,250.00. Marshal Zamora stated that his department is willing to sign contracts.

DISCUSSION & POSSIBLE DECISION REGARDING THE TRANSFER OF A 2016 CHEVROLET SILVERADO FROM THE MAGDALENA MARSHAL'S DEPARTMENT TO THE MAGDALENA VOLUNTEER FIRE DEPARTMENT:

Donna Dawson moved to transfer the 2016 Chevrolet Silverado from the Marshal's Department to the Fire Department. Harvan Conrad seconded the motion. Mayor Rumpf stated that \$15k was offered by the Fire Department and he apologizes because there is still value in that vehicle with some depreciation. The Fire Department is willing to reimburse the Law Enforcement fund.

Mayor Rumpf requested a roll call vote:

Clark Brown: Aye

Donna Dawson: Aye

Harvan Conrad: Aye

James Nelson: Aye

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING THE PURCHASE OF TWO NEW VEHICLES FOR THE JOINT UTILITY DEPARTMENT USING AMERICAN RESCUE FUND ACT (ARPA) FUNDING: Harvan Conrad moved to purchase the two new vehicles for the Joint Utility Department with ARPA Funding. Clark Brown seconded the motion.

Mayor Rumpf requested a roll call vote:

Clark Brown: Aye

Donna Dawson: Aye

Harvan Conrad: Aye

James Nelson: Aye

The motion carried unanimously.

Mayor Rumpf stated that the ARPA Fund Balance is \$128,628.26. Mayor Rumpf stated that the current trucks need extensive work. Mayor also stated that they will look at buying out the current 2017 Ford 250 lease.

DISCUSSION & POSSIBLE DECISION TO PLACE OLD JOINT UTILITY VEHICLES OUT FOR BIDS: James Nelson moved to place the joint utility vehicles out for bid. Clark Brown seconded the motion.

Mayor Rumpf stated that he would recommend the minimum bid for the next meeting. Donna Dawson stated to do two now and two later. Mayor Rumpf stated that the white Chevy should be at \$500.00, the Gray Ford at \$500.00, the Expedition at \$800.00 and the Tahoe at \$800.00. Mayor Rumpf also stated that the new Ford vehicles will be here on Wednesday, January 4, 2023. James Nelson was wanting to know if these bids were advertised on MagEBoard and Mayor Rumpf stated that they will be.

PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT OF

No public input was given.

ADJOURNMENT: Donna Dawson moved to adjourn the meeting at 5:18 pm. Clark Brown seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Carleen Gomez, CMC
Deputy Clerk

Richard Rumpf
Mayor

Minutes taken by:
Collier Nelson, Assistant Clerk

REVENUE/EXPENDITURE REPORT

Village of Magdalena

For the Period: 7/1/2022 to 6/30/2023	Original Bud.	Amended Bud.	Annual Actual	CURR MTH	Encumb YTD	UnencBal	% Bud
Fund: 212 - LAW ENFORCEMENT RECRUIT/RETEN							
Revenues							
Dept: 00							
41916 GRANT PROCEEDS	0.00	0.00	1,250.00	0.00	0.00	-112,500.00	0.0
Dept: 00	0.00	0.00	1,250.00	0.00	0.00	-112,500.00	0.0
Revenues	0.00	0.00	1,250.00	0.00	0.00	-112,500.00	0.0
Expenditures							
Dept: 00							
50040 TEMPORARY EMPLOYEE WAGES	0.00	0.00	96,448.22	20,464.00	0.00	-96,448.22	0.0
50050 OVERTIME WAGES	0.00	0.00	499.00	70.00	0.00	-499.00	0.0
51010 FICA MEDICARE	0.00	0.00	1,403.94	296.84	0.00	-1,403.94	0.0
51020 FICA REGULAR	0.00	0.00	6,003.03	1,269.25	0.00	-6,003.03	0.0
51030 GROUP HEALTHCARE INSURANCE	0.00	0.00	2,452.23	516.25	0.00	-2,452.23	0.0
51050 PERA RETIREMENT CONTRIBUTIONS	0.00	0.00	1,945.43	386.22	0.00	-1,945.43	0.0
51070 UNEMPLOYMENT COMP INSURANCE	0.00	0.00	137.86	6.17	0.00	-137.86	0.0
51080 WORKERS COMP FEE ASSESSMENT	0.00	0.00	3.54	1.77	0.00	-3.54	0.0
Dept: 00	0.00	0.00	108,893.25	23,010.50	0.00	-108,893.25	0.0
Expenditures	0.00	0.00	108,893.25	23,010.50	0.00	-108,893.25	0.0

REIMBURSING AGENCY: Department of Finance and Administration

Business Unit: 341

RECIPIENT:

Village of Magdalena

<u>APPROPRIATION NUMBER:</u>	<u>ALLOCATION AMOUNT:</u>	<u>REVERSION DATE:</u>
22-ZG1016-42	\$281,250.00	June 30, 2023

ALLOCATION PURPOSE

Two Hundred Eighty One Thousand Two Hundred Fifty Dollars and Zero Cents over three years to be utilized in accordance with the provisions of HB68. The first allocations will be disbursed at 100% within 5 business days of acceptance of this agreement to include approval of the local governing body.

ALLOCATION DISBURSEMENT

The allocated funds will be disbursed 100% up to \$112,500 the first year, 50% up to \$112,500 the second year, and 25% up to \$56,250 the third year. The Allocation Recipient will submit to the Department of Finance & Administration this signed document and evidence of approval of the local governing body. Disbursements of funds will be made within 5 business days of receipt of the signed agreement and evidence of approval of the local governing body.

Funds for the first disbursement must be expended by June 30, 2023; the second 50% disbursement will be made in July 2023 to be expended by June 30, 2024; and the last disbursement of 25% will be made in July 2024 to be expended by June 30, 2025. Any amount not expended in each of the three years will be returned to the State of New Mexico, Department of Finance and Administration in the year that it is scheduled for reversion. All expenditures must occur prior to the reversion date.

The Allocation Recipient agrees to submit quarterly reports using Exhibit A, Law Enforcement Report, providing updates on expenditures for the eligible activities defined in HB68.

CERTIFICATION

I hereby certify that the Village of Magdalena

1. Will only use the allocated funds to carry out and/or perform activities described in allocation language.
2. Will follow the procedure described in "Allocation Reporting" of allocated funds.

[Signature] _____ 1-4-2023
 Local Law Enforcement Agency Date

[Signature] _____ 1-4-2023
 Authorized Local Governing Body Authority Date

APPROVAL

In accordance with the authority conferred on the Department of Finance & Administration by the statute appropriating these funds, I hereby approve this certification for appropriation number 22-ZG1016-42 in the amount of \$281,250.

DocuSigned by:
Renee Ward _____ 1/6/2023
 Local Government Division Director Date

REVENUE/EXPENDITURE REPORT

Village of Magdalena

For the Period	Original Bud	Amended Bud	Annual Actual	CURR MTH	Encumb YTD	UnencBal	% Bud
7/1/2022 to 6/30/2023							
Fund: 214 - LODGERS' TAX FUND							
Revenues							
Dept: 00							
41900 LODGERS TAX	7 420.00	7 420.00	11 050.37	802.36	0.00	-3 630.37	148.9
Dept: 00	7 420.00	7 420.00	11 050.37	802.36	0.00	-3 630.37	148.9
Revenues	7 420.00	7 420.00	11 050.37	802.36	0.00	-3 630.37	148.9
Expenditures							
Dept: 00							
52010 ADVERTISING & PROMOTION	1 450.00	1 460.00	4 457.59	2 462.19	0.00	-2 997.59	305.3
53150 TELEPHONE, CELL AND INTERNET	620.00	620.00	676.00	103.84	0.00	-56.00	109.0
58160 AUDIT SERVICES (REG & SPEC)	3 000.00	3 000.00	0.00	0.00	0.00	3 000.00	0.0
58200 OTHER PROFESSIONAL SERVICES	1 200.00	1 200.00	2 050.00	950.00	0.00	-850.00	170.8
Dept: 00	6 280.00	6 280.00	7 183.59	3 516.03	0.00	-903.59	114.4
Expenditures	6 280.00	6 280.00	7 183.59	3 516.03	0.00	-903.59	114.4

REVENUE/EXPENDITURE REPORT

Village of Magdalena

For the Period 7/1/2022 to 6/30/2023

	Original Bud.	Amended Bud	Annual Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 219 - SENIOR CITIZENS							
Expenditures							
Dept: 30 SC - CONGREGATE MEALS							
50020 FULL TIME EMPLOYEE WAGES	0.00	0.00	430.65	430.65	0.00	-430.65	0.0
51010 FICA MEDICARE	0.00	0.00	6.25	6.25	0.00	-6.25	0.0
51020 FICA REGULAR	0.00	0.00	26.70	26.70	0.00	-26.70	0.0
51050 PERA RETIREMENT CONTRIBUTIONS	0.00	0.00	35.10	35.10	0.00	-35.10	0.0
51070 UNEMPLOYMENT COMP INSURANCE	0.00	0.00	1.41	1.41	0.00	-1.41	0.0
51080 WORKERS COMP FEE ASSESSMENT	0.00	0.00	2.76	2.76	0.00	-2.76	0.0
52090 EMPLOYEE TRAVEL	0.00	0.00	215.52	215.52	0.00	-215.52	0.0
53080 SUPPLIES-BUILDING & STRUCTURES	0.00	0.00	31.94	31.94	0.00	-31.94	0.0
53095 FOOD (RAW)	0.00	0.00	6,801.03	6,801.03	0.00	-6,801.03	0.0
53106 SUPPLIES-KITCHEN	0.00	0.00	839.31	839.31	0.00	-839.31	0.0
53120 SUPPLIES-OTHER	0.00	0.00	992.27	992.27	0.00	-992.27	0.0
55010 REPAIR & MAINT-BUILD & STRUCT	0.00	0.00	394.98	394.98	0.00	-394.98	0.0
SC - CONGREGATE MEALS	0.00	0.00	9,777.92	9,777.92	0.00	-9,777.92	0.0
Dept: 31 SC - HOME DELIVERED MEALS							
50020 FULL TIME EMPLOYEE WAGES	0.00	0.00	215.33	215.33	0.00	-215.33	0.0
51010 FICA MEDICARE	0.00	0.00	3.12	3.12	0.00	-3.12	0.0
51020 FICA REGULAR	0.00	0.00	13.36	13.36	0.00	-13.36	0.0
51050 PERA RETIREMENT CONTRIBUTIONS	0.00	0.00	17.55	17.55	0.00	-17.55	0.0
51070 UNEMPLOYMENT COMP INSURANCE	0.00	0.00	0.71	0.71	0.00	-0.71	0.0
51080 WORKERS COMP FEE ASSESSMENT	0.00	0.00	1.38	1.38	0.00	-1.38	0.0
53095 FOOD (RAW)	0.00	0.00	2,914.72	2,914.72	0.00	-2,914.72	0.0
53106 SUPPLIES-KITCHEN	0.00	0.00	359.70	359.70	0.00	-359.70	0.0
53120 SUPPLIES-OTHER	0.00	0.00	554.80	554.80	0.00	-554.80	0.0
SC - HOME DELIVERED MEALS	0.00	0.00	4,080.67	4,080.67	0.00	-4,080.67	0.0
Dept: 32 SC - TRANSPORTATION							
50020 FULL TIME EMPLOYEE WAGES	0.00	0.00	71.78	71.78	0.00	-71.78	0.0
51010 FICA MEDICARE	0.00	0.00	1.04	1.04	0.00	-1.04	0.0
51020 FICA REGULAR	0.00	0.00	4.44	4.44	0.00	-4.44	0.0
51050 PERA RETIREMENT CONTRIBUTIONS	0.00	0.00	5.85	5.85	0.00	-5.85	0.0
51070 UNEMPLOYMENT COMP INSURANCE	0.00	0.00	0.24	0.24	0.00	-0.24	0.0
51080 WORKERS COMP FEE ASSESSMENT	0.00	0.00	0.46	0.46	0.00	-0.46	0.0
53120 SUPPLIES-OTHER	0.00	0.00	112.84	112.84	0.00	-112.84	0.0
SC - TRANSPORTATION	0.00	0.00	196.65	196.65	0.00	-196.65	0.0
Expenditures	0.00	0.00	14,055.24	14,055.24	0.00	-14,055.24	0.0

REVENUE/EXPENDITURE REPORT

Village of Magdalena

For the Period: 7/1/2022 to 6/30/2023

	Original Bud	Amended Bud	Annual Actual	CJRR MTH	Encumb YTD	UnencBal	% Bud
Fund: 291 - LIBRARY FUND							
Revenues							
Dept 00							
41910 CONTRIBUTIONS & DONATIONS	100.00	100.00	344.45	0.00	0.00	-244.45	344.5
41911 MUSEUM DONATIONS	100.00	100.00	125.00	0.00	0.00	-25.00	125.0
42506 LIBRARY GO BOND	3,000.00	3,000.00	621.01	0.00	0.00	2,378.99	20.7
42507 LIBRARY GRANTS-IN-AID	9,700.00	9,700.00	10,254.72	0.00	0.00	-554.72	105.7
44500 GRANTS - FEDERAL	12,885.00	12,885.00	0.00	0.00	0.00	12,885.00	0.0
46140 PRINTING, COPYING AND FAX	200.00	200.00	276.70	35.15	0.00	-76.70	138.4
47010 LIBRARY FINES	50.00	50.00	60.00	0.00	0.00	-10.00	120.0
Dept 00	26,035.00	26,035.00	11,681.88	35.15	0.00	14,353.12	44.9
Revenues	26,035.00	26,035.00	11,681.88	35.15	0.00	14,353.12	44.9
Expenditures							
Dept 00							
50020 FULL TIME EMPLOYEE WAGES	21,840.00	21,840.00	26,272.62	3,232.62	0.00	-4,432.62	120.3
51010 FICA MEDICARE	317.00	317.00	380.95	46.87	0.00	-63.95	120.2
51020 FICA REGULAR	1,355.00	1,355.00	1,628.90	200.42	0.00	-273.90	120.2
51030 GROUP HEALTHCARE INSURANCE	6,977.00	6,977.00	1,784.01	1,162.82	0.00	5,192.99	25.6
51050 PERA RETIREMENT CONTRIBUTIONS	1,780.00	1,780.00	2,101.81	228.85	0.00	-321.81	118.1
51070 UNEMPLOYMENT COMP INSURANCE	60.00	60.00	86.75	10.67	0.00	-26.75	144.6
51080 WORKERS COMP FEE ASSESSMENT	10.00	10.00	9.20	2.30	0.00	0.80	92.0
51080 WORKERS COMP INSURANCE PREM	290.00	290.00	493.19	0.00	0.00	-203.19	170.1
52030 BOOKS, PERIODICALS & SOFTWARE	1,500.00	1,500.00	4,469.04	1,231.40	0.00	-2,969.04	297.9
52050 DUES, SUBSCRIPT & MEMBERSHIPS	2,600.00	2,600.00	2,798.34	180.29	0.00	-198.34	107.6
52060 EMPLOYEE TRAINING	300.00	300.00	180.00	0.00	0.00	120.00	60.0
52080 LIABILITY & PROPERTY INSURANCE	1,250.00	1,250.00	1,564.27	0.00	0.00	-314.27	125.1
52090 EMPLOYEE TRAVEL	400.00	400.00	383.29	0.00	0.00	16.71	95.8
52100 POSTAGE AND MAIL SERVICES	150.00	150.00	216.66	6.26	0.00	-66.66	144.4
53050 FUEL-GASOLINE AND DIESEL	0.00	0.00	69.82	0.00	0.00	-69.82	0.0
53110 SUPPLIES-OFFICE SUPPLIES	500.00	500.00	864.56	0.00	0.00	-364.56	172.9
53120 SUPPLIES-OTHER	500.00	500.00	921.95	34.77	0.00	-421.95	184.4
53160 TELEPHONE CELL AND INTERNET	2,220.00	2,220.00	2,465.14	54.06	0.00	-245.14	111.0
53170 UTILITIES-ELECTRIC AND PROPANE	4,550.00	4,550.00	6,435.18	249.49	0.00	-1,885.18	141.4
55010 REPAIR & MAINT-BUILD & STRUCT	40.00	40.00	0.00	0.00	0.00	40.00	0.0
55040 REPAIR & MAINT-OTHER	40.00	40.00	93.04	0.00	0.00	-53.04	232.6
58070 LIBRARY/MUSEUM ACQUISITIONS	12,885.00	12,885.00	12,990.20	0.00	0.00	-105.20	100.8
58200 OTHER PROFESSIONAL SERVICES	120.00	120.00	102.02	6.00	0.00	17.98	85.0
90001 OPERATING TRANSFER-IN	-35,000.00	35,000.00	-30,000.00	0.00	0.00	-5,000.00	85.7
Dept 00	24,684.00	24,684.00	36,310.91	6,648.82	0.00	-11,626.91	147.1
Expenditures	24,684.00	24,684.00	36,310.91	6,648.82	0.00	-11,626.91	147.1

**New Mexico Finance Authority
Activity Statement**

Statement Date: October 14, 2022

Magdalena, Village of
Attn: Finance Director
P O Box 145
Magdalena, NM 87825-0145

Project Number: PPRF-5863
Project Name: Village of Magdalena Police Vehicle
Statement Period Begin: 09/01/2022
Statement Period End: 09/30/2022

Period Project Activity Summary

	Principal	Interest	Admin Fees	Total
Beginning of Period	0.00	0.00	0.00	0.00
Interest/Fee Accrued	0.00	0.00	0.00	0.00
Repayments and Escrow Funds Applied	0.00	0.00	0.00	0.00
Adjustments Applied	0.00	0.00	0.00	0.00
End of Period	68,129.39	0.00	0.00	68,129.39

Account Balances

Beginning Balance of Project Fund	0.00
Funding	68,129.39
Interest Earned	37.80
Ending Balance of Project Fund	68,167.19
Beginning Balance of Debt Service Account	0.00
Ending Balance of Debt Service Account	0.00

**New Mexico Finance Authority
Activity Statement**

Statement Date: October 14, 2022

Magdalena, Village of
Attn: Finance Director
P O Box 145
Magdalena, NM 87825-0145

Loan Number:
Loan Name:
Statement Period Begin:
Statement Period End:

PPRF-5863
PPRF-5863
09/01/2022
09/30/2022

Period Loan Activity Summary

	Principal	Interest	Admin Fees	Total
Beginning of Period	0.00	0.00	0.00	0.00
Draws	68,129.39	0.00	0.00	68,129.39
Interest/Fee Accrued	0.00	0.00	0.00	0.00
Repayments and Escrow Funds Applied	0.00	0.00	0.00	0.00
Adjustments Applied	0.00	0.00	0.00	0.00
End of Period	68,129.39	0.00	0.00	68,129.39

Account Balances

Beginning Balance of Project Fund	0.00
Funding	68,129.39
Interest Earned	37.80
Ending Balance of Project Fund	68,167.19
Beginning Balance of Debt Service Account	0.00
Ending Balance of Debt Service Account	0.00

Account Balance Details

Date	Type	Amount	Balance
08/31/2022	Project Fund Begining Balance		0.00
09/16/2022	Funding	68,129.39	68,129.39
09/30/2022	Interest Earned	37.80	68,167.19
09/30/2022	Project Fund Ending Balance		68,167.19
08/31/2022	Debt Service Account Beginning Balance		0.00
09/30/2022	Debt Service Account Ending Balance		0.00

**New Mexico Finance Authority
Activity Statement**

Statement Date: November 9, 2022

Magdalena, Village of
Attn: Finance Director
P O Box 145
Magdalena, NM 87825-0145

Project Number: PPRF-5862
Project Name: Village of Magdalena Backhoe Loader
Statement Period Begin: 10/01/2022
Statement Period End: 10/31/2022

Period Project Activity Summary

	Principal	Interest	Admin Fees	Total
Beginning of Period	0.00	0.00	0.00	0.00
Interest/Fee Accrued	0.00	0.00	0.00	0.00
Repayments and Escrow Funds Applied	0.00	0.00	0.00	0.00
Adjustments Applied	0.00	0.00	0.00	0.00
End of Period	107,756.00	0.00	0.00	107,756.00

Account Balances

Beginning Balance of Project Fund	0.00
Funding	107,756.00
Interest Earned	51.98
Ending Balance of Project Fund	107,807.98
Beginning Balance of Debt Service Account	0.00
Ending Balance of Debt Service Account	0.00

**New Mexico Finance Authority
Activity Statement**

Statement Date: November 9, 2022

Magdalena, Village of
Attn: Finance Director
P O Box 145
Magdalena, NM 87825-0145

Loan Number:
Loan Name:
Statement Period Begin:
Statement Period End:

PPRF-5862
PPRF-5862
10/01/2022
10/31/2022

Period Loan Activity Summary

	Principal	Interest	Admin Fees	Total
Beginning of Period	0.00	0.00	0.00	0.00
Draws	107,756.00	0.00	0.00	107,756.00
Interest/Fee Accrued	0.00	0.00	0.00	0.00
Repayments and Escrow Funds Applied	0.00	0.00	0.00	0.00
Adjustments Applied	0.00	0.00	0.00	0.00
End of Period	107,756.00	0.00	0.00	107,756.00

Account Balances

Beginning Balance of Project Fund	0.00
Funding	107,756.00
Interest Earned	51.98
Ending Balance of Project Fund	107,807.98
Beginning Balance of Debt Service Account	0.00
Ending Balance of Debt Service Account	0.00

Account Balance Details

Date	Type	Amount	Balance
09/30/2022	Project Fund Begining Balance		0.00
10/21/2022	Funding	107,756.00	107,756.00
10/31/2022	Interest Earned	51.98	107,807.98
10/31/2022	Project Fund Ending Balance		107,807.98
09/30/2022	Debt Service Account Beginning Balance		0.00
10/31/2022	Debt Service Account Ending Balance		0.00

REVENUE/EXPENDITURE REPORT

Village of Magdalena

For the Period: 7/1/2022 to 6/30/2023

	Original Bud	Amended Bud	Annual Actual	CURR MTH	Encumb YTD	UnencBal	% Bud
Fund: 404 - DEBT SERVICE PROPRIETARY							
Revenues							
Dept: 22 NMFA - JETTER & TRACTOR							
48000 INTEREST INCOME	0.00	0.00	173.42	7.24	0.00	-173.42	0.0
NMFA - JETTER & TRACTOR	0.00	0.00	173.42	7.24	0.00	-173.42	0.0
Dept: 23 NMFA - USDA REFUNDING							
48000 INTEREST INCOME	0.00	0.00	167.43	7.72	0.00	-167.43	0.0
NMFA - USDA REFUNDING	0.00	0.00	167.43	7.72	0.00	-167.43	0.0
Dept: 25 NMFA - METER REPLACEMENT							
48000 INTEREST INCOME	20.00	20.00	83.69	3.48	0.00	-63.69	418.5
NMFA - METER REPLACEMENT	20.00	20.00	83.69	3.48	0.00	-63.69	418.5
Dept: 26 NMFA - WATER WELL 2							
41915 LOAN PROCEEDS	231,142.00	231,142.00	20,130.32	10,671.25	0.00	211,011.68	8.7
41916 GRANT PROCEEDS	693,428.00	693,428.00	60,390.99	32,013.75	0.00	633,037.01	8.7
NMFA - WATER WELL 2	924,570.00	924,570.00	80,521.31	42,685.00	0.00	844,048.69	8.7
Dept: 27 NMFA - BACKHOE LOADER							
41915 LOAN PROCEEDS	0.00	0.00	107,756.00	0.00	0.00	-107,756.00	0.0
48000 INTEREST INCOME	0.00	0.00	1,911.20	343.30	0.00	-1,911.20	0.0
NMFA - BACKHOE LOADER	0.00	0.00	109,667.20	343.30	0.00	-109,667.20	0.0
Revenues	924,590.00	924,590.00	190,613.05	43,046.74	0.00	733,976.95	20.6
Expenditures							
Dept: 22 NMFA - JETTER & TRACTOR							
80001 DEBT SERVICE-PRINCIPAL	5,806.00	5,806.00	5,806.00	0.00	0.00	0.00	100.0
80003 DEBT SERVICE-ADMIN FEE	6.00	6.00	5.60	0.00	0.00	0.20	96.7
90001 OPERATING TRANSFER-IN	-5,812.00	-5,812.00	-4,843.20	0.00	0.00	-968.80	83.3
NMFA - JETTER & TRACTOR	0.00	0.00	968.60	0.00	0.00	-968.60	0.0
Dept: 23 NMFA - USDA REFUNDING							
80001 DEBT SERVICE-PRINCIPAL	5,840.00	5,840.00	5,840.00	0.00	0.00	0.00	100.0
80002 DEBT SERVICE-INTEREST	4,536.00	4,536.00	4,406.58	0.00	0.00	129.42	97.1
80003 DEBT SERVICE-ADMIN FEE	0.00	0.00	129.28	0.00	0.00	-129.28	0.0
90001 OPERATING TRANSFER-IN	-10,376.00	-10,376.00	-10,375.91	-864.65	0.00	-0.09	100.0
NMFA - USDA REFUNDING	0.00	0.00	-0.05	-864.65	0.00	0.05	0.0
Dept: 25 NMFA - METER REPLACEMENT							
80001 DEBT SERVICE-PRINCIPAL	5,017.00	5,017.00	5,178.00	0.00	0.00	-161.00	103.2
80003 DEBT SERVICE-ADMIN FEE	231.00	231.00	224.54	0.00	0.00	6.46	97.2
90001 OPERATING TRANSFER-IN	-5,248.00	-5,248.00	-5,402.53	-450.22	0.00	154.53	102.9
NMFA - METER REPLACEMENT	0.00	0.00	0.01	-450.22	0.00	-0.01	0.0
Dept: 26 NMFA - WATER WELL 2							
59304 PROJECT COSTS	924,219.00	924,219.00	60,169.67	42,685.00	0.00	844,049.33	8.7
80001 DEBT SERVICE-PRINCIPAL	8,035.00	8,035.00	0.00	0.00	0.00	8,035.00	0.0
80002 DEBT SERVICE-INTEREST	0.00	0.00	28.78	0.00	0.00	-28.78	0.0
80003 DEBT SERVICE-ADMIN FEE	625.00	625.00	319.47	0.00	0.00	305.53	51.1
90001 OPERATING TRANSFER-IN	-8,660.00	-8,660.00	-348.25	0.00	0.00	-8,311.75	4.0
90002 OPERATING TRANSFER-OUT	400.00	400.00	400.00	0.00	0.00	0.00	100.0
NMFA - WATER WELL 2	924,619.00	924,619.00	60,569.67	42,685.00	0.00	844,049.33	8.7
Dept: 27 NMFA - BACKHOE LOADER							
80001 DEBT SERVICE-PRINCIPAL	0.00	0.00	4,933.00	0.00	0.00	-4,933.00	0.0
90001 OPERATING TRANSFER-IN	0.00	0.00	-6,769.42	-849.82	0.00	6,769.42	0.0
NMFA - BACKHOE LOADER	0.00	0.00	-1,836.42	-849.82	0.00	1,836.42	0.0

REVENUE/EXPENDITURE REPORT

Village of Magsalena

For the Period: 7/1/2022 to 6/30/2023

	Original Bud	Amended Bud.	Annual Actual	CURR MTH	Encumb YTD	UnencBal	% Bud
Fund: 500 - AMBULANCE FUND							
Revenues							
Dept: 00							
42503 EMS FUND ACT	3,000.00	3,000.00	2,800.00	0.00	0.00	200.00	93.3
43000 LEGISLATIVE APPROPRIATIONS	40,757.00	40,757.00	40,757.48	0.00	0.00	-0.48	100.0
46120 AMBULANCE TRANSPORT SERVICE	14,110.00	14,110.00	40,548.45	7,891.98	0.00	-26,438.45	287.4
Dept: 00	57,867.00	57,867.00	84,105.93	7,891.98	0.00	-26,238.93	145.3
Revenues							
	57,867.00	57,867.00	84,105.93	7,891.98	0.00	-26,238.93	145.3
Expenditures							
Dept: 00							
52030 BOOKS, PERIODICALS & SOFTWARE	680.00	680.00	598.26	0.00	0.00	81.74	88.0
52050 EMPLOYEE TRAINING	480.00	480.00	620.00	0.00	0.00	-140.00	129.2
52050 LIABILITY & PROPERTY INSURANCE	1,700.00	1,700.00	502.40	0.00	0.00	1,197.60	29.6
52090 EMPLOYEE TRAVEL	140.00	140.00	740.88	740.88	0.00	-600.88	529.2
52100 POSTAGE AND MAIL SERVICES	20.00	20.00	0.00	0.00	0.00	20.00	0.0
53045 FEES & PERMITS	60.00	60.00	62.50	0.00	0.00	-2.50	104.2
53050 FUEL-GASOLINE AND DIESEL	1,490.00	1,490.00	2,033.11	198.42	0.00	-543.11	136.5
53120 SUPPLIES-OTHER	1,490.00	1,490.00	683.48	0.00	0.00	806.52	45.9
53140 SUPPLIES-UNIFORM & LINEN	400.00	400.00	0.00	0.00	0.00	400.00	0.0
53150 SUPPLIES-VEHICLES	380.00	380.00	1,191.70	0.00	0.00	-811.70	313.6
55050 REPAIR & MAINT-VEHICLES	6,430.00	6,430.00	806.36	0.00	0.00	5,623.62	12.5
57310 RENT/LEASE-EQUIP AND MACHINE	320.00	320.00	667.84	334.00	0.00	-347.84	208.7
58190 PHARMACY CONSULTANT	1,550.00	1,550.00	1,725.00	431.00	0.00	-175.00	111.3
58200 OTHER PROFESSIONAL SERVICES	2,120.00	2,120.00	5,578.81	0.00	0.00	-7,458.81	451.8
90002 OPERATING TRANSFER-OUT	45,000.00	45,000.00	45,000.00	0.00	0.00	0.00	100.0
Dept: 00	62,260.00	62,260.00	64,210.36	1,704.30	0.00	-1,950.36	103.1
Expenditures							
	62,260.00	62,260.00	64,210.36	1,704.30	0.00	-1,950.36	103.1

REVENUE/EXPENDITURE REPORT

Village of Magdalena

For the Period	Original Bud.	Amended Bud.	Annual Actual	CJRR MTH	Encumb. YTD	UnencBal	% Bud
7/1/2022 to 6/30/2023							
Fund: 501 - WATER FUND							
Revenues							
Dept: 00							
46000 UTILITY SERVICE-WATER	203,600.00	203,600.00	197,596.21	16,689.44	0.00	6,003.79	97.1
46001 UTILITY SERVICE WATER TAP FEE	1,080.00	1,080.00	1,800.00	0.00	0.00	-720.00	166.7
46006 UTILITY SERVICE-PENALTIES	12,420.00	12,420.00	14,540.00	1,280.00	0.00	-2,120.00	117.1
Dept. 00	217,100.00	217,100.00	213,936.21	17,969.44	0.00	3,163.79	98.5
Revenues	217,100.00	217,100.00	213,936.21	17,969.44	0.00	3,163.79	98.5
Expenditures							
Dept: 00							
50020 FULL TIME EMPLOYEE WAGES	64,228.00	64,228.00	59,920.00	3,724.00	0.00	4,308.00	93.3
50050 OVERTIME WAGES	130.00	130.00	731.07	90.72	0.00	-601.07	562.4
51010 FICA MEDICARE	932.00	932.00	879.31	55.30	0.00	52.69	94.3
51020 FICA REGULAR	3,983.00	3,983.00	3,760.35	236.51	0.00	222.65	94.4
51030 GROUP HEALTHCARE INSURANCE	13,257.00	13,257.00	11,457.73	726.76	0.00	1,799.27	86.4
51050 PERA RETIREMENT CONTRIBUTIONS	5,235.00	5,235.00	4,718.55	303.52	0.00	516.45	90.1
51070 UNEMPLOYMENT COMP INSURANCE	160.00	160.00	167.14	12.58	0.00	-7.14	104.5
51080 WORKERS COMP FEE ASSESSMENT	10.00	10.00	15.27	3.33	0.00	-5.27	152.7
51090 WORKERS COMP INSURANCE PREM	1,270.00	1,270.00	1,450.36	0.00	0.00	-180.36	114.2
52010 ADVERTISING & PROMOTION	230.00	230.00	39.33	0.00	0.00	190.67	17.1
52020 BANK & CREDIT CARD FEES	6,060.00	6,060.00	8,081.30	620.30	0.00	-2,021.30	133.4
52030 BOOKS, PERIODICALS & SOFTWARE	830.00	830.00	717.60	0.00	0.00	112.40	86.5
52050 DUES, SUBSCRIPT & MEMBERSHIPS	290.00	290.00	413.78	0.00	0.00	-123.78	142.7
52060 EMPLOYEE TRAINING	280.00	280.00	915.00	0.00	0.00	-635.00	326.8
52080 LIABILITY & PROPERTY INSURANCE	6,200.00	6,200.00	4,505.14	0.00	0.00	1,694.86	72.7
52090 EMPLOYEE TRAVEL	860.00	860.00	1,741.51	0.00	0.00	-881.51	202.5
52100 POSTAGE AND MAIL SERVICES	1,330.00	1,330.00	1,932.78	1,032.00	0.00	-602.78	145.3
52110 PRINTING AND PUBLISHING	0.00	0.00	29.34	0.00	0.00	-29.34	0.0
53045 FEES & PERMITS	1,090.00	1,090.00	1,165.05	96.71	0.00	-75.05	106.9
53050 FUEL-GASOLINE AND DIESEL	6,480.00	6,480.00	11,297.09	1,653.86	0.00	-4,817.09	174.3
53090 SUPPLIES-EQUIPMENT & MACHINERY	6,370.00	6,370.00	1,583.97	987.50	0.00	4,786.03	24.9
53110 SUPPLIES-OFFICE SUPPLIES	410.00	410.00	450.00	450.00	0.00	-40.00	109.8
53120 SUPPLIES-OTHER	8,710.00	8,710.00	23,863.04	2,756.97	0.00	-15,153.04	274.0
53130 SUPPLIES-SAFETY EQUIPMENT	530.00	530.00	110.44	0.00	0.00	419.56	20.8
53140 SUPPLIES-UNIFORM & LINEN	1,810.00	1,810.00	2,008.31	0.00	0.00	-198.31	111.0
53150 SUPPLIES-VEHICLES	0.00	0.00	481.85	333.34	0.00	-481.85	0.0
53160 TELEPHONE, CELL AND INTERNET	1,920.00	1,920.00	1,829.54	224.59	0.00	90.46	95.3
53170 UTILITIES-ELECTRIC AND PROPANE	16,820.00	16,820.00	16,310.81	1,375.46	0.00	-1,400.81	108.9
55010 REPAIR & MAINT-BUILD & STRUCT	40.00	40.00	333.41	0.00	0.00	-293.41	833.5
55020 REPAIR & MAINT-EQUIP & MACH	2,220.00	2,220.00	581.90	-187.09	0.00	1,638.10	26.2
55040 REPAIR & MAINT-OTHER	0.00	0.00	2,960.74	0.00	0.00	-2,960.74	0.0
55050 REPAIR & MAINT-VEHICLES	2,620.00	2,620.00	1,981.08	0.00	0.00	638.92	75.6
57320 RENT/LEASE-VEHICLES	1,580.00	1,580.00	1,615.51	248.54	0.00	-35.51	102.2
58180 MEDICAL, PSYCH, DRUG TESTING	80.00	80.00	0.00	0.00	0.00	80.00	0.0
58200 OTHER PROFESSIONAL SERVICES	10,850.00	10,850.00	16,414.66	1,645.60	0.00	-5,564.66	151.3
59400 EQUIPMENT AND MACHINERY	0.00	0.00	8,411.46	8,411.46	0.00	-8,411.46	0.0
90002 OPERATING TRANSFER-OUT	19,304.00	19,304.00	14,208.53	1,163.35	0.00	5,095.47	73.6
Dept. 00	185,119.00	185,119.00	209,082.97	25,965.31	0.00	-22,963.97	112.3
Expenditures	185,119.00	185,119.00	209,082.97	25,965.31	0.00	-22,963.97	112.3

REVENUE/EXPENDITURE REPORT

Village of Magoalena

For the Period	Original Bud	Amended Bud	Annual Actual	CuRR MTH	Encumb YTD	UnencBal	% Bud
Fund: 502 - SOLID WASTE FUND							
Revenues							
Dept: 00							
41925 SALES-OTHER	0 00	0 00	340 00	20 00	0 00	-340 00	0 0
42500 GRANTS-STATE	0 00	0 00	22,045.00	0.00	0 00	-22,045.00	0 0
46002 UTILITY SERVICE-SOLID WASTE	146 990 00	146,990 00	143,567.67	11 873.25	0 00	3,422.33	97.7
46003 UTILITY SERVICE-TRANS STATION	0 00	0 00	-210 00	-140 00	0 00	210 00	0 0
Dept 00	146 990 00	146 990 00	165,742.67	11 753 25	0 00	-18,752.67	112 8
Revenues	146 990 00	146 990 00	165,742 67	11,753.25	0 00	-18 752.67	112 8
Expenditures							
Dept 00							
50020 FULL TIME EMPLOYEE WAGES	50 832 00	50 832 00	48,859 55	3 258.40	0 00	1,972.45	96.1
50050 OVERTIME WAGES	1 200 00	1,200 00	884.23	103 68	0 00	315.77	73.7
51010 FICA MEDICARE	738 00	738 00	721 22	48 76	0 00	16.78	97 7
51020 FICA REGULAR	3 152 00	3 152 00	3,084.03	208 44	0 00	67.97	97 8
51030 GROUP HEALTHCARE INSURANCE	10 466 00	10 466 00	9,480.55	668 63	0 00	985.45	90 6
51050 PERS RETIREMENT CONTRIBUTIONS	4 143 00	4,143 00	3,902.18	265 57	0 00	240 82	94.2
51070 UNEMPLOYMENT COMP INSURANCE	130 00	130 00	138 15	11 11	0 00	-8 15	106 3
51080 WORKERS COMP FEE ASSESSMENT	10 00	10 00	12 50	2 87	0 00	-2.50	125 0
51090 WORKERS COMP INSURANCE PREM	1 180 00	1 180 00	1 147.87	0 00	0 00	32.13	97 3
52030 BOOKS PERIODICALS & SOFTWARE	830 00	830 00	717 59	0 00	0 00	112.41	86.5
52080 LIABILITY & PROPERTY INSURANCE	10 100 00	10,100 00	3,048.10	0 00	0 00	7,051.90	30 2
52100 POSTAGE AND MAIL SERVICES	940 00	940 00	1,874.10	1 032 00	0 00	-934 10	199 4
53045 FEES & PERMITS	0 00	0 00	96 67	0 00	0 00	-96.67	0 0
53050 FUEL-GASOLINE AND DIESEL	6 000 00	6,000 00	11 424.64	2,059 00	0 00	-5,424.64	190 4
53090 SUPPLIES-EQUIPMENT & MACHINERY	50 00	50 00	48 95	48 95	0 00	1.05	97 9
53110 SUPPLIES-OFFICE SUPPLIES	50 00	50 00	0 00	0 00	0 00	50 00	0 0
53120 SUPPLIES-OTHER	1 160 00	1 160 00	1,052 61	26 95	0 00	107 39	90 7
53140 SUPPLIES-UNIFORM & LINEN	1 430 00	1,430 00	492.79	424.51	0 00	937.21	34 5
53150 SUPPLIES-VEHICLES	720 00	720 00	1,616.49	581.01	0 00	-896 49	224 5
53160 TELEPHONE CELL AND INTERNET	700 00	700 00	1 082 34	162 86	0 00	-382.34	154 6
53170 UTILITIES-ELECTRIC AND PROPANE	640 00	640 00	658 27	42 63	0 00	-18.27	102 9
55010 REPAIR & MAINT-BUILD & STRUCT	0 00	0 00	41 07	0 00	0 00	-41.07	0 0
55020 REPAIR & MAINT-EQUIP & MACH	3 000 00	3,000 00	456 78	0 00	0 00	2,543 22	15 2
55040 REPAIR & MAINT-OTHER	0 00	0 00	98 85	0 00	0 00	-98 85	0 0
55050 REPAIR & MAINT-VEHICLES	2 000 00	2,000 00	1 007 07	0 00	0 00	992 93	50 4
57310 RENT/LEASE-EQUIP AND MACHINE	8 000 00	8 000 00	236 08	236 08	0 00	7,763 92	3 0
57320 RENT/LEASE-VEHICLES	1 580 00	1,580 00	1 615 40	248 52	0 00	-35 40	102 2
58180 MEDICAL, PSYCH, DRUG TESTING	80 00	80 00	0 00	0 00	0 00	80 00	0 0
58200 OTHER PROFESSIONAL SERVICES	51 600 00	51,600 00	47,876 60	10 088.04	0 00	3,723 40	92 8
90002 OPERATING TRANSFER-OUT	5 396 00	5,396 00	5 073 04	288 22	0 00	322 96	94 0
Dept 00	166 127 00	166,127 00	146,747 73	19,808.23	0 00	19,379 27	88 3
Expenditures	166 127 00	166 127 00	146,747 73	19 808 23	0 00	19,379 27	88 3

**NEW MEXICO ENVIRONMENT DEPARTMENT
SOLID WASTE BUREAU**

**PROJECT #RAID-FY23-08
RECYCLING AND ILLEGAL DUMPING FUND GRANT AGREEMENT**

THIS GRANT AGREEMENT ("Agreement") is made and entered into by the New Mexico Environment Department ("NMED") and the Village of Magdalena ("GRANTEE") (collectively, "the parties").

WHEREAS, the New Mexico Legislature has enacted the Recycling and Illegal Dumping Act, NMSA 1978, §§ 74-13-1 to -20, ("RAIDA") which establishes the Recycling and Illegal Dumping Fund, NMSA 1978, Section 74-13-19; and

WHEREAS, §§ 74-13-17 and 74-13-19 of the Recycling and Illegal Dumping Act authorizes NMED to make grants to counties, municipalities, Indian nations, pueblos, tribes, land grant communities, cooperative associations, or solid waste authorities for the abatement of illegal dumpsites, for processing, transportation or recycling of all recyclable materials and scrap tires, for providing funds to public landfills in New Mexico to offset the cost of collecting or recycling of tires and for carrying out the provisions of the Recycling and Illegal Dumping Act; and

WHEREAS, the GRANTEE is a municipality established under NMSA 1978 §§ 3-1-1 to -66-11; and

WHEREAS, the GRANTEE is eligible, pursuant to the RAIDA, Section 74-13-17, and the Recycling, Illegal Dumping and Scrap Tire Management Regulations, 20.9.20 NMAC for said grant funds for the purpose of obtaining reimbursement funds for eligible projects; and

WHEREAS, NMED is empowered, pursuant to NMSA 1978, Section 74-1-6, to enter into this agreement;

NOW THEREFORE, the parties agree to the following:

ARTICLE 1 FUNDING

Pursuant to Sections 74-13-17 and 74-13-19 of the RAIDA, NMED grants funds in the amount of up to **TWENTY NINE THOUSAND NINE HUNDRED EIGHTY-FIVE DOLLARS (\$29,985.00)**, including Gross Receipts Tax, to the GRANTEE for the execution of the project as referenced in Article 5 and defined in the Project Description (Exhibit A) ("Project"). Such grant funds shall be provided to the GRANTEE as reimbursement for allowable costs as defined in Article 10.

ARTICLE 2 EFFECTIVE DATE AND TERM OF AGREEMENT

This grant agreement shall become effective upon the signatory execution by the Secretary of Environment and shall expire on **JUNE 30, 2023**, if not earlier terminated as provided in Article

17 of this Agreement. No funds shall be expended nor work undertaken unless and until this Agreement is executed by the Secretary of Environment.

If the Project cannot be completed within the term of this Agreement, the GRANTEE shall notify NMED in writing at least sixty (60) days prior to the expiration date of the term. The notification shall include an explanation of and reason for the inability for the GRANTEE to meet the term deadline, and a proposed amended term date. NMED shall, at its sole discretion, determine whether to amend this Agreement to extend its term.

ARTICLE 3 SPECIAL TERMS AND CONDITIONS

The parties agree that:

A. Grant funds shall not be used to pay, refund, renew, roll over, retire or replace any other obligations previously issued or incurred by the GRANTEE.

B. GRANTEE shall provide a written assurance signed by signatory authority that the GRANTEE has proper title, easements, leases, and rights-of-way to the property upon which any facility associated with the grant funding is to be constructed or improved.

C. NMED shall reimburse GRANTEE for expenditures only as described in Article 10 and only if incurred after execution of this Agreement by the Secretary of Environment and after a purchase order from NMED has been received by the GRANTEE.

ARTICLE 4 GRANT CONTRIBUTIONS

The parties recognize that the costs of the Project may exceed **TWENTY NINE THOUSAND NINE HUNDRED EIGHTY-FIVE DOLLARS (\$29,985.00)** and, in such event, the GRANTEE shall contribute the difference between the total cost of the Project and the funds available from NMED under this grant agreement plus any matching funds, or the scope of work (Article 5) shall be reduced, subject to NMED's right of prior approval as provided in Article 5 of this grant agreement.

ARTICLE 5 SCOPE OF WORK

The GRANTEE shall implement, in all respects, the project outlined in the Project Description, attached as Exhibit A, the Budget, attached as Exhibit B, the Work Plan and Schedule, attached as Exhibit C, and the Work / Reimbursement Schedule, attached as Exhibit D.

The GRANTEE shall not change the Project Description without (i) submitting a written request to NMED and obtaining NMED's written approval of the change and (ii) an amendment of the Agreement, if necessary.

The GRANTEE shall submit quarterly reports to NMED. Quarters shall end on March 31, June 30, September 30 and December 31. Quarterly reports shall:

1. be submitted at the end of each quarter;
2. be provided in narrative form and adequately summarize the quarter's Project activities;
3. summarize the Project's progress, status, and milestones;
4. include revised work plans or timelines as necessary;
5. include a description of any issues that may hinder timely completion of the project and proposed solutions;
6. include a discussion of future Project activities;
7. include an itemized list of any requests for reimbursements for that quarter, evidence of payments (copies of invoices, vouchers, cancelled checks) and any other relevant supporting documents; and
8. include all reimbursement requests and written support documentation for purchases of services, goods and/or equipment received in each quarter.

ARTICLE 6 ADMINISTRATIVE PROCEDURES

Upon execution of this Agreement, the GRANTEE shall follow the procedures listed below unless waived in writing by NMED.

A. Copies of any pre-existing agreements or executed contracts that the GRANTEE proposes for use during the Project shall be submitted to NMED for review approval prior to any performance or expenditure, if deemed necessary by NMED. If NMED determines that any such contract or agreement is invalid, this Agreement may be terminated by NMED upon written notification.

B. All purchases made using grant funds shall comply with the New Mexico Procurement Code, NMSA 1978, §§ 13-1-1 to -199. The Grantee shall submit confirmation of Procurement Code compliance with all reimbursement requests. If funds are to be used for the purchase of equipment, services, construction supplies, or other approved items of tangible personal property for the purposes of completion of the Agreement, quotes must be obtained in accordance with New Mexico Procurement Code, unless home rule charter purchasing ordinances apply. Quotes must be submitted to NMED for approval prior to purchase and must be valid at the time of purchase. As allowed under NMSA 1978, Section 13-1-98(K), municipalities that have adopted a home rule charter and having enacted their own purchasing ordinances may follow the municipality purchasing ordinance. A copy of Grantee's municipal purchasing ordinance shall be provided to NMED upon signature of the Grant Agreement. In the event that the Grantee's municipal purchasing ordinance does not contain specific quote or bidding procedures or source selection for procurement, the New Mexico Procurement Code shall prevail. As allowed under Section 13-1-98(GG) of the Procurement Code, Indian nations, tribes or pueblos may follow their procurement policy, should they have one. If Indian nations, tribes or pueblos do not have their own procurement policy, they must comply with New Mexico Procurement Code, NMSA 1978, §§ 13-1-1 to -199 for all purchase made using grant funds. Failure to follow applicable procurement regulations will result in non-payment of the amount in question.

C. The GRANTEE is permitted to make cumulative transfers among budget categories to meet unanticipated requirements that do not exceed or are not expected to exceed ten percent of the total approved budget.

D. Request for Proposals ("RFP") for professional services and/or other services shall comply with the New Mexico Procurement Code, unless home rule charter purchasing ordinances apply. If grant funds are to be used for professional services, the GRANTEE shall submit documentation regarding the selection process used or that will be used and a copy of the RFP or RFQ, if applicable, to NMED for review and approval prior to selecting professional services.

E. Invitations to Bids ("ITB") for items of tangible personal property, construction, or services shall comply with the New Mexico Procurement Code, unless home rule charter purchasing ordinances apply. The GRANTEE shall submit documentation regarding the selection process used or that will be used and a copy of the ITB, if applicable, to NMED for review and approval prior to selection.

F. If grant funds are to be used for engineering design or for construction, the GRANTEE shall submit all plans, specifications, and any addenda or change orders to NMED for review and approval before the project is advertised for construction bids, if deemed necessary by NMED. Plans and specifications shall be prepared and stamped by a registered New Mexico Professional Engineer.

G. The GRANTEE shall submit all modifications to plans and contracts in writing to NMED for written approval prior to implementation of such modification. NMED's decision approving or disapproving the modification shall be made in a timely manner in writing to the GRANTEE. If immediate action is needed, a verbal notification of NMED's decision will be made, followed by written notification.

H. The GRANTEE shall submit requests for reimbursement to NMED in a timely manner and in accordance with Article 9. Requests for reimbursement and supporting documentation must be submitted during the same state fiscal quarter as the costs are incurred (the state fiscal year is July 1 to June 30.) Requests for reimbursement for eligible expenses completed within the last 60 days in a fiscal year shall be submitted to NMED within the first week of July, or as instructed by the grant administrator.

I. NMED may require proof of deposit and/or proof of payment to contractors or consultants, including the disbursement of funds from other sources used for the Project.

J. The Project will not be considered complete until the work as defined in this Agreement has been fully performed and finally and unconditionally accepted by the GRANTEE and NMED.

ARTICLE 7 NMED REVIEW

NMED inspection, review, and approval are for purposes of compliance with applicable State grant requirements, procedures, and regulations only. NMED approval shall not be interpreted as any warranty or guarantee, and all defects and their correction shall be the responsibility of the

GRANTEE. Approval of plans and design of the Project indicates only that the submitted plans are complete and in compliance with applicable State grant requirements, procedures, and regulations. The GRANTEE shall be responsible for the completion and success of the Project. Approval by NMED does not relieve the GRANTEE of any legal obligations or responsibilities, including obligations and responsibilities under the RAIDA.

NMED shall have the right to examine all installations comprising the project, including materials intended for use on the project. Such examinations shall not be considered an inspection for compliance with contract plans.

NMED shall have the right to inspect and audit all quote sheets, bids, proposals and contracts for compliance before any services, work or goods are received. NMED's approval to proceed with procurement does not release the GRANTEE from their responsibility for compliance with all procurement rules and regulations.

ARTICLE 8 OPERATIONS AND MAINTENANCE

The GRANTEE shall perform all operation and maintenance of the Project.

ARTICLE 9 COMPENSATION AND METHOD OF PAYMENT

A. No expenditure of funds by GRANTEE in anticipation of reimbursement pursuant to this Agreement is authorized prior to execution of this Agreement by the Secretary of Environment and the acquisition of a State Purchase Order by NMED.

B. For satisfactory performance of all work and services required under the terms of this Agreement, NMED shall reimburse the GRANTEE for actual costs and Gross Receipts Tax incurred, up to the limit set forth in Article 1. NMED shall reimburse the GRANTEE when NMED determines, in its sole discretion, that expenditures have been properly documented. Copies of all applicable vouchers paid shall be submitted to NMED with requests for reimbursement. All requests for reimbursement shall be prepared by the GRANTEE in the manner required by NMED, and submitted using forms provided by NMED, and shall be accompanied by the appropriate supporting documentation to assure that those costs being reimbursed are correct and within the approved scope of work as described in Exhibit A. Requests for reimbursement shall include expenditures to date by approved budget category (Exhibit B). Failure to provide timely, accurate periodic requests for reimbursement may result in the forfeiture of grant funds or significant delay in payment. Payment will not be authorized for any reimbursement request submitted after the date specified in ARTICLE 6(G) of this grant agreement.

C. Interim payments will be made as the work progresses for properly prepared reimbursement requests. The GRANTEE shall prepare and certify requests for reimbursement for interim payments in the quarter that the services, goods or equipment was completed and received. Interim payments for approved services shall be made in accordance with the approved contracts or agreements for those services. All reimbursement requests shall be signed by the chief financial officer and certified procurement officer as designated in Article 21, except for Indian nations, tribes, and pueblos who must have all reimbursement requests signed by only the chief financial

officer. In the event that chief financial officer or certified procurement officer is no longer employed by the GRANTEE, the persons occupying those positions shall sign reimbursement requests. By signing the reimbursement request, the GRANTEE acknowledges that any procurement not compliant with applicable procurement regulations will result in non-payment of the amount in question, that expenditures have been made in accordance with the grant agreement, and that payment from NMED has not been received at the time the request is submitted. Failure to obtain appropriate signatures will result in non-payment of the amount in question. All reimbursement requests shall be prepared and submitted using the NMED-approved format and include copies of checks and invoices.

D. Interim or final payment by NMED may be withheld until such time as NMED determines, in its sole discretion, that the GRANTEE has complied with the terms of this grant agreement, including all administrative procedures (Article 6).

E. When multiple funding sources are used to complete the Project, the project Budget (Exhibit B) shall identify all funding sources and the line item to which funds are allocated from each source.

F. Any grant funds which remain unexpended after all conditions of this Agreement have been satisfied will revert to the Recycling and Illegal Dumping Grant Fund.

G. The funds referred to in Article 1 shall constitute full and complete payment of monies to be received by the GRANTEE from NMED.

H. Notwithstanding the other provisions of this article, five percent (5%) of the total grant amount may be withheld by NMED until NMED has determined in its sole discretion that the Project is at least ninety percent (90%) complete. This amount may be withheld by NMED pending final Project inspection by NMED, submission by the GRANTEE of a final report, and acceptance of the Project by NMED. Final Project inspection by NMED shall be performed promptly and the results shall be conveyed to the GRANTEE in writing if deficiencies are found. The Project will not be considered complete until the work defined in this Agreement has been fully performed and finally and unconditionally accepted by the GRANTEE and NMED.

I. Upon project completion, final payment shall not be made by NMED until after a final inspection has been conducted by Solid Waste Bureau staff. If the GRANTEE has contracted or subcontracted with others, the GRANTEE shall provide the following items for review and approval by NMED:

1. A final reimbursement request including the final certified pay request approved by the GRANTEE's signatory authority;
2. A written affirmation or certification letter that includes the following:
 - a) A brief narrative stating that the GRANTEE has confirmed that all Project work has been satisfactorily completed and that all contractors and subcontractors have fulfilled all of the obligations required under the contract documents with the GRANTEE regarding the date of successful completion of the Project;

- b) For contracts that exceed \$60,000 for contractor or subcontractor costs, a certification by the GRANTEE that describes how the Labor Standards Contract Provisions have been met;
 3. A complete legally effective release or waivers (satisfactory to the GRANTEE) of liens arising out of the contract documents and the labor services performed and the materials and equipment furnished there under;
 4. A written consent of the surety, if any, to final payment; and
 5. GRANTEE's ledger sheets, including all payments made by the GRANTEE, may be requested with the final reimbursement request, and before the final reimbursement request is processed by NMED.
- J. Upon project completion, final payment shall not be made by NMED until after a final report has been submitted to NMED. At a minimum, the final report shall include the following:
 1. A narrative description of the Project including photographs of any equipment or construction (pictures of before and after and progress during construction, and photographs of the project at completion);
 2. A list of all major equipment (e.g., loaders, 40-yard cubic bins, waste compactors, tractor trailers) and the cost of such equipment purchased under the terms of this Agreement;
 3. A narrative description and photographs of all construction projects that were partially or completely funded under the terms of this Agreement;
 4. Any other information requested in writing by NMED.

ARTICLE 10 ALLOWABLE AND UNALLOWABLE COSTS

The parties agree that allowable costs shall be limited to those costs that are necessary, reasonable, and directly related to the efficient achievement of the objectives of this Agreement as defined in Exhibit A. GRANTEE shall justify, in accordance with NMED criteria and procedures, all expenditures for which it requests reimbursement. NMED may withhold reimbursement of any item or expenditure and may reclaim improperly documented reimbursement until the GRANTEE provides sufficient justification.

Unallowable costs include but are not limited to: administrative expenses (including grant application preparation), costs of GRANTEE employees not directly employed at the solid waste facility, late fees, interest or penalties, and, in accordance with Article 23, any Special Terms and Conditions. Unallowable costs shall be paid by the GRANTEE.

ARTICLE 11 ACCOUNTING

Funds received by the GRANTEE from NMED and all other funding sources for the Project shall be established as separate identifiable ledger accounts or be deposited in separate bank accounts. The GRANTEE shall comply with generally accepted accounting principles to account for all funds.

ARTICLE 12 RECORDS/AUDIT AND INSPECTION

The GRANTEE shall maintain books, records, documents, and other evidence sufficient to substantiate the costs incurred in the performance of this Agreement. The Project site and GRANTEE facilities that are in any part the subject of this Agreement, including all books, records, documents, ledgers, and other evidence required by this article, shall be preserved and made available to NMED, the State Auditor and/or his agent(s) during the Agreement term and for a period of six (6) years from date of final payment. If, upon expiration or termination of this Agreement, NMED has questions concerning proper expenditure of funds and has conveyed such to GRANTEE in writing, the GRANTEE shall preserve and make available all books, records, documents, ledgers, and other evidence relating to this Agreement until such questions are resolved and the GRANTEE has received written notice to that effect from NMED. This article applies to all contracts led by the GRANTEE and costs that are to be claimed for reimbursement.

ARTICLE 13 CERTIFICATION

By signing this Agreement, the GRANTEE gives assurance and certifies that:

- A. The GRANTEE possesses legal authority to make application for these funds and to execute this agreement;
- B. If required by applicable local rule or ordinance, the GRANTEE's current governing body has duly adopted or passed a resolution authorizing the person(s) identified as the official representative of the GRANTEE to submit any documents pertaining to the project, along with all understandings and assurances contained in this Agreement.
- C. If required by applicable local rule or ordinance, the resolution also identifies the person(s) with signatory authority for the GRANTEE (the person(s) authorized to submit and sign reimbursement requests to NMED). The GRANTEE shall provide a copy of the resolution to NMED with the signed Agreement.
- D. The GRANTEE will provide or appropriately obtain all necessary qualified personnel, material, and facilities to implement the Project described in this Agreement.
- E. The GRANTEE will only use subcontractors if approved by NMED for the completion of the scope of work as specified in Exhibits A and B herein.
- F. The GRANTEE will comply with federal, State and local statutes, regulations, policies, guidelines and any other requirements with respect to the acceptance and use of funds for this Project.
- G. When real property, easement, or other right to use real property is acquired by the GRANTEE, either through purchase or donation, as a part of this Project and within the Agreement term, the GRANTEE will submit documentation of title pertaining to such property, easement, or rights-of-way to NMED

H. No officer or employee of the GRANTEE or its designees or agents, or member of the governing body of the locality in which the project is situated during his/her tenure or for one year after his/her tenure, will have any interest, direct or indirect, in any contract or subcontract, or the process thereof, for work to be performed in connection with the project under this Agreement. The GRANTEE will incorporate a provision prohibiting such interest pursuant to the purposes of this certification in all related contracts or subcontracts.

I. Assistance from the State of New Mexico will be acknowledged on all Project signs that acknowledge Project funding sources. The Project signs will include the name of the Project, the name of the GRANTEE, total cost of the Project and a listing of the financial participation by dollar amount from all sources.

ARTICLE 14 OCCUPATIONAL SAFETY

The GRANTEE agrees to take affirmative action to ensure that the Project is conducted in conformance with federal and State laws and regulations relating to occupational health and safety. Authorized inspectors from NMED's Occupational Health and Safety Bureau shall have unobstructed access to Project sites and shall not be impeded in any way from performance of their duties. These provisions shall be included in any contract related to this Agreement.

ARTICLE 15 EQUAL EMPLOYMENT OPPORTUNITY

The GRANTEE agrees to abide by all federal and state laws, rules, and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws, rules, regulations, and executive orders of the Governor of the State of New Mexico, the GRANTEE agrees to assure that no person will, on the grounds of race, color, national origin, gender, sexual preference, age or handicap, be excluded from employment with or participation in, be denied the benefits of, or otherwise be subject to, discrimination under any activity performed under this Agreement. If GRANTEE is not in compliance with these requirements during the life of this Agreement, GRANTEE agrees to take appropriate steps to correct any such deficiencies.

ARTICLE 16 SCOPE OF AGREEMENT AND AMENDMENTS

This grant agreement constitutes the entire and exclusive Agreement between the GRANTEE and NMED with respect to the Project. This Agreement supersedes any and all prior agreements, discussions, communication, representation, or negotiations, written or verbal. The parties may amend this Agreement if the amendment is in writing and signed by both parties.

ARTICLE 17 TERMINATION

NMED shall have the right to terminate this Agreement if at any time in the judgment of NMED the terms of the Agreement have been violated or the activities described in the attached exhibits are not progressing satisfactorily. This Agreement may also be terminated for failure to provide adequate deliverables within the agreed upon time frames, non-performance of tasks, or for

missing two consecutive quarterly report deadlines as mutually agreed upon in work plan dates, proper procurement has not been followed or any other reasons as determined by NMED.

The above-mentioned time frames include, but are not limited to, those specified in Exhibit D (Work / Reimbursement Schedule).

Termination shall be effected by sending written notice to the GRANTEE and is effective upon receipt or as determined by NMED in the termination letter. The GRANTEE shall accept as final NMED's decision as to terminate the Agreement.

Upon termination, NMED may demand a refund of all or part of the funds disbursed to the GRANTEE.

ARTICLE 18 APPROPRIATIONS

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate immediately upon written notice being given by NMED to the GRANTEE. NMED's decision as to whether sufficient appropriations are available shall be accepted by the GRANTEE and shall be final. If NMED proposes an amendment to this Agreement to unilaterally reduce funding, the GRANTEE shall have the option to terminate the Agreement or agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

ARTICLE 19 LIABILITY

As between NMED and the Grantee, each party shall be responsible for liability arising from personal injury or damage to persons or property by its own agents or employees in the performance of this Agreement, subject in all instances to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, §§ 41-4-1 to -30, and any amendments thereto.

ARTICLE 20 NMED REPRESENTATIVE / SIGNATORY AUTHORITIES

NMED hereby designates the person(s) listed below as the official NMED Representative(s) responsible for overall supervision of the Project and the official NMED Signatory Authority(s).

NMED REPRESENTATIVE(S)

Name: Amanda Otieno
Outreach Specialist

Phone: (505) 795-1502
E-mail address: Amanda.Otieno@state.nm.us

Address: 1190 Saint Francis Dr. # N2150, PO Box 5469, Santa Fe, New Mexico 87502-5469

NMED SIGNATORY AUTHORITY(s)

Name: James C. Kenney, Cabinet Secretary Phone: (505) 827-2855

Address: Attn: Amanda Otieno 1190 Saint Francis Dr. # N2150, PO Box 5469, Santa Fe, New Mexico 87502

ARTICLE 21 GRANTEE REPRESENTATIVE / SIGNATORY AUTHORITY

The GRANTEE hereby designates the person(s) listed below as the official GRANTEE Representative(s) responsible for overall supervision of the Project and the official GRANTEE Signatory Authority(s). The Signatory Authority must be a mayor; city or county manager; chairman of a county commission; director of a solid waste authority; governor of a pueblo, tribe or nation; or chairman or executive director of a cooperative association. The Chief Financial Officer must be the senior manager responsible for overseeing all financial activities for the GRANTEE.

GRANTEE REPRESENTATIVE(s)

Name: Richard Rumpf Phone: (575) 854-2261
E-mail address: mayor@villageofmadalena.com
Address: P.O. Box 145, Magdalena, NM 87825

GRANTEE SIGNATORY AUTHORITY(s)

Name: Richard Rumpf Phone: (575) 854-2261
E-mail address: mayor@villageofmadalena.com
Address: P.O. Box 145, Magdalena, NM 87825

GRANTEE CHIEF FINANCIAL OFFICER

Name: Michael Steininger Phone: (505) 239-9806
E-mail address: msteininger@rebmgmtllc.com
Address: 74 Escudo Drive, Belen, NM 87002-2939

GRANTEE CERTIFIED PROCUREMENT OFFICER*

Name: Richard Rumpf Phone: (575) 854-2261
E-mail address: mayor@villageofmadalena.com
Address: P.O. Box 145, Magdalena, NM 87825

*Indian nations, tribes, and pueblos may leave this section blank.

ARTICLE 22 NOTICE

The GRANTEE shall provide notice to all contractors that the Procurement Code imposes civil and criminal penalties for its violation and that the New Mexico criminal statutes impose felony penalties for illegal bribes, kick-backs or rebates.

ARTICLE 23 SPECIAL TERMS AND CONDITIONS

None.

SIGNATURES

GRANTEE SIGNATORY AUTHORITY:		
Name		
Title		Date
GRANTEE Chief Finance Officer:		
Name		
Title		Date
NMED:		
James C. Kenney, Cabinet Secretary		Date

**EXHIBIT A
PROJECT DESCRIPTION**

**NEW MEXICO ENVIRONMENT DEPARTMENT
SOLID WASTE BUREAU
RECYCLING AND ILLEGAL DUMPING FUND – GRANT # RAID-FY23-08**

NAME OF GRANTEE: Village of Magdalena
FOR: Tire and Scrap Metal/White Goods Recycling Events

Project Description: To address the continued removal of tires and scrap metal/white goods from the Village of Magdalena, bins will be purchased and used to host monthly collection events of tires and metals for recycling. The collection events will be advertised using vinyl banners and flyers.

Reimbursable expenses include: The purchase of multiple 40-yard and 20-yard bins, tipping and hauling fees for the collection of scrap tires and scrap metals, and the purchase of vinyl banners and flyers for advertisement.

**EXHIBIT B
BUDGET**

**NEW MEXICO ENVIRONMENT DEPARTMENT
SOLID WASTE BUREAU
RECYCLING AND ILLEGAL DUMPING FUND – GRANT # RAID-FY23-08**

**NAME OF GRANTEE: Village of Magdalena
FOR: Tire and Scrap Metal/White Goods Recycling Events**

Classification	NMED Funds
Abatement Costs	\$6,903.00
Professional Services	
Construction Costs	
Equipment Costs	\$19,840.50
Other Costs	\$243.00
Contingency	\$2,998.5
Total	\$29,985.00
Specify other costs not noted above: Vinyl banners and flyers for advertising monthly collection events	
Total:	
\$29,985.00	

**EXHIBIT C
PROJECT SCHEDULE**

**NEW MEXICO ENVIRONMENT DEPARTMENT
SOLID WASTE BUREAU
RECYCLING AND ILLEGAL DUMPING FUND – GRANT # RAID-FY23-08**

**NAME OF GRANTEE: Village of Magdalena
FOR: Tire and Scrap Metal/White Goods Recycling Events**

Project Task	2022						2023					
	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	July	August	September	October	November	December	January	February	March	April	May	June
Quarterly Reports Due			X			X			X			X
Obtain quotes to purchase multiple 40-yard and 20-yard bins, tipping/hauling fees, vinyl banners, and flyers			X									
Purchase multiple 40-yard and 20-yard bins			X	X	X							
Purchase vinyl banners and flyers			X	X	X							
Host monthly collection events			X	X	X	X						
Submit project completion survey, photos, and final reimbursement request								X				

**EXHIBIT D
WORK / REIMBURSEMENT REQUEST SCHEDULE**

**NEW MEXICO ENVIRONMENT DEPARTMENT
SOLID WASTE BUREAU
RECYCLING AND ILLEGAL DUMPING FUND – GRANT # RAID-FY23-08**

**NAME OF GRANTEE: Village of Magdalena
FOR: Tire and Scrap Metal/White Goods Recycling Events**

Reporting Period	Quarter 1 July – September	Quarter 2 October – December	Quarter 3 January-March	Quarter 4 April - June
Tasks expected to be completed during period	Submit quarterly report for Q1 Obtain quotes to purchase multiple 40-yard and 20-yard bins. tipping/hauling fees, vinyl banners, and flyers Purchase multiple 40-yard and 20-yard bins Purchase vinyl banners and flyers Host monthly collection events	Submit quarterly report for Q2 Purchase multiple 40-yard and 20-yard bins Purchase vinyl banners and flyers Host monthly collection events	Submit quarterly report for Q3 Submit project completion survey, photos, and final reimbursement request	N/A
Expected status of tasks proposed to be in progress during period	Complete	Complete	Complete	N/A
Amount of funds estimated to be expended during period	\$22,045.00	\$7,940.00	\$0.00	\$0.00



501 Bernard Ave.
 Belen NM 87002
 Ph: 505-864-1010

Invoice

Date	Invoice #
3/27/2023	5889752

Bill To
Village of Magdalena 108 N Main St Magdalena, NM 87825

Ship To

Contract No.	P.O. No.	Due Date	Terms	Project
		3/27/2023	Half down, rest bet	

Item	Description	Qty	U/M	Rate	Amount
40yd RollOff	40yd Roll-Off Container - standard rail Floors: 3 16 Walls: 12g Top Rail: 4x4x3 16 Bottom Rail: 2x6x3 16 Cross Braces: 3" channel 16 on center Color: Customer choice	1		8,205.00	8,205.00
20yd RollOff	20yd Roll-Off Container - standard rail Floors: 3 16 Walls: 12g Top Rail: 4x4x3 16 Bottom Rail: 2x6x3 16 Cross Braces: 3" channel 16 on center Color: Customer choice	2		6,920.00	13,840.00
Shipping	Shipping - *Estimate Only* Final price TBD at time of shipping due to changing fuel prices (Customer will pick up)			0.00	0.00

Subtotal	822,045.00
Sales Tax (8.1875%)	80.00
Total	822,045.00
Payments/Credits	80.00
Balance Due	822,045.00

BALANCE SHEET

Page: 17
7/20/2023
3:07 pm

Village of Magdalena

As of: 6-30 2023

Balances

Fund: 701 - COURT FEES

Assets

10000 CASH IN BANK

801.00

Total Assets

801.00

Liabilities

21100 ACCOUNTS PAYABLE

585.00

21200 ADMIN OFFICE OF COURTS PAYABLE

192.00

21250 JUDICIAL EDUCATION PAYABLE

96.00

Total Liabilities

873.00

Reserves/Balances

32000 FUND BALANCE

72.00

33000 CHANGE IN FUND BALANCE

-144.00

Total Reserves/Balances

-72.00

Total Liabilities & Balances

801.00

801 Cash Balance
585 Cash Required
216 Transfer to General Fund

901-00-10000 216.00

101-15-90001 216.00

701-00-90002 216.00

701-00-90003 216.00

REVENUE/EXPENDITURE REPORT

Village of Magdalena

For the Period: 7/1/2022 to 6/30/2023	Original Bud	Amended Buc	Annual Actual	CU RR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 706 - METER DEPOSITS FUND							
Revenues							
Dept: 00							
41930 MISCELLANEOUS INCOME	0.00	0.00	125.00	0.00	0.00	-125.00	0.0
Dept: 00	0.00	0.00	125.00	0.00	0.00	-125.00	0.0
Revenues	0.00	0.00	125.00	0.00	0.00	-125.00	0.0
Expenditures							
Dept: 00							
52020 BANK & CREDIT CARD FEES	0.00	0.00	50.24	0.00	0.00	-50.24	0.0
Dept: 00	0.00	0.00	50.24	0.00	0.00	-50.24	0.0
Expenditures	0.00	0.00	50.24	0.00	0.00	-50.24	0.0
Grand Total Net Effect:	39,894.00	39,894.00	340,284.70	-73,873.89	0.00	-300,390.70	

Department of Finance and Administration
 Local Government Division
 Financial Management Bureau
 SCHEDULE OF BUDGET ADJUSTMENTS

REVISED 12/08/06

ENTITY NAME: Village of Magdalena
 FISCAL YEAR: FY2022-2023, BAR #1
 DFA Resolution Number:

Page 1 of 2 Pages

For Local Government Division use only:

(A) ENTITY RESOLUTION NUMBER	(B) LPB ACCOUNT	(B) DFA ACCOUNT	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
2023-01	209-00-42500	20900-0001-47499	Grants-State	\$0	(\$106,434)	(\$106,434)	SCBA Grant
	209-00-59400	20900-3002-58020	Equipment & Machinery	\$0	\$106,434	\$106,434	SCBA Grant
	209-00-59600	20900-3002-58080	Vehicles	\$0	\$15,000	\$15,000	Sale/Purchase of 2016 Chevrolet Silverado - Approved 12/30/2022
	211-00-41920	21100-0001-46091	Sale-Fixed Assets	\$0	(\$15,000)	(\$15,000)	Sale/Purchase of 2016 Chevrolet Silverado - Approved 12/30/2022
	209-00-59300	20900-3002-58010	Building & Structures	\$0	\$55,000	\$55,000	Fire Department Expansion
	212-00-41916	21200-0001-47120	Grant Proceeds	\$0	(\$112,500)	(\$112,500)	Law Enforcement Recruitment & Retention Grant
	212-00-50040	21200-3001-51020	Temporary Wages	\$0	\$96,450	\$96,450	Law Enforcement Recruitment & Retention Grant
	212-00-50050	21200-3001-51020	Overtime Wages	\$0	\$500	\$500	Law Enforcement Recruitment & Retention Grant
	212-00-51010	21200-3001-52011	FICA Medicare	\$0	\$1,405	\$1,405	Law Enforcement Recruitment & Retention Grant
	212-00-51020	21200-3001-52010	FICA Regular	\$0	\$6,005	\$6,005	Law Enforcement Recruitment & Retention Grant
	212-00-51030	21200-3001-52030	Health Insurance	\$0	\$2,455	\$2,455	Law Enforcement Recruitment & Retention Grant
	212-00-51050	21200-3001-52020	PERA Retirement	\$0	\$1,950	\$1,950	Law Enforcement Recruitment & Retention Grant
	212-00-51070	21200-3001-52090	Unemployment Comp.	\$0	\$140	\$140	Law Enforcement Recruitment & Retention Grant
	212-00-51080	21200-3001-52110	Work Comp Assessment	\$0	\$5	\$5	Law Enforcement Recruitment & Retention Grant
	212-00-52040	21200-3001-55031	Settlement	\$0	\$3,590	\$3,590	Law Enforcement Recruitment & Retention Grant
	214-00-41900	21400-0001-41300	Lodgers' Tax	(\$7,420)	(\$3,630)	(\$11,050)	Increase Lodgers' Tax
	214-00-52010	21400-2002-57090	Advertising & Promotion	\$1,460	\$3,630	\$5,090	Increase Lodgers' Tax
	101-15-90002	11000-0001-61200	Transfer Out	\$71,164	\$15,000	\$86,164	Cash Transfer from General Fund to Senior Center Fund for Start-Up Costs
	219-30-90001	21900-0001-61100	Transfer In	\$0	(\$5,000)	(\$5,000)	Cash Transfer from General Fund to Senior Center Fund for Start-Up Costs
	219-31-90001	21900-0001-61100	Transfer In	\$0	(\$5,000)	(\$5,000)	Cash Transfer from General Fund to Senior Center Fund for Start-Up Costs
	219-32-90001	21900-0001-61100	Transfer In	\$0	(\$5,000)	(\$5,000)	Cash Transfer from General Fund to Senior Center Fund for Start-Up Costs
	219-30-53095	21900-4008-56060	Food (Raw)	\$0	\$10,200	\$10,200	Start-Up Costs for Senior Center
	219-31-53095	21900-4008-56060	Food (Raw)	\$0	\$4,300	\$4,300	Start-Up Costs for Senior Center
	219-32-53120	21900-4008-56099	Supplies-Other	\$0	\$500	\$500	Start-Up Costs for Senior Center
						\$0	

ATTEST:

Carleen Gomez, Deputy Clerk

(Date)

(Date)

Richard Rumpf, Mayor

REVISED 12/08/06

ENTITY NAME: Village of Magdalena
 FISCAL YEAR: FY2022-2023, BAR #1
 DFA Resolution Number:

Page 2 of 2 Pages

For Local Government Division use only:

(A) ENTITY RESOLUTION NUMBER	(B) LPB ACCOUNT	(B) DFA ACCOUNT	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
2023-01	291-00-50020	52400-4004-51020	Full Time Wages	\$21,840	\$5,000	\$26,840	Increase Library Expense Budget
	291-00-52030	52400-4004-56010	Books & Software	\$1,500	\$4,000	\$5,500	Increase Library Expense Budget
	291-00-53170	52400-4004-57170	Utilities-Electric	\$4,550	\$3,000	\$7,550	Increase Library Expense Budget
	403-20-41915	40400-0001-46900	Loan Proceeds	\$0	(\$68,130)	(\$68,130)	NMFA Loan for Police Vehicle
	403-20-59600	40400-2004-59050	Vehicles	\$0	\$68,130	\$68,130	NMFA Loan for Police Vehicle
	404-27-41915	40400-0001-46900	Loan Proceeds	\$0	(\$107,756)	(\$107,756)	NMFA Loan for Backhoe Loader
	404-27-59400	40400-2004-59050	Equipment & Machinery	\$0	\$107,756	\$107,756	NMFA Loan for Backhoe Loader
	404-25-80001	40400-2002-59010	Deb Service-Principal	\$5,017	\$161	\$5,178	Increase NMFA Water Meter Replacement Debt Service Budget
	404-25-90001	40400-0001-61100	Transfer In	(\$5,248)	(\$161)	(\$5,409)	Increase NMFA Water Meter Replacement Debt Service Budget
	501-00-90002	50100-0001-61200	Transfer Out	\$19,304	\$161	\$19,465	Increase NMFA Water Meter Replacement Debt Service Budget
	404-27-80001	40400-2002-59010	Debt Service-Principal	\$0	\$4,933	\$4,933	Create NMFA Backhoe Loader Debt Service Budget
	404-27-90001	40400-0001-61100	Transfer In	\$0	(\$6,770)	(\$6,770)	Create NMFA Backhoe Loader Debt Service Budget
	501-00-90002	50100-0001-61200	Transfer Out	\$19,465	\$3,385	\$22,850	Create NMFA Backhoe Loader Debt Service Budget
	503-00-90002	50300-0001-61200	Transfer Out	\$5,396	\$3,385	\$8,781	Create NMFA Backhoe Loader Debt Service Budget
	500-00-46120	50500-0001-44280	Ambulance Transports	(\$14,110)	(\$10,000)	(\$24,110)	Increase Ambulance Budget
	500-00-58200	50500-9002-55030	Other Professional Serv.	\$2,120	\$10,000	\$12,120	Increase Ambulance Budget
	501-00-53120	50100-6003-56999	Supplies-Other	\$8,710	\$16,000	\$24,710	Increase Water Budget
	501-00-58200	50100-6003-55030	Other Professional Serv.	\$10,850	\$6,000	\$16,850	Increase Water Budget
	501-00-59400	50100-6003-58020	Equipment & Machinery	\$0	\$9,000	\$9,000	Increase Water Budget
	502-00-42500	50200-0001-47499	Grants-State	\$0	(\$22,045)	(\$22,045)	Purchase Dumpsters with RAID Grant
	502-00-59400	50200-6004-58020	Equipment & Machinery	\$0	\$22,045	\$22,045	Purchase Dumpsters with RAID Grant
	701-00-90002	79900-0001-61200	Transfer Out	\$0	\$216	\$216	Transfer Out Excess Court Fee Cash
	101-15-90001	11000-0001-61100	Transfer In	(\$73,400)	(\$216)	(\$73,616)	Transfer Out Excess Court Fee Cash
	706-00-41930	79900-0001-46900	Miscellaneous Income	\$0	(\$125)	(\$125)	Create Budget for Water Deposits Fund Transactions
	706-00-52020	79900-2002-57999	Bank & Credit Card Fees	\$0	\$125	\$125	Create Budget for Water Deposits Fund Transactions

ATTEST:

Carleen Gomez, Deputy Clerk

(Date)

(Date)

Richard Rumpf, Mayor



District 7

June 15, 2023

Members

- State Legislator:
Senator Mary Kay Papen
- Doña Ana County
- City of Las Cruces
- City of Sunland Park
- City of Anthony
- City of Socorro
- Socorro County
- City of Truth or Consequences
- Sierra County
- Town of Mesilla
- Village of Hatch
- Village of Magdalena
- Village of Williamsburg
- City of Elephant Butte
- Lower Rio Grande Public
Water Works Authority
- San Antonio Mutual Domestic
Water Consumer Association
- Doña Ana Mutual Domestic
Water Consumer Association
- Anthony Water & Sanitation
District

Mayor Rumpf
Village of Magdalena
P. O. Box 145
Magdalena, NM 87825

Re: Request for Membership Dues for FY 2023-2024- Invoice

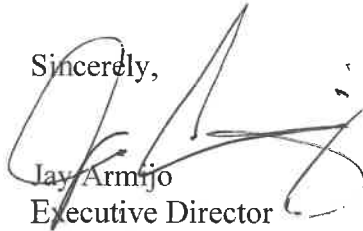
Dear Mayor Rumpf:

This letter is a request to the Village of Magdalena for your membership in the South Central Council of Governments (SCCOG) for FY 23-24. Please find enclosed a membership dues invoice. This year's dues for the Village of Magdalena will remain the same in the amount of **\$ 500.00**.

It is required that your participation with the SCCOG be passed by resolution. For your convenience, a resolution is enclosed for the governing body's review and approval.

Your membership and participation in the SCCOG is crucial to our concerted efforts in the district. If you have any questions with respect to our request, please contact me at your earliest possible convenience.

Sincerely,



Jay Armijo
Executive Director

Enclosure

Main Office
P.O. Box 1072
600 Hwy. 195, Suite B & C
Elephant Butte, NM 87935
Phone: 575-744-4857
Fax: 575-744-5021

Jay Armijo, Executive Director
Email: jarmijo@sccog-nm.com
Website: www.sccog-nm.com

Mesilla Office
P.O. Box 297
2231 Avenida de Mesilla
Mesilla, NM 88046-0297
Email: tigoolsby@sccog-nm.com
Ph: 575-524-3262 Ext. 110



RESOLUTION NO. 2023-14

**APPROVING PARTICIPATION IN THE PROGRAM OF
THE SOUTH-CENTRAL COUNCIL OF GOVERNMENTS, INC.
FOR FISCAL YEAR 2023-2024**

WHEREAS, Village of Magdalena (herein-after known as the "Member"), desires to be a participating member in the program and policy development for the South Central Council of Governments, Inc. (hereinafter known as "SCCOG"); and

WHEREAS, it is necessary and desirable that an agreement setting forth the services to be performed by the SCCOG for the Member entered into, wherewith the SCCOG is agreeing to furnish the following:

- A. Implement the work program as established by the SCCOG Board of Directors for the 2023-2024 Fiscal Year.
- B. Provide the Member, when requested, with technical, grant program planning, economic development, strategic overall planning and management assistance.
- C. Address problems, issues and opportunities of a regional nature which go beyond single municipal or county jurisdictional boundaries and serve as a liaison and advocate for local governments within the region at the state and federal levels.
- D. Provide information dissemination about statewide regional and community initiatives to foster greater coordination and efficiency of the programs.

WHEREAS, it is necessary to set forth the sum to be paid by the Member to the SCCOG as annual dues, thereby placing the Member with voting powers on the SCCOG Board of Directors, with an agreement to furnish the following:

- A. To participate, through their designated representative or alternate, in the SCCOG's policy development process by attending meetings, helping formulate the annual work program, reviewing the SCCOG Goals and Objectives, and the District Comprehensive Economic Development Strategy (CEDS).
- B. To pay to the SCCOG the sum of **\$500.00** annual membership dues as payment of the aforementioned services for the period beginning July 1, 2023 and ending June 30, 2024.
- C. The Member hereby appoints _____, as their designated representative and _____ as alternate.

NOW THEREFORE, BE IT RESOLVED THAT the Member and the SCCOG hereby mutually agree to the aforementioned provisions of this Resolution and Agreement.

DONE this 24th day of July, 2023 at Magdalena, New Mexico.

Attestation:

Member Government

Clerk, or other Authorized Official
Carleen Gomez, Deputy Clerk

Signature of Authorized Official
Richard Rumpf, Mayor

Attest:

South Central Council of Governments, Inc.

Jay Armijo, Executive Director

Chairwoman, Nora Barraza

INVOICE

South Central Council of Governments

South Central Council of Governments
P.O. Box 1072/600 Hwy 195, Suite C
Elephant Butte, NM 87935

07.01.2023

INVOICE # FY23-SCCOG-9

BILL TO:

**Mayor Rumpf
Village of Magdalena
P.O. Box 145
Magdalena, NM 87825**

DESCRIPTION	AMOUNT
South Central Council of Governments Membership FY23-24	\$ 500.00
TOTAL	\$ 500.00



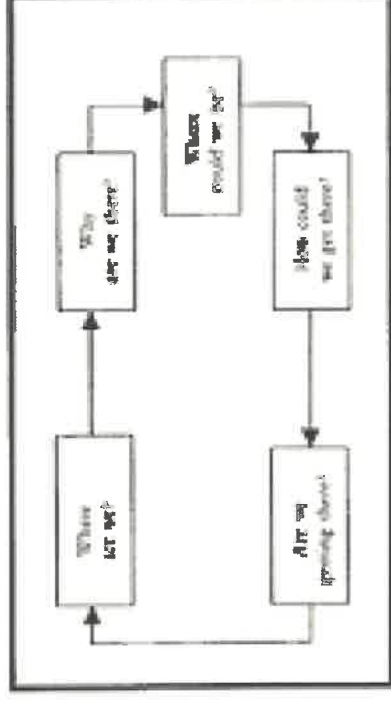
Senior Center Facility ICIP



What is Infrastructure capital improvement Plan (ICIP)

- It is a long-term plan used to **prioritize** the capital outlay needs of **each** senior center.
- The plan should cover a 5 year period (FY 2025-2029)
- The plan should be updated as you receive resources or complete projects - Deactivate
- The plan is site specific.
- The plan should involve various members of the local public body and the providers
- This plan is submitted to the Local Government Division of DFA on an annual basis. (Senior Center Facilities due Friday, September 8, 2023) **NO EXTENSION**
- The plan should cover fiscal years 2025-2029 (starts July 1, 2024)

THE ICIP PLANNING CYCLE



Senior Facility ICIP

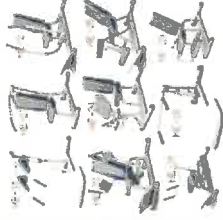
Why do we have to use the Senior Facility ICIP?

What happens if we do not enter using this database?

What types of projects can we enter?

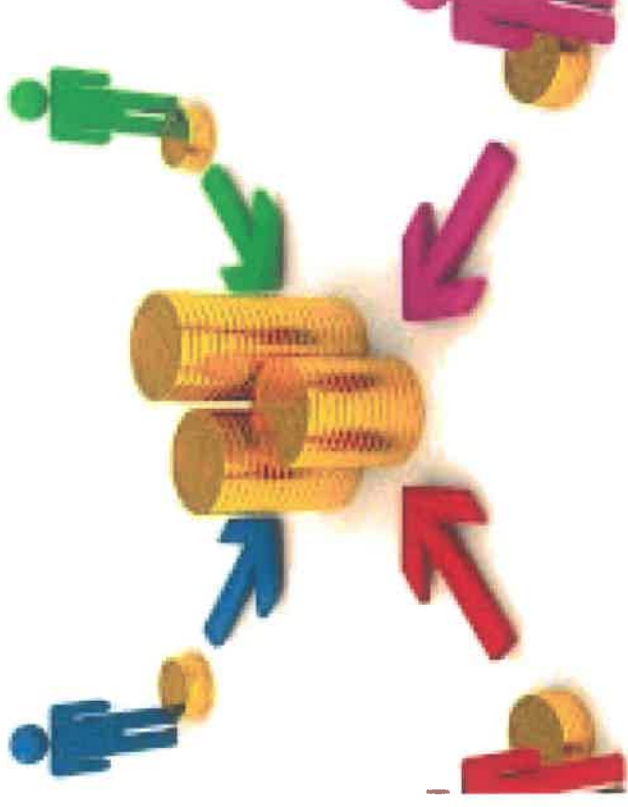
What happens if my priorities change?

When is this ICIP due? **Senior Citizen Facilities – Friday, September 8, 2023**



ICIP Limitations

- The ICIP is only a planning document
- The ICIP is not a funding source. ALTSD still requires that you submit an application usually due in May for consideration in the 2024 legislative session.
<http://www.nmaging.state.nm.us/capital-outlay.aspx>
- The ICIP is only the beginning step. New facilities can take 5 years or longer to finish
- Should not be used as a wish list



What is the importance of an ICIP

- The ICIP highlights the priorities of each senior center
- The ICIP helps the local public body/senior center better plan for future needs
- The ICIP is used by various funding agencies to determine which projects are shovel ready
- The ICIP shows the local public bodies commitment to the project –
- The ICIP keeps your local public body on track – staff turnover or change in leadership



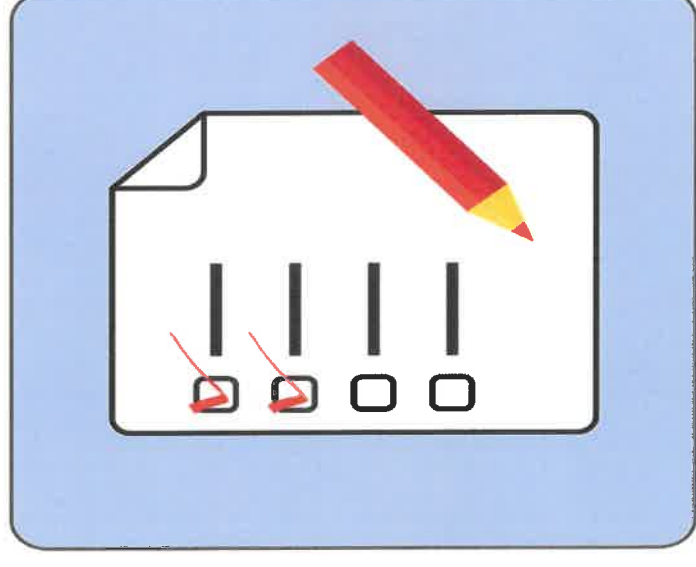
Read the instructions carefully

Each participating entity must update their project information in the ICIP database and **submit copies of the written approval of ICIP by governing body.**

Tribal Governments that are not able to obtain a Resolution may provide a Letter of Approval from a Governor, President, or Chapter President. **Senior Citizen facilities must provide a copy of fiscal agent's resolution and a letter from director certifying their ICIP.**

<https://api.realfile.rtsclients.com/PublicFiles/60151d4795ce4d11abc799080b50384f/41bc59b5-1246-4be6-9cac-da31b8c8724b/FY2024-2028%20Data%20Entry%20Instructions.pdf>

[https://api.realfile.rtsclients.com/PublicFiles/60151d4795ce4d11abc799080b50384f/09616c13-6223-4162-b90d-8d128d7ecf71/FY2024-2028%20ICIP%20Guidelines%20\(rev.%208.16.2022\).pdf](https://api.realfile.rtsclients.com/PublicFiles/60151d4795ce4d11abc799080b50384f/09616c13-6223-4162-b90d-8d128d7ecf71/FY2024-2028%20ICIP%20Guidelines%20(rev.%208.16.2022).pdf)





Entity Profile (Site specific)

- ICIP Officer name – This should be someone from the public body familiar with the project with authority to speak on behalf of the entity.
 - Address, Telephone number, email address
 - County seat, COG District #
 - Entity Type – Senior Facility (SF)
 - Procurement Officer information -name, phone #, email address
 - Financial Officer information - name, phone #, email address
 - Executive Order 2013-006 – are you in compliance
 - Asset Management plan, or capital asset listing – you should have one completed annually
- Equipment <http://www.nmaging.state.nm.us/capital-outlay.aspx> ,
Facility & Fixture <http://www.nmaging.state.nm.us/capital-outlay.aspx>
Vehicle <http://www.nmaging.state.nm.us/capital-outlay.aspx>
- What is your process for submission of the ICIP -public hearings, resolutions, approval from county or city commission,
 - What are the goals of the ICIP- new center, improved access, larger dining space, activity space, better parking, ADA compliance issues
 - Trends or growth factors – what is the source (US Census, Surveys), etc,....

Project Detail

Year (2025 – 2029), Priority level – high, medium, or low, Class or Type (project category – code compliance, renovation, new constructions, equipping, plan/design, or vehicle) for each priority.

Title – (name of facility and category type) – for new senior center – use county or city name and new senior center – enter this on your local ICIP until you have a plan or design completed.

Contact information – should be same as the entity contact info

Total project cost – all phases Project start date – year

Legislative language – use bond project disbursement rule language as guide
http://www.nmdfa.state.nm.us/Bond_Project_Disbursement_Rule.aspx

Scope of work – template to write scope

* <http://www.nmaging.state.nm.us/uploads/files/Scope%20of%20Work%20Template%204-22-15.docx>

Fund Budget – Secured – source, amount, and date applied

• Potential – source, amount, and date applied

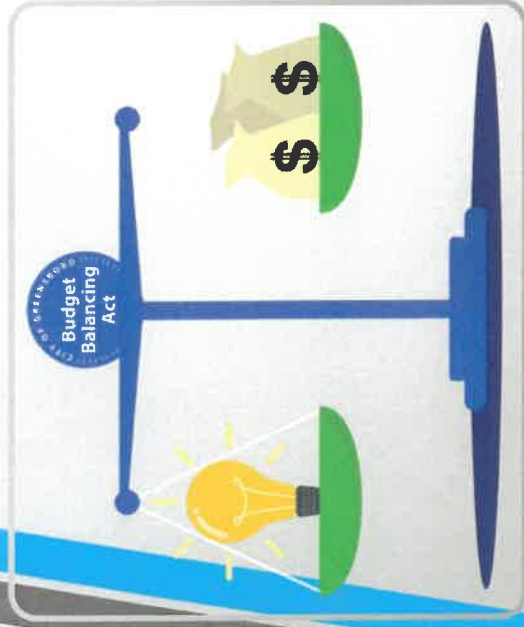


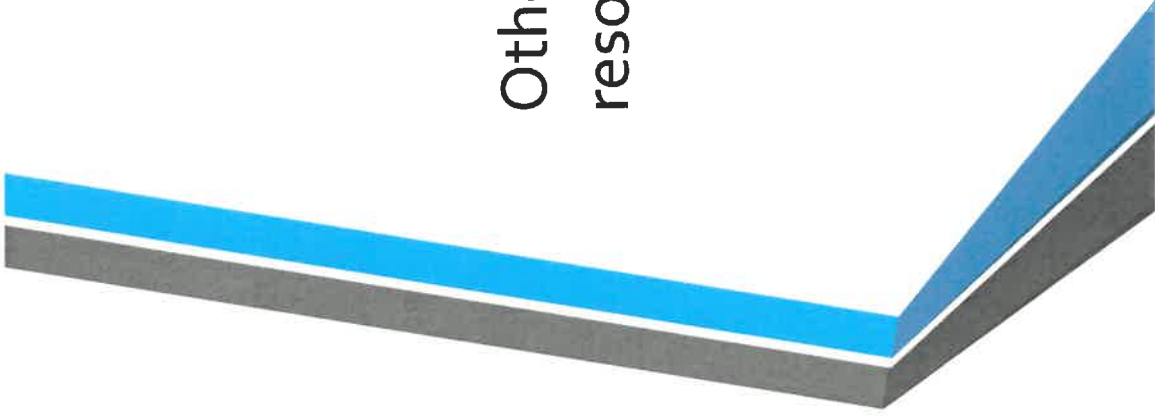
Project detail continued...

- Will this project be energy efficient - solar, wind power, LED lighting, high efficiency HVAC, etc...
- Is the equipment energy star rated?
- Vehicles – hybrid, fuel efficient?
- Responsible parties – Who owns the facility? fiscal agent - owner of asset, operator or provider – include license to use agreement
- Useful life – remember this should be 10 years or more – if not why? Maintenance plans
- Public input, Is this a regional approach? Can it be? (nearest similar facility?) Growth factors.
- Oversight mechanisms – who is involved? – should be several qualified people
- Job creation – other than during construction. How many can be employed as a result of project?
- Beneficiaries? - seniors over the age of 55? Grandparents raising grandchildren
- Elimination of risk or hazardous situation – ADA compliance, occupancy, controlled environment (HVAC) and is this urgent or unavoidable? Code citations

Project Budget

- Project budget – (water rights, ROW & easements, acquisition, studies) should be in place. There is a >\$10K threshold and no cap on the amount that can be requested. Will allow for a 10% contingency on top of costs
- Plan, design (engineer or architect), construction, furnish equip bldg. or purchase and equip a vehicle – refer to cost estimate (Total project cost) –
- Phasing – all projects should have phases. Take into consideration the following; applicant capacity, states bonding capacity, project readiness, other partners
- If there is no way you can phase the project – can you complete in the timeframe allowed (GOB – 3 years and STB 4 years for construction, or 2 years for equipping, furnishing, and vehicle buildout)
- Operating expenses –Have you met with your Area Agency on Aging (AAA) to include this in the 4 year plan for federal funding? If you did not, where will you get the money to run the programs until that happens? Can your local government provide operating dollars until you receive your budget from the AAA?
- Annual Operating budget - how much is this going to cost to run once completed? No idea? – contact other similar centers and ask what it costs them.





Other grant resources? Why?

Let's be realistic, you may have a lot of work that can't wait to be done throughout the five-year plan, or your building may be old, and it is best to build a new one.

- 1) It may cost more to repair than to rebuild. Limited state resources this year to apply to your center.
- 2) Look to federal opportunities to fund a portion of your needs
- 3) Other state agencies (CDBG, TIF, NM5310 - these are for transportation dollars you can apply for) & 5311, NMFA – loans) see next slide for links
- 4) Local match or leverage – cost to prepare a plan, cost to secure ROW, cost for land
- 5) Regional Partners – health care, adult daycare, clinics – you can split a building with these partners.

Links

- Department of Finance & Administration – Community Development Block Grant (CDBG)
http://www.nmdfa.state.nm.us/Community_Development_Bureau_1.aspx
- US Housing and Urban Development (HUD) – Indian Community Development Block Grant (ICDBG)
https://www.hud.gov/program_offices/public_indian_housing/ih/grants/icdbg
- New Mexico Indian Affairs Department – Tribal Infrastructure Fund (TIF) <https://www.iad.state.nm.us/policy-and-legislation/programs-and-funding/tribal-infrastructure-fund/>
- New Mexico Department of Transportation – NM5310 NM5311- through the Cares Act (Letter of Intent to apply)
https://www.dot.state.nm.us/content/dam/nmdot/Transit_Rail/Notice%20of%20Letter%20of%20Intent%20FY22.pdf
- New Mexico Finance Authority – (NMFA) <https://www.nmfinance.com/public-infrastructure-capital-financing/>

Visit the links to see the application cycles, requirements and guidelines

RS means



Cost estimates – Where do I go?

Local Public bodies - They may have already done what you are doing and are in your area and know the local contractors and can give you names for quotes, etc.

- They just built a new building way under budget.
- You can estimate if you have recently built a similar structure within your public body.
- They have just ordered brand new equipment for their kitchen or a transportation vehicle.

RS Means – this is a construction estimating database or you can purchase a book

Council of Government (COG) – They provide assistance and cost estimating tools

Engineering or Architectural Firms – provide cost estimates for various phases of the project

Local Vendors – vehicles – contact local dealers, equipment – contact commercial kitchen dealers, local sports equipment vendors

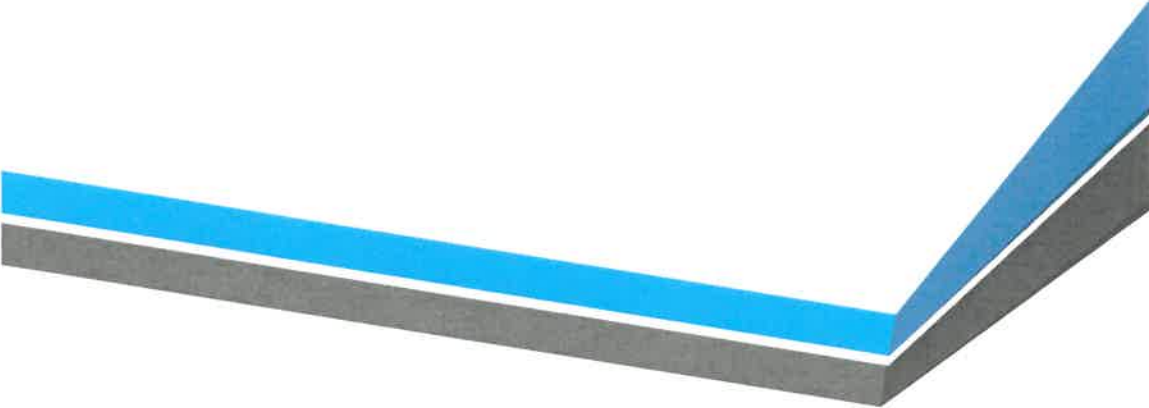
State-Wide Price Agreements – provides a list of available on call contractors –you will need to provide the anticipated scope of work, timeline and the budget available for the project. <https://hnmaging.state.nm.us/>

Issues Logging In

- Database – use Google Chrome, Microsoft Edge, or Firefox
- Incorrect login and password (site specific) – Contact Annette Apodaca by email Annette.Apodaca@dfa.nm.gov
- You are a new senior center – must complete an ICIP Access form from Annette Apodaca

<https://api.realfile.rtsclients.com/PublicFile/s/60151d4795ce4d11abc799080b50384fae621a1ac-fb19-4bf3-b6a8-2dc45ca28c32/Appendix-III-Permission-for-Access.pdf>





Amendment Process

After the Department of Finance and Administration (DFA) has published the ICIP on its website, changes and/or additions are not allowed. You must seek approval from DFA Local Government Division (LGD).

- All amendment requests must be submitted to DFA/LGD via email and include detail on why the change and/or addition to the ICIP is needed.

Staff Directory



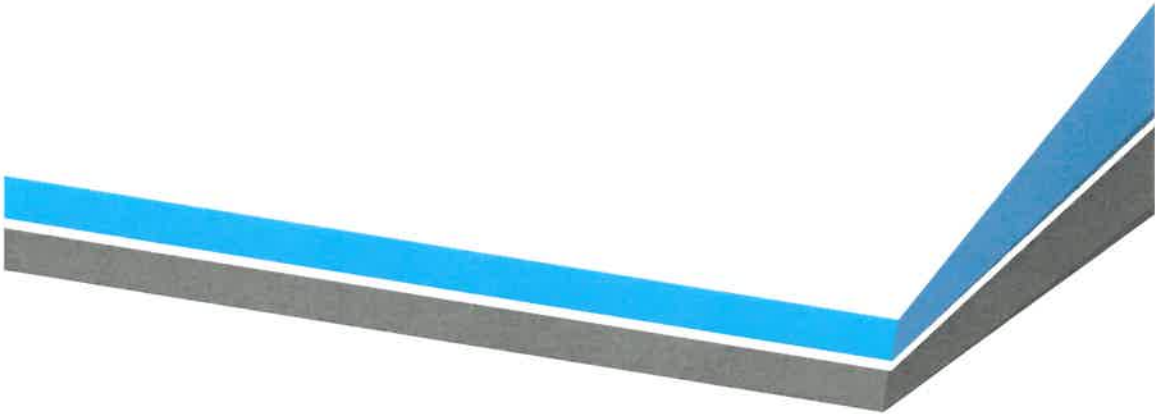
New Mexico Aging and Long -Term Services Department
Capital Outlay Bureau
Toney Anaya Building
2550 Cerrillos Road
Santa Fe New Mexico 87505

Elizabeth Chavez, Bureau Chief
505-365-3804

elizabeth.chavez@altsd.nm.gov

Monica Cordova, Projects Coordinator
505-709-7982

monica.cordova@altsd.nm.gov



Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-001	Priority: High	Class: New	Estimated Costs Not Yet Funded					Total Project Cost
Project Budget:	Completed	Funded to date	2024	2025	2026	2027	2028	Total Project Cost
Water Rights	N/A	0	0	0	0	0	0	0
Easement & Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	53,025	0	0	0	0	53,025
Furnishing/Equipment/Vehicles	N/A	0	0	0	0	0	0	0
TOTAL		0	53,025	0	0	0	0	53,025

Amount Not Yet Funded **53,025**

PHASING BUDGET

Can this project be phased?	No	Phasing:	Stand Alone:	Yes	Multi-Phased:	No						
Phase:	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete					
1	0	No	No	No	No	No	0					
2	0	No	No	No	No	No	0					
3	0	No	No	No	No	No	0					
4	0	No	No	No	No	No	0					
5	0	No	No	No	No	No	0					
TOTAL	0						0					

Has your local government/agency budgeted for operating expenses for the project when it is completed? **No**

Explanation if not: **This project does not require operating or maintenance expenses after construction as it is a metal port.**

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: **2024-001** Priority: **High** Class: **New**

Does the project lower out-year operating costs? **No** Explanation:

Entities who will assume the following responsibilities for this project:

Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:
Socorro County	Socorro County	Socorro County	Socorro County	Socorro County
Lease/operating agreement in place?				
Yes				

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing renovation/repair or replacement? **1-9 years**
- (b) Has the project had public input and buy-in? **Yes**
- (c) Is the project necessary to address population or client growth, and if so will it provide services to that population or clientele? **No**
- (d) Regionalism: Does the project directly benefit an entity other than itself? **No**
Explanation:
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? **Yes**
Explanation: **The project will be managed by the county project manager and the county manager until the work is complete**
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?
Explanation:
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? **Yes**
Explanation: **This project would benefit approximately 9000 people as it would protect our assets ie: vehicles from sun/rain/snow damage allowing us to better serve our community.**
- (h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. **No**
Explanation:

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-002 **Priority:** High **Class:** New
Project Title: Magdalena Senior Center Surveillance package **Type/Subtype:** Facilities - Senior Facilities
Contact Name: Linda Murillo **Contact Phone:** 5758352119 **Contact E-mail:** lmurillo@co.socorro.nm.us
Total project cost: 171,500 **Proposed project start date:** 07/2023
Project Location: 500 9th St, Magdalena, NM 87825 **Latitude:** 34.109305 **Longitude:** -107.238002
Legislative Language: to plan and design and construct a surveillance package for the Magdalena senior center in Socorro county
Scope of Work: to plan, design and construct a surveillance package that includes Fencing, lighting, intrusion, and surveillance at the Magdalena senior center.

Secured and Potential Funding Budget:

Funding Sources:	Funding Amount	Applied for?	Amount Secured	Amount Expended to Date	Date(s) Received:	Comments:
CAP	171,500	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
Totals	171,500		0	0		

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-002	Priority: High	Class: New	Estimated Costs Not Yet Funded					Total Project Cost
Project Budget:	Completed	Funded to date	2024	2025	2026	2027	2028	Total Project Cost
Water Rights	N/A	0	0	0	0	0	0	0
Easement & Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	No	0	171,500	0	0	0	0	171,500
Furnishing/Equipment/Vehicles	N/A	0	0	0	0	0	0	0
TOTAL		0	171,500	0	0	0	0	171,500
Amount Not Yet Funded			171,500					

PHASING BUDGET

Can this project be phased?	No	Phasing:	Stand Alone:	Yes	Multi-Phased:	No						
Phase:	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete					
1	0	No	No	No	No	No	0					
2	0	No	No	No	No	No	0					
3	0	No	No	No	No	No	0					
4	0	No	No	No	No	No	0					
5	0	No	No	No	No	No	0					
TOTAL	0											

Has your local government/agency budgeted for operating expenses for the project when it is completed? **No**

Explanation if not: **Upon completion, no operating expenses will apply in FY23.**

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-002	Priority: High	Class: New	
Does the project lower out-year operating costs? Yes		Explanation: Yes, this would save on costly break in's	
Entities who will assume the following responsibilities for this project:			
Fiscal Agent:	Own:	Operate:	Own Asset:
Socorro County	Socorro County	Socorro County	Socorro County
Lease/operating agreement in place?			
Yes		Yes	

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing renovation/repair or replacement? **1-9 years**
- (b) Has the project had public input and buy-in? **Yes**
- (c) Is the project necessary to address population or client growth, and if so will it provide services to that population or clientele? **Yes**
- (d) Regionalism: Does the project directly benefit an entity other than itself? **No**
Explanation:
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? **Yes**
Explanation: **The project will be overseen by our facility director and county manager until the work is complete**
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?
Explanation:
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? **No**
Explanation: **This will protect our building inside and out, along with our vehicles from costly break in's and keep our senior's and staff safe**
- (h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. **Yes**
Explanation: **This will protect our building inside and out, along with our vehicles from costly break in's and keep our senior's and staff safe**

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-003	Priority: High	Class: New	
Project Title: Magdalena Senior Center Range Hood	Type/Subtype: Equipment - Senior Center Equipment		
Contact Name: Linda Murillo	Contact Phone: 5758352119	Contact E-mail: lmurillo@co.socorro.nm.us	
Total project cost: 57,000	Proposed project start date: 07/2023	Latitude: 34.452159	Longitude: -107.238002
Project Location: 500 9th St Magdalena, NM 87825			
Legislative Language: to plan, design and construct a new carport for the Magdalena Senior Center			
Scope of Work: to plan, design and construct a new carport for the Magdalena Senior Center			

Secured and Potential Funding Budget:

Funding Sources:	Funding Amount	Applied for?	Amount Secured	Amount Expended to Date	Date(s) Received:	Comments:
CAP	57,000	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
Totals	57,000		0	0		

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-003	Priority: High	Class: New	Project Budget:	Completed	Funded to date	2024	2025	2026	2027	2028	Total Project Cost
				Estimated Costs Not Yet Funded							
Water Rights	N/A	0	0	0	0	0	0	0	0	0	0
Easement & Rights of Way	N/A	0	0	0	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	57,000	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0	0	0	57,000
Furnishing/Equipment/Vehicles	N/A	0	0	0	0	0	0	0	0	0	0
TOTAL		0	0	57,000	0	0	0	0	0	0	57,000

Amount Not Yet Funded **57,000**

PHASING BUDGET

Can this project be phased?	No	Phasing:	Stand Alone:	Yes	Multi-Phased:	No						
Phase:	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete					
1	0	No	No	No	No	No	0					
2	0	No	No	No	No	No	0					
3	0	No	No	No	No	No	0					
4	0	No	No	No	No	No	0					
5	0	No	No	No	No	No	0					
TOTAL	0						0					

Has your local government/agency budgeted for operating expenses for the project when it is completed? **No**

Explanation if not: **Upon completion, no operating expenses will apply in FY23**

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-003	Priority: High	Class: New	
Does the project lower out-year operating costs?		No	Explanation:
Entities who will assume the following responsibilities for this project:			
Fiscal Agent:	Own:	Operate:	Own Asset:
Socorro County	Socorro County	Socorro County	Socorro County
Lease/operating agreement in place?		Yes	Yes

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing renovation/repair or replacement? **1-9 years**
- (b) Has the project had public input and buy-in? **No**
- (c) Is the project necessary to address population or client growth, and if so will it provide services to that population or clientele? **No**
- (d) Regionalism: Does the project directly benefit an entity other than itself? **No**
Explanation:
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? **Yes**
Explanation: **Socorro County's CPO and Socorro Senior Center Director will provide oversight to ensure timely construction and completion of the project**
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?
Explanation:
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? **Yes**
Explanation: **Socorro County Senior Citizen population is at approximately 10% but trending upwards. The number of people that would benefit would be approximately 240 consumers.**
- (h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. **Yes**
Explanation: **This project would eliminate the hazard of fleet wear and tear from sun exposure**

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-004 **Priority:** Medium **Class:** Replace Existing
Project Title: Magdalena Senior Center Commercial Dishwasher **Type/Subtype:** Equipment - Senior Center Equipment
Contact Name: Linda Murillo **Contact Phone:** 5758352119 **Contact E-mail:** lmurillo@co.socorro.nm.us
Total project cost: 8,750 **Proposed project start date:** 07/2023
Project Location: 500 9th St. Magdalena, NM 87825 **Latitude:** 34.109305 **Longitude:** -107.238002
Legislative Language: to purchase and install a replacement commercial dishwasher for the Magdalena Senior Center in Magdalena NM, Socorro county
Scope of Work: The County's CPO and Facilities Director will purchase, first by state contract and if no contract is available, then by getting quotes to ensure best price. Once purchased Facilities director will install a commercial dishwasher to replace the ineffective existing dishwasher.

Secured and Potential Funding Budget:

Funding Sources:	Funding Amount	Applied for?	Amount Secured	Amount Expended to Date	Date(s) Received	Comments:
CAP	4,375	No				
AL/TSD	4,375	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
Totals	8,750		0	0	0	

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-004	Priority: Medium	Class: Replace Existing	Estimated Costs Not Yet Funded					Total Project Cost
Project Budget:	Completed	Funded to date	2024	2025	2026	2027	2028	Total Project Cost
Water Rights	N/A	0	0	0	0	0	0	0
Easement & Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment/Vehicles	No	0	8,750	0	0	0	0	8,750
TOTAL		0	8,750	0	0	0	0	8,750
Amount Not Yet Funded			8,750					

PHASING BUDGET

Can this project be phased?	No	Phasing:	Stand Alone:	Yes	Multi-Phased:	No						
Phase:	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete					
1	0	No	No	No	No	No	0					
2	0	No	No	No	No	No	0					
3	0	No	No	No	No	No	0					
4	0	No	No	No	No	No	0					
5	0	No	No	No	No	No	0					
TOTAL	0											

Has your local government/agency budgeted for operating expenses for the project when it is completed? **Yes**

Explanation if not: **replacement of equipment**

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	112,000	110,000	110,000	110,000	110,000	552,000
Annual Operating Revenues	112,000	110,000	110,000	110,000	110,000	552,000

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-004 Priority: Medium Class: Replace Existing

Does the project lower out-year operating costs? Yes Explanation: We estimate an annual savings of \$500 to \$1000 in repairs and inefficiency compared to current equipment.

Entities who will assume the following responsibilities for this project:

Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Own Asset:
Magdalena Senior Center - Socorro County	Magdalena Senior Center - Socorro County	Magdalena Senior Center - Socorro County	Magdalena Senior Center - Socorro County	Magdalena Senior Center - Socorro County	Magdalena Senior Center - Socorro County
Lease/operating agreement in place?	Yes	Yes	Yes	Yes	Yes

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing renovation/repair or replacement? 10-15 years

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth, and if so will it provide services to that population or clientele? Yes

(d) Regionalism: Does the project directly benefit an entity other than itself? No

Explanation:

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Explanation: Socorro County Grants Administrator and Senior Center Director will provide the necessary oversight for this project.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

Explanation:

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

Explanation: Approximately 90 Older Americans in Magdalena NM

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No

Explanation: Ensure NMED Compliance

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-005	Priority: High	Class: New	
Project Title: Magdalena Senior Center Parking Lot Replacement	Type/Subtype: Facilities - Senior Facilities		
Contact Name: Linda Murillo	Contact Phone: 5758352119	Contact E-mail: Imurillo@co.socorro.nm.us	
Total project cost: 100,721		Proposed project start date: 07/2023	
Project Location: 500 9th St, Magdalena, NM 87825	Magdalena, NM 87825	Latitude: 34.109305	Longitude: -107.238002
Legislative Language: to plan and design and construct the removal and replacement of pavement at the Magdalena senior center in Socorro County			
Scope of Work: to plan and design and construct the removal and replacement of pavement and striping at the Magdalena senior center.			

Secured and Potential Funding Budget:

Funding Sources:	Funding Amount	Applied for?	Amount Secured	Amount Expended to Date	Date(s) Received:	Comments:
CAP	100,721	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
Totals	100,721		0	0		

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-005 Priority: High Class: New

Project Budget:	Completed	Funded to date	Estimated Costs Not Yet Funded					Total Project Cost
			2024	2025	2026	2027	2028	
Water Rights	N/A	0	0	0	0	0	0	0
Easement & Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	No	0	100,721	0	0	0	0	100,721
Furnishing/Equipment/Vehicles	N/A	0	0	0	0	0	0	0
TOTAL		0	100,721	0	0	0	0	100,721

Amount Not Yet Funded 100,721

PHASING BUDGET

Can this project be phased? No Phasing: Stand Alone: Yes Multi-Phased: No

Phase:	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No
 Explanation if not: Future maintenance on the project will be reflected in building maintenance in future budgets

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2024-2028

ICIP Capital Project Description

Year/Rank: 2024-005	Priority: High	Class: New	Explanation:
Does the project lower out-year operating costs? No			
Entities who will assume the following responsibilities for this project:			
Fiscal Agent:	Own:	Own Land:	Own Asset:
Socorro County	Socorro County	Socorro County	Socorro County
Lease/operating agreement in place?			
Yes			

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing renovation/repair or replacement? **1-9 years**
- (b) Has the project had public input and buy-in? **Yes**
- (c) Is the project necessary to address population or client growth, and if so will it provide services to that population or clientele? **Yes**
- (d) Regionalism: Does the project directly benefit an entity other than itself? **No**
Explanation:
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? **Yes**
Explanation: **Yes, the project will be overseen by our facility director and county manager until the work is complete**
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?
Explanation:
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? **Yes**
Explanation: **Approximately 240 consumers would benefit from this project.**
- (h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. **Yes**
Explanation: **There will no longer be tripping hazards from uneven surfaces, and run off from the water that is coming into the building due to the uneven surfaces will no longer be an issue.**

**VILLAGE OF MAGDALENA – MAGDALENA SENIOR CENTER
COUNTY OF SOCORRO**

Resolution No. 2023-15

A RESOLUTION

ADOPTING THE FY 2025-2029 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

- WHEREAS,** the Village of Magdalena - Magdalena Senior Center recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and
- WHEREAS,** in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and
- WHEREAS,** systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and
- WHEREAS,** this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF MAGDALENA that:

1. The county/municipality/tribal government/special district has adopted the attached FY 2025-2029 Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution does not supersede another Resolution at this time.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of July 24, 2023

Richard Rumpf, Mayor

ATTEST:

Carleen Gomez, CMC Deputy Clerk

July 21, 2023

Mayor & Village Board of Trustees,

Marshal Michael Zamora and I would like to request that our excess Vacation hours as of June 30, 2023, be paid out to us. According to the leave hours report in our payroll system Marshal Zamora would be paid out 82.1231 hours and I would be paid out 57.51 hours.

Thank you for your consideration.

Respectfully,

Michael Zamora
Marshal

Carleen Gomez, CMC
Deputy Clerk