



VILLAGE OF MAGDALENA

P.O. BOX 145 / 108 N. MAIN STREET

MAGDALENA, NM 87825

P. 575.854.2261 F. 575.854.2273

WWW.VILLAGEOFMAGDALENA.COM

AGENDA

NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES

MONDAY, SEPTEMBER 11, 2023, AT 5:00 PM

VILLAGE HALL 108 N. MAIN STREET

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT THE FOLLOWING LINK:

<https://us06web.zoom.us/j/2848694212?pwd=MVE4QjdhR2NQVFozQnZMbTlaRUtrQT09>

Meeting ID: 284 869 4212

Passcode: MAGDALENA

PLEASE SILENCE ALL ELECTRONIC DEVICES

-
1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. APPROVAL OF AGENDA
 5. APPROVAL OF MINUTES
 - a. REGULAR MEETING – AUGUST 28, 2023
 6. APPROVAL OF CASH BALANCE REPORT
 7. APPROVAL OF BILLS

 8. MAYOR'S REPORT

 9. CLERK'S REPORT

 10. DEPARTMENT REPORTS
 - a. EMS
 - b. FIRE
 - c. MARSHAL
 - d. JUDGE
 - e. PUBLIC WORKS
 - f. LIBRARY

 11. CASEY CHASE/WESTERN BUCKERS – DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF LODGER'S TAX FUNDING FOR PORTA-POTTIES FOR HIGH COUNTRY CHALLENGE RODEO EVENT

 12. JIM SAUER/KID'S SCIENCE CAFÉ - DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF LODGER'S TAX FUNDING FOR ANNUAL HWY 60 CAR & QUILT SHOW

 13. DISCUSSION & POSSIBLE DECISION REGARDING QUOTE FROM SIERRA PROPANE FOR HEATING SYSTEM AT MAGDALENA COMMUNITY CENTER

 14. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF APPOINTMENT OF FIRE CHIEF

15. EXECUTIVE SESSION – THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED SESSION: MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION:

a. NMSA 10-15-1(H)(2) LIMITED PERSONNEL MATTERS

i. CLERK/TREASURER

- **MOTION & ROLL CALL VOTE TO RETURN TO REGULAR SESSION**
- **MOTION & ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATUTES SECTION 10-15-1**

16. DISCUSSION & POSSIBLE DECISION TO HIRE CLERK/TREASURER

17. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT

PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: clerk@villageofmagdalena.com and/or mayor@villageofmagdalena.com THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, SEPTEMBER 11, 2023 AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES

18. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 87825. PUBLIC DOCUMENTS, INCLUDING THE AGENDA AND MINUTES, CAN BE PROVIDED IN VARIOUS ACCESSIBLE FORMATS. PLEASE CONTACT THE VILLAGE CLERK/TREASURER IF A SUMMARY OR OTHER TYPE OF ACCESSIBLE FORMAT IS NEEDED. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

DRAFT

**MINUTES OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, AUGUST 28, 2023, AT 5:00 PM
VILLAGE HALL 108 N. MAIN STREET**

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT THE FOLLOWING LINK:

<https://us06web.zoom.us/j/2848694212?pwd=MVE4QidhR2NQVFozQnZMbTlaRUtrQT09>

Meeting ID: 284 869 4212

Passcode: MAGDALENA

CALL TO ORDER: Mayor Rumpf called the meeting to order at 5:03pm.

PRESENT: Mayor Richard Rumpf, Trustee Harvan Conrad, Trustee James Nelson, Trustee Clark Brown, and Carleen Gomez–Deputy Clerk

PARTICIPATING VIA ZOOM VIDEO CONFERENCE: Trustee- Donna Dawson (5:05pm), Micheal Steininger - Village Finance Officer, and John Larson

ABSENT: None

GUESTS: Collier J. Nelson- Assistant Clerk and Carol Brackman

Mayor Rumpf led the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Harvan Conrad moved to approve the agenda, and Clark Brown seconded the motion. The motion carried unanimously.

APPROVAL OF MINUTES

- a. **REGULAR MEETING – AUGUST 14, 2023:** James Nelson moved to approve the agenda as amended, Harvan Conrad seconded the motion. The motion carried unanimously.

APPROVAL OF CASH BALANCE REPORT: Donna Dawson moved to approve the Cash Balance Report, Clark Brown seconded the motion. The motion carried unanimously.

APPROVAL OF BILLS: James Nelson moved to approve the bills along with the additions presented by Deputy Clerk Carleen Gomez, Harvan Conrad seconded the motion. The motion carried unanimously.

BILL LIST

A-1 QUALITY REDI MIX		472.45
ADMIN OFFICE OF THE COURTS		450.00
ALBUQUERQUE PUBLISHING CO		89.49
CITY OF SOCORRO		1,086.05
DYNAMOS BLASTING LLC		7,200.00
GT FABRICATION		3,230.00
JACOB FINCH		3,223.14
KONICA MINOLTA		393.59
LAR-CO CONSTRUCTION CO		13,140.00

LEXIPOL, LLC		382.68
MERCHANTS AUTOMOTIVE GROUP		372.80
NEW MEXICO METERS LLC		6,940.00
NM SELF-INSURERS FUND		32,254.00
PROVELOCITY LLC		1,667.00
PV BUSINESS SOLUTIONS, INC		298.50
ROMERO'S TIRES		1,334.73
ROUTE 60 TRADING POST		100.00
SIERRA PROPANE		960.49
SOCORRO ELECTRIC COOP		6,128.94
STANDARD RESTAURANT SUPPLIES		542.42
USA BLUEBOOK		87.00
VERIZON WIRELESS		890.24
VEXUS FIBER		35.97
VIGILANCE PROJECT		1,100.00
WEX BANK		3,174.53
WINSTON'S AUTO SERVICE		143.20
WNM COMMUNICATIONS		1,022.85
	SUB-TOTAL:	\$86,720.07
ADDITIONAL BILLS		
QUILL		1,269.88
RAK'S BUILDING SUPPLY		2,700.69
O'REILLY'S AUTO PARTS		725.29
JOHN BROOKS		280.53
LOWE'S		1,350.38
SHAMROCK FOODS		391.06
	SUB-TOTAL:	\$6,717.14
	TOTAL:	\$93,437.21

MAYOR'S REPORT: Mayor Rumpf reported that the New Mexico Department of Transportation Aviation Division and Bohannon-Huston received \$660,000.00 for a Helipad, funds to chip seal and grade roads at the airport. Mayor Rumpf stated that the signed documents for the addition to the airport building have been received. He stated that we are waiting on documents for the purchase of a UTV. Mayor Rumpf stated that he would be attending the Annual New Mexico Municipal League Conference in Farmington. Mayor Rumpf was happy to report that there is progression on the Rodeo Grounds and the Community Center Building has been painted.

CLERK'S REPORT: Deputy Clerk Carleen Gomez stated that there was no report at this time.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF BUDGET ADJUSTMENT RESOLUTION NO. 2024-01: Michael Steininger, Finance Officer, stated that the first adjustment is to repay money advanced at end of June to avoid any deficits in the budget, to add the Backhoe Purchase Order, include the sale of the two backhoes as surplus equipment, and to include the new NMFA Loan. James Nelson moved to approve Budget Adjustment Resolution No. 2024-01, and Harvan Conrad seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

James Nelson: Aye

Harvan Conrad: Aye

Donna Dawson: Aye

Clark Brown: Aye
The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF APPOINTMENT OF FIRE CHIEF: Mayor Rumpf stated that Fire Chief Mr. Jeff Joseph and his wife Janet will be moving back to Michigan, and he has stepped down. Mayor Rumpf stated that he spoke with Attorney Randy VanVleck and as Mayor and CPO he can sign Purchase Orders and James Nelson, or the Assistant Fire Chief can sign the requisitions. He stated that the membership has voted him in. Donna Dawson moved to table the item until the next meeting, Harvan Conrad seconded the motion. James Nelson voted Nay, and the motion carried by majority.

EXECUTIVE SESSION – THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED SESSION: MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION: Harvan Conrad moved to go into the Executive Session at 5:29 pm, and James Nelson seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

James Nelson: Aye
Harvan Conrad: Aye
Donna Dawson: Aye
Clark Brown: Aye

The motion carried unanimously.

a. NMSA 10-15-1(H)(2) LIMITED PERSONNEL MATTERS

- i. JOINT UTILITY WORKER**
- ii. ASSISTANT COOK/DRIVER**

- **MOTION & ROLL CALL VOTE TO RETURN TO REGULAR SESSION**
- **MOTION & ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATUTES SECTION 10-15-1:** Harvan Conrad moved to return to regular session at 5:37 pm, Donna Dawson seconded the motion. Donna Dawson certified that only the matters on the agenda were discussed in Executive Session and no decisions were made.

Mayor requested a Roll Call Vote:

James Nelson: Aye
Harvan Conrad: Aye
Donna Dawson: Aye
Clark Brown: Aye

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION TO HIRE JOINT UTILITY WORKER: Mayor Rumpf presented the name of Joe Monte for hire as Joint Utility Worker. Harvan Conrad moved to approve the hire of Joe Monte, Clark Brown seconded the motion. The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION TO HIRE SENIOR CENTER ASSISTANT COOK/DRIVER: Donna Dawson moved to approve the hire of Mrs. Serena Guerro as the Assistant Cook/Driver for the Magdalena Senior Center, and Harvan Conrad seconded the motion. The motion carried unanimously.

PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT

PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: clerk@villageofmagdalena.com and/or mayor@villageofmagdalena.com THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, AUGUST 28, 2023, AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES:

No public input was given.

ADJOURNMENT: Donna Dawson moved to adjourn at 5:38pm, and Clark Brown seconded the motion. The motion carried unanimously.

Respectfully Submitted,

Carleen Gomez, CMC
Deputy Clerk

Richard Rumpf,
Mayor

Minutes taken by:

Collier Nelson, Assistant Clerk

Carleen Gomez

From: James Nelson <jcnelson@gilanet.com>
Sent: Wednesday, September 6, 2023 11:57 AM
To: Carleen Gomez
Subject: Re: Dept Reports Due, EMS

Four EMS calls in August.

On 9/6/2023 8:26 AM, Carleen Gomez wrote:

Good Morning,

Just a reminder that Department Reports are due by Friday, preferably before lunch time. Let me know if you have any questions.

Thank You,

Carleen Gomez, CMC
Deputy Clerk/Court Clerk
Village of Magdalena



Virus-free www.avast.com

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sep 01, 2023

To: Village of Magdalena Trustees, Mayor of Magdalena

From: Charlie Blaylock, Assistant Chief – Magdalena Volunteer Fire Department

Subject Monthly Report August 2023

Chief Jeff Joseph has resigned the position. Richard Rumpf was elected as Chief. Jim Nelson will remain as Assistant Chief for EMS, and Charlie Blaylock will remain as Assistant Chief for Administration.

MVFD requested carryover of \$66,901.38 previous fire fund money to purchase radios, backup generators, and fire truck repair. This is in addition to the regular Fire Funds the department receives. No Fire Grant will be filed for FY2024, as the carryover and fire funds should be sufficient for department needs this year.

MVFD supported the water and ice distribution during the power outage of August 7, 8, and 9.

Two training sessions were held in August. The hoses were repacked on the trucks and the trucks were cleaned and inspected.

Email account for the Fire Chief is magvfdchief@gmail.com, Please feel free to contact me there.


Magdalena Marshal's Office

Monthly Report	Month: Aug 2023	Year: 2023
Marshal Zamora	ID#:Mag-1	
Total Miles Driven:		
GENERAL CALLS:	AMOUNT	REVENUE
TRAFFIC CITATIONS: Village Ordinances	3	167
TRAFFIC CITATIONS: State Statutes		
CRIMINAL CITATIONS		
ANIMAL CONTROL CITATIONS		
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS		
FELONY ARRESTS		
MISDEMEANOR ARRESTS		
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS		
JUVENILE CASES		
DOMESTIC CASES		
CRIMINAL DAMAGE / PROPERTY	2	
ASSISTANCE CALLS:		
AMBULANCE/FIRE		
PUBLIC SERVICE	4	
NM STATE POLICE	1	
SHERIFF'S OFFICE		
NM FISH & GAME		
US BORDER PATROL		
US FOREST SERVICE		
OTHER:		
ALARM CALLS	1	
FINGERPRINTING		
Driving Tests		
Misc. Cases	6	
TOTALS:	17	167

MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
 For the month of : **AUG** Year: **2023**

License Number: _____
 Make and Model: **FORD E3XP 2021**

Report due in NO LATER THAN THE 10th OF THE MONTH								
Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1	8522	8756	234	19.5	79.3			01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6	8756	9186	210	15.1	56.15			06 Lubrication
7								07 Miscellaneous
8								09 Tire Purchase
9	9186	9310	124	15.5	56.1			10 Tire Repair 15
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13								10
14								Invoice No.: _____ Amt.\$ _____
15								Date _____
16								Invoice No.: _____ Amt.\$ _____
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$ _____
21	9310	9535	225	18.7	76			Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25	9535	9612	77	15.72	58.48			Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27								Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
28								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals			870	84.52	326.03			

I certify that the above is correct to the best of my knowledge.
Signature:  **Title:** MARSHAL

Magdalena Marshal's Office

Monthly Report	<u>Month: AUGUST</u>	<u>Year: 2023</u>
	ID# Mag 2	LT. Waterman
Total Miles Driven:	834	
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	30	\$1,620
TRAFFIC CITATIONS: State Statutes	0	
CRIMINAL CITATIONS	3	
ANIMAL CONTROL CITATIONS	0	
TRAFFIC ACCIDENTS	0	
D.W.I. ARRESTS	0	
FELONY ARRESTS	0	
MISDEMEANOR ARRESTS	1	
12 HOUR HOLD ARREST	0	
CRIMINAL INVESTIGATIONS	0	
JUVENILE CASES	0	
DOMESTIC CASES	0	
CRIMINAL DAMAGE / PROPERTY	0	
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE	1	
PUBLIC SERVICE	0	
NM STATE POLICE	1	
SHERIFF'S OFFICE	0	
NM GAME & FISH	1	
NM LIVESTOCK BOARD	0	
US BORDER PATROL	0	
US FOREST SERVICE	0	
<u>OTHER:</u>		
ALARM CALLS	0	
FINGERPRINTING	0	
Driving Tests	0	
Misc. Cases		
VW	5	
<u>TOTALS:</u>	30	\$1,620

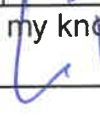
MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
 For the month of : AUGUST Year: 2023

License Number: _ 16631G
 Make and Model: _ DODGE RAM

Report due in NO LATER THAN THE 10th OF THE MONTH								
Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2	4926	5098	172	18.23	74			02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6	5098	5216	118	17.24	70			06 Lubrication
7								07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10								11 Wash and Wax
11	5216	5341	125	17.24	70			(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13								10
14								Invoice No.: _____ Amt.\$ _____
15								Date _____
16								Invoice No.: _____ Amt.\$ _____
17	5341	5463	122	17	69			Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23	5463	5611	148	17.25	69			Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27	5611	5760	149	18.2	72.8			Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals			834	105.2	424.8			

I certify that the above is correct to the best of my knowledge.

Signature: 

Title: 

Magdalena Marshal's Office

Monthly Report	<u>Month:</u>	<u>Year: 2023</u>
	ID# Mag 3	
Total Miles Driven:		
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	7	\$109
TRAFFIC CITATIONS: State Statutes		
CRIMINAL CITATIONS		
ANIMAL CONTROL CITATIONS		
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS		
FELONY ARRESTS		
MISDEMEANOR ARRESTS		
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS		
JUVENILE CASES		
DOMESTIC CASES		
CRIMINAL DAMAGE / PROPERTY		
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE		
PUBLIC SERVICE		
NM STATE POLICE	1	
SHERIFF'S OFFICE	1	
NM GAME & FISH		
NM LIVESTOCK BOARD		
US BORDER PATROL		
US FOREST SERVICE		
<u>OTHER:</u>		
ALARM CALLS		
FINGERPRINTING		
Driving Tests		
Misc. Cases		
<u>TOTALS:</u>	9	\$109

Paulina More

MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
 For the month of : _____ Year: 2022

License Number: _ G97490
 Make and Model: _ Chev Silverado 2016

Report due in NO LATER THAN THE 10th OF THE MONTH								
Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6								06 Lubrication
7	4773	4808	35	19.69	\$79.95			07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13	4808	5025	217	17.46	\$70.90			10
14								Invoice No.: _____ Amt.\$ _____
15								Date _____
16								Invoice No.: _____ Amt.\$ _____
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20	5025	5256	231	18.82	\$76.40			Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27	5256	5496	240	19.66	\$78.65			Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals	10.316	10.969	653	36.25	146			

I certify that the above is correct to the best of my knowledge.

Signature: *[Handwritten Signature]* Title: *Cpl*

Librarian's Report AUGUST 2023

Days Open	21	# of Volunteers	2
Days Closed	2 (No Electricity)	Volunteer Hours	7
Total Visitors	255	Museum Pass	3
Museum Visitors	42	New Library Cards	10 Del: 63

Events:

Number of Events:	3	Attendance:	13
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Date:		# of People:
8/3/2023	Book Club	4
8/8/2023	Luna Del Valle Meeting Screen & Projector)	6
8/24/2023	Book Club	3

Circulation

PHYSICAL		DIGITAL	
# of Books	77	# of eBooks	66
# of Books on CD	12	# of Online Audio	59
# of DVDs	55		
# Museum Pass	3		
Total Physical	147	Total Digital	125
Total Circulation	272		
ILL Processed	Ordered 8		

Computers/Wi-Fi

# Computer Sign ins	41
Total Unique Wi-Fi Devices	129
Avg. # Wi-Fi Devices per day	23
Avg. Data Usage per Device	4.06 GB

Other:

8/1 TLC came with ZW to look @ furnace.

8/8 & 8/9 No electricity in Village due to lightning strike. (I did odd stuff in Library that did not require electricity)

8/17 TLC Electrical guy came to Library with ZW.

8/22 Ronna Kalish came by with the Dance troupe as main dancer had questions about ancestors that had links to Library.

8/25 Small refrigerator died. (might try to fix with a part that apparently goes out often)

8/27 added 72 DVD's donated to library that were in very nice condition., gave duplicates to Baldwin Cabin Library.

8/31 New digital swamp cooler installed in front room. I soaked the pump and mesh in vinegar of the children's section swamp cooler and it worked again. Considering the amount of man hours involved in this form of cooling for the library, and the inconsistencies, I highly recommend looking into upgrading and modernizing the air conditioning of this building or getting new facilities which was meant to happen after the new Village Hall was built.

Museum passes were used! One was used for Santa Fe Museums. One family used 2 cards with 12 people visiting the Natural History Museum, and saved a lot of money. They then were able to go to Explora too! (Explora not on free pass.)

5 people called/visited, txted to get their Overdrive #.

5 people came on various occasions to do remote work from inside the library.

**Respectfully Submitted,
Yvonne Magener,
Library Director**

**Request to Village of Magdalena for Use of Lodger's Tax
(Pursuant to Lodger's Tax Act Section 3-38-14 NMSA 1978)**

Our mission is to stimulate economic growth by marketing Magdalena as a visitor destination through tourism.

Eligible uses of Lodger's Tax Proceeds are to defray the costs of:

- **advertising, publicizing and promoting tourist-related attractions, facilities and events as stated in SECTION 4 of the Village Ordinance.** (A complete copy is available upon request.)

1. This request is made by Casey Chase (Applicant)

Address:

196 Mill Canyon Ranch
Magdalena NM 87825

Phone: 575 517 6906

Email: Casey Chase 27@yahoo.com

- 501-3C Non-Profit Entity; (provide proof)
- For Profit Entity; (Private Individual/Entity)
- Group/Organization without Non-Profit Status;
- Other: Western Buckers "High Country Challenge"

The purpose of this request is to provide tourist related activities and contract with the Village and other individuals/entities in the provision of tourist-related promotional activities.

Name of Event: High Country Challenge

Location of Event: Magdalena Rodeo grounds

Description of Event: Rodeo

Is this a fund raising event? Please describe: NO

Proposed Date of Event: 9/9/23

1. All printed material must include the Village logo (available at Village Hall once approval has been given), and indicate that Village of Magdalena Lodger's Tax funds were used in the purchase of said items.

- **BEFORE EVENT**
- Applicant is required to provide an estimated budget to include: Revenue (income from sponsors, sales, booth space fees, etc.) and

Expenses (advertising, rental fees, etc.).

• FOLLOWING EVENT

- Applicant shall provide accurate financial records (invoices, receipts, etc.) for all items for which the City pays.

2. Use of Funds

The use of Village of Magdalena's Lodger's tax funds are outlined by Village Ordinance No. 2015-06. The requirements as outlined by the Village's Lodger's Tax Ordinance must be adhered to in the execution of all aspects of this request. Applicant acknowledges that a complete copy is available and understands the eligible uses of Lodger's Tax Proceeds. * Lodger's tax funds are not to be used to pay for motel rooms.

3. Terms and Conditions of this Request

A. Contractor is requesting \$ 492.00 in Lodger's Tax funds to be used as follows:

to pay for two porta potty's from
the STool BUS out of Datil. To be
used during the rodeo

B. Any other requests (ie. Use of Village property, police escort, etc. must be made at Village Hall).

This request is submitted the _____ day of _____, 20____.

Casy Cho
Applicant Signature

Village of Magdalena

Approval

As Mayor of the Village of Magdalena I am authorizing the above described event with the understanding that all preliminary administrative functions have been met (i.e. budget, Board approval, etc.).

Richard Rumpf – Mayor

**Request to Village of Magdalena for Use of Lodger's Tax
(Pursuant to Lodger's Tax Act Section 3-38-14 NMSA 1978)**

Our mission is to stimulate economic growth by marketing Magdalena as a visitor destination through tourism.

Eligible uses of Lodger's Tax Proceeds are to defray the costs of:

- **advertising, publicizing and promoting tourist-related attractions, facilities and events as stated in SECTION 4 of the Village Ordinance.** (A complete copy is available upon request.)

1. This request is made by Jim Sauer (Applicant)

Address:

Po Box 1083
Magdalena, NM 87825

Phone: 854-3438 Email: jsauer@bbj@gmail.com

- 501-3C Non-Profit Entity; (provide proof) 83-4056590
- For Profit Entity; (Private Individual/Entity)
- Group/Organization without Non-Profit Status;
- Other: _____

The purpose of this request is to provide tourist related activities and contract with the Village and other individuals/entities in the provision of tourist-related promotional activities.

Name of Event:

Hwy 60 Car and Quilt Show

Location of Event:

North Main Street, Magdalena

Description of Event:

The Hwy 60 Car & Quilt Show is an annual event that supports to Kid's Science Cafe and Teen Science Cafe of Magdalena

Is this a fund raising event? Please describe:

Funds for the Kids' Science Cafe are collected with Car Show Registrations, Raffle of Gifts/Donations & Cash Donation

Proposed Date of Event: 14 (Saturday) October 2023

1. **All printed material must include the Village logo (available at Village Hall once approval has been given), and indicate that Village of Magdalena Lodger's Tax funds were used in the purchase of said items.**

• **BEFORE EVENT**

- Applicant is required to provide an estimated budget to include: Revenue (income from sponsors, sales, booth space fees, etc.) and

Expenses (advertising, rental fees, etc.).

- FOLLOWING EVENT
- Applicant shall provide accurate financial records (invoices, receipts, etc.) for all items for which the City pays.

2. Use of Funds

The use of Village of Magdalena's Lodger's tax funds are outlined by Village Ordinance No. 2015-06. The requirements as outlined by the Village's Lodger's Tax Ordinance must be adhered to in the execution of all aspects of this request. Applicant acknowledges that a complete copy is available and understands the eligible uses of Lodger's Tax Proceeds. * Lodger's tax funds are not to be used to pay for motel rooms.

3. Terms and Conditions of this Request

- A. Contractor is requesting \$ _____ in Lodger's Tax funds to be used as follows:

*\$550.00 - Stool bus for 2 portable latrines and 1 handwash station
~\$50.00 - printing*

- B. Any other requests (ie. Use of Village property, police escort, etc. must be made at Village Hall).

This request is submitted the 25th day of August, 2023.


Applicant Signature

Village of Magdalena

Approval

As Mayor of the Village of Magdalena I am authorizing the above described event with the understanding that all preliminary administrative functions have been met (i.e. budget, Board approval, etc.).

Richard Rumpf – Mayor

EVENT/ORGANIZATION: _____

BUDGET WORKSHEET (complete this form as an estimate BEFORE your event and again AFTER your event showing actual amounts, along with an event summary)

INCOME SOURCES	ESTIMATE	/	ACTUAL
<i>general public</i>	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL INCOME _____

EXPENSES	ESTIMATE	/	ACTUAL
<i>stool bus</i>	<i>550⁰⁰</i>	_____	_____
<i>village printing</i>	<i>50⁰⁰</i>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL EXPENSES _____

MARKETING

Who is your target market?

general public

How/where are you advertising your event? Does this reach your target market?

*Albuquerque Journal
Socorro Chief*

* Please include copies of all advertisements following event.

	ESTIMATE	/	ACTUAL
Number of Visitors at Event	_____	_____	_____
Number of Motel Rooms Filled	_____	_____	_____

EVENT SUMMARY (Please let us know how your event went, things that went well, areas that need work or attention for next year)

Magdalena Car Show

FUNDRAISER FOR KID'S SCIENCE CAFE - A FAMILY EVENT

14 October 2023



PRE-REGISTRATION FORM

Name _____ Phone _____

Address _____

City _____ State _____ Zip _____

E-mail _____

Car Club (If Applicable) _____

Vehicle Information:

Year _____ Make _____ Model _____

Magdalena Village Benefit Car Show will take place rain or shine unless inclement weather or pandemic virus causes cancellation. No refunds will be issued and your entry fee will be considered a donation to Kid's Science Cafe, a 501(c)(3) charitable non-profit organization.

Line up for parade and registration is at 9:00 am (in front of high school; look for signs or traffic director). Car show vehicles must be parked by 10:00 am on Main Street. Show starts at 10:00 am and ends at approximately 3:00 pm at the conclusion of the awards ceremony. Vehicles shall not be removed prior to the conclusion of the awards ceremony without permission from a Car Show official.

I hereby assume full and complete responsibility for any personal injury to myself or others in my party, or for any loss or damage to my automobile(s), equipment, and personal property whether by accident, vandalism, acts of God, or any other cause which may occur during my participation in this event, and hereby indemnify, release and hold harmless from any and all claims the entity known as the Magdalena Car Show, the Village of Magdalena, its directors, officers, and volunteers. By signing I agree that I have read this document in its entirety.

Entrant Signature: _____

Date: _____

PRE-REGISTRATION \$20.00

(FREE Raffle Ticket with Pre-Registration)

Please Postmark Pre-Registration by

\$25.00 AT THE DOOR

For more information, please email jsauer000@gmail.com

Please sign waiver & mail with registration fee (check/money order) to:
Kid's Science Cafe
ATTN: Jim Sauer
505-977-3134
P.O. Box 1083
Magdalena, NM 87825

Every effort will be attempted to provide a fun and safe experience.

Car Show will adhere to all CDC and State guidelines.

Paid for by Lodger's Tax

Revised 7/20/21

Magdalena Car Show

Fundraiser for Kid's Science Cafe

A Family Annual Event

14 October 2023

Sponsorship Form



Business / Name _____ Phone _____
 Address _____
 City _____ State _____ Zip Code _____
 E-mail Address _____

Thank you for your generosity!

Sponsor: (Cash/Check)

- Level I \$5.00
- Level II..... \$10.00
- Level III \$15.00
- Level IV (Any Amount) \$ _____

Business Sponsorship (Advertisement):

- Silver (\$25.00) \$ _____
- Gold (\$50.00) \$ _____
- Platnum >\$50.00 \$ _____

Store Merchandise or Gift Certificates or Gift Cards for Raffles

_____ EA. _____	Value \$ _____
_____ EA. _____	Value \$ _____
_____ EA. _____	Value \$ _____
_____ EA. _____	Value \$ _____
_____ EA. _____	Value \$ _____
_____ EA. _____	Value \$ _____
_____ EA. _____	Value \$ _____
_____ EA. _____	Value \$ _____

Mail Check or Money Order to:
 Kid's Science Cafe
 ATTN: Jim Sauer (505-977-3134)
 P.O. Box 1083
 Magdalena, NM 87825



Paid for by Lodger's Tax



October 14th 2023

Pre-Registration: \$20.00 & \$25.00 at the door

Parade & Registration: 9:00 AM

Car Show: 10:00 AM to 3:00 PM

Sponsor Recognition, Trophy and Awards: 2:00

Food vendors

Raffles

Music

Demonstrations

For more information contact:

Jim Sauer 505-977-3134 email: jsauer000@gmail.com or

If calling, please text 505-977.3134 first. Then call.

Paid for by Lodger's Tax



Sierra Propane
 PO Box 975
 Magdalena, NM 87825
 (575) 854-2854

PROPOSAL

PROPOSAL NO.	1
SHEET NO.	1
DATE	8/31/23

PROPOSAL SUBMITTED TO:

NAME	Village of Magdalena
ADDRESS	108 N. Main St
CITY, STATE	Magdalena
PHONE NO.	575-854-2261

WORK TO BE PERFORMED AT:

ADDRESS	Yellow Building at Rodeo Grounds
CITY, STATE	Magdalena
DATE OF PLANS	N/A
ARCHITECT	N/A

We hereby propose to furnish the materials and perform the labor necessary for the completion of Village of Magdalena to remove old hanging heaters from ceiling

Sierra Propane to completely install new hanging heaters and convert to LPG

2 ea Enerco Heatstar @1975.00 per unit	\$3950.00
2ea LP Conversion Kits @ 89.99 each	\$179.98
2ea T-Stat / Hanging Kits @ \$250.00 each	\$500.00
2ea Installation Kits @ \$150.00 each	\$300.00
Freight	\$400.00
Total	\$5329.98
Labor @\$100.00 per hour (Est 4hrs each) for a total of \$800.00	
tax @ 7.1875%	\$440.59
Total	\$6570.57

any additional work/ repairs not specified above or outside of quoted scope of work will be billed @ \$100/hr labor + parts (requires separate proposal)

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted _____
 Per _____

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date _____ Signature _____