



VILLAGE OF MAGDALENA
PO BOX 145, MAGDALENA, NM 87825
P. 575.854.2261 F. 575.854.2273
WWW.VILLAGEOFMAGDALENA.COM

AGENDA

NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, NOVEMBER 27, 2023, AT 5:00 PM
VILLAGE HALL 108 N. MAIN STREET

PLEASE SILENCE ALL ELECTRONIC DEVICES

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT THE FOLLOWING LINK:
<https://us02web.zoom.us/j/2848694212?pwd=MVE4QjdhR2NQVFozQnZMbTlaRUtrQT09>

Meeting ID: 284 869 4212

Passcode: MAGDALENA

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- 1. CALL TO ORDER**
 - 2. ROLL CALL**
 - 3. PLEDGE OF ALLEGIANCE**
 - 4. APPROVAL OF AGENDA**
 - 5. APPROVAL OF MINUTES**
 - a. REGULAR MEETING – NOVEMBER 13, 2023**
 - 6. APPROVAL OF CASH BALANCE REPORTS**
 - 7. APPROVAL OF BILLS**
 - 8. MAYOR'S REPORT**
 - 9. CLERK'S REPORT**
 - 10. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF PROPANE PRICE BIDS FOR ALL DEPARTMENTS IN THE VILLAGE OF MAGDALENA FOR FISCAL YEAR ENDING JUNE 30, 2024**
 - 11. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL TO CANCEL DECEMBER 25, 2023, REGULAR COUNCIL MEETING**
 - 12. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT**

PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: clerk@villageofmagdalena.com and/or mayor@villageofmagdalena.com THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, NOVEMBER 27, 2023 AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES
 - 13. ADJOURNMENT**

DRAFT

**MINUTES OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, NOVEMBER 13, 2023, AT 5:00 PM
VILLAGE HALL 108 N. MAIN STREET**

**MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT
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Meeting ID: 284 869 4212

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CALL TO ORDER: Mayor Rumpf called the Regular Meeting to order at 5:02 pm.

PRESENT: Mayor Richard Rumpf, Trustee Harvan Conrad, Trustee James Nelson 5:10 pm, Trustee Clark Brown, Carleen Gomez–Deputy Clerk, Juanita Puente- Clerk/Treasurer, and Michael Steininger-Finance Officer

PARTICIPATING VIA ZOOM VIDEO CONFERENCE: Trustee- Donna Dawson and Attorney- Randy VanVleck

ABSENT: None

GUESTS: Robert Felix, Collier Nelson- Assistant Clerk, Michael Zamora- Marshal and Brian Waterman, Lieutenant

Mayor Rumpf led the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Clark Brown moved to approve the agenda, and Harvan Conrad seconded the motion. The motion carried unanimously.

APPROVAL OF MINUTES

- a. **REGULAR MEETING – OCTOBER 23, 2023:** Donna Dawson moved to approve the minutes as presented, and Clark Brown seconded the motion. The motion carried unanimously.

APPROVAL OF CASH BALANCE REPORT: Clark Brown moved to approve the Cash Balance Report, and Harvan Conrad seconded the motion. The motion carried unanimously.

APPROVAL OF BILLS: Harvan Conrad moved to approve the bill list with no additions, and Clark Brown seconded the motion. The motion carried unanimously.

BILL LIST

A-1 Quality REDI MIX		\$399.81
Admin Office of the Courts		\$297.00
Central Region Education		\$606.09
Coast to Coast		\$395.56
Jacob Finch		\$2,148.76
Melloy CJDR		\$68.84
Motorola Solutions		\$3,170.97
New Mexico Meters LLC		\$1,302.00
NM Local Government Law		\$1,158.05

PROVELOCITY LLC		\$1,680.50
Route 60 Trading Post		\$100.00
Street Crimes Training		\$850.00
The Radar Shop		\$364.00
TLC Uniforms		\$2,189.73
Up The Canyon Training		\$375.00
		TOTAL: \$15,646.31

MAYOR’S REPORT: Mayor Rumpf reported that there was a shortfall in getting the Trujillo Well installed. Mayor Rumpf was happy to report that this year’s Christmas Light Parade will be held on Saturday, December 16th at 6:00 pm. Mayor Rumpf stated that there will be a Thanksgiving Potluck Luncheon for employees on Wednesday at 3:00 pm, at the Senior Center, and there may be a possible quorum. Mayor Rumpf stated that he attended a Capital Outlay meeting in Socorro last week and they spoke about equipment and funding.

CLERK’S REPORT: Clerk/Treasurer Juanita Puentes reported that she is learning how to manage the Grants.

DEPARTMENT REPORTS

- a. **EMS-** EMS Coordinator James Nelson stated that there were 10 EMS calls in Oct 2023.
- b. **FIRE-** A report was submitted by Assistant Fire Chief, Charlie Blaylock and reviewed by the Mayor and Board of Trustees.
- c. **MARSHAL-** A report was submitted by Marshal, Michael and reviewed by the Mayor and Board of Trustees.
- d. **JUDGE-** No report was submitted.
- e. **PUBLIC WORKS-** No report was submitted.
- f. **LIBRARY-** A report was submitted by Librarian, Yvonne Magener and reviewed by the Mayor and Board of Trustees.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION NO. 2023-24, PARTICIPATING IN LOCAL GOVERNMENT ROAD FUND (LGRF) PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR NORTH CHESTNUT STREET; NORTH SPRUCE STREET; NORTH ELM STREET; NORTH KELLY ROAD AND NORTH MAIN STREET IN THE VILLAGE OF MAGDALENA: Mayor Rumpf stated that this for an extension and they are moving forward to work on the streets in the Spring. He stated that he would like to keep the money allocated. Donna Dawson moved to approve Resolution No. 2023-24, Participating in Local Government Road Fund Program Administered by New Mexico Department of Transportation for North Chestnut, North Spruce Street, North Elm Street, North Kelly Road and North Main Street in the Village of Magdalena, and James Nelson seconded the motion. The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION NO. 2023-25, PARTICIPATING IN LOCAL GOVERNMENT ROAD FUND (LGRF) PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR SOUTH OAK STREET AND DUGGINS DRIVE: Mayor Rumpf stated that this Resolution is also an extension but for different streets. James Nelson moved to approve Resolution No. 2023-25, Participating in Local Government Road Fund Program Administered by New Mexico Department of Transportation for South Oak Street and Duggins Drive, and Harvan Conrad seconded the motion. The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION NO. 2023-26, AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY: James Nelson moved to approve Resolution No. 2023-26, Authorizing and Approving Submission of a Complete Application for Financial Assistant and Project Approval to the New Mexico Finance Authority, and Harvan Conrad seconded the motion. The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING MARSHAL'S REQUEST FOR VACATION PAY: Donna Dawson moved to approve Marshal Zamora's request for vacation pay, and Clark Brown seconded the motion. Mayor Rumpf requested a Roll Call Vote:

James Nelson: Aye

Harvan Conrad: Aye

Donna Dawson: Aye

Clark Brown: Aye

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF QUOTE FROM TOTER TO PURCHASE GARBAGE BINS WITH SOLID WASTE FUNDS: Mayor Rumpf stated that over the years there has been damage to the garbage bins and the lids are under warranty. Donna Dawson stated that she would like to see if they could provide better wheels for those who have longer driveways and Mayor Rumpf stated that he would look into it. Harvan Conrad moved to approve the quote from Toter to purchase garbage bins with Solid Waste Funds, James Nelson seconded the motion. The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF QUOTE FROM CODE 3 SERVICE FOR MOBILE AND PORTABLE RADIOS AND RELATED EQUIPMENT FOR AMBULANCE: Mayor Rumpf stated that an upgrade is needed for a more powerful radio that works good in the wilderness. He stated that this radio would be for the inside of the ambulance to be mounted and a portable radio for the ambulance for accident scenes. He stated that we are only paying for the features that are needed right now. Mayor Rumpf added that this is all under State contract. Harvan Conrad moved to approve the quote from Code 3 Service for said radios and related equipment for the ambulances, and Clark Brown seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

James Nelson: Aye

Harvan Conrad: Aye

Donna Dawson: Aye

Clark Brown: Aye

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF QUOTE FOR ELECTRICAL REPAIRS AT THE MAGDALENA MARSHAL'S OFFICE: Mayor Rumpf stated that they need an increase of electrical outlets because there are no extra outlets in the building and new lighting is needed, as well. James Nelson moved to approve the quote for electrical repairs at the Magdalena Marshal's Office, and Harvan Conrad seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION – THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED SESSION: MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION: Donna Dawson moved to go into Executive Session at 5:22 pm, and Harvan Conrad seconded the motion.

Mayor Requesting Roll Call Vote:

James Nelson: Aye

Harvan Conrad: Aye

Donna Dawson: Aye

Clark Brown: Aye

The motion carried unanimously.

a. NMSA 10-15-1(H)(2) LIMITED PERSONNEL MATTERS

i. DEPUTY MARSHAL

- **MOTION & ROLL CALL VOTE TO RETURN TO REGULAR SESSION**
- **MOTION & ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATUTES SECTION 10-15-1:** Harvan Conrad moved to return to Regular Session at 5:28 pm, and Clark Brown seconded the motion. Donna Dawson certified that only the items on the agenda were discussed and no decisions were made.

Mayor Rumpf requested a Roll Call Vote:

James Nelson: Aye

Harvan Conrad: Aye

Donna Dawson: Aye

Clark Brown: Aye

The motion was carried unanimously.

DISCUSSION & POSSIBLE DECISION TO HIRE DEPUTY MARSHAL: Mayor Rumpf stated that the new hire will be the replacement for the new Deputy, James Medina, who will be leaving. Mayor Rumpf presented the name of Robert Felix for hire. He stated that Mr. Felix lives in Socorro and has a lot of Fire & EMS background. Donna Dawson moved to approve the new hire, Mr. Robert Felix as the Deputy Marshal, and Harvan Conrad seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

James Nelson: Aye

Harvan Conrad: Aye

Donna Dawson: Aye

Clark Brown: Aye

The motion carried unanimously.

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Donna Dawson stated that the fire hydrants need to be flushed. Mayor Rumpf stated that it would be done within the next month hopefully. Donna Dawson also asked when the Water Testing is going to happen. Mayor Rumpf stated that the Rural Water Conference would be at the end of the month.

ADJOURNMENT: Donna Dawson moved to adjourn at 5:32 pm, and Clark Brown seconded the motion. The motion carried unanimously.

Respectfully Submitted,

Juanita Puente,
Clerk/Treasurer

Richard Rumpf,
Mayor

Minutes taken by:

Collier Nelson,
Assistant Clerk

*8/1/2023
11/20/23
7/1/23*

AX PROPANE
PO B OX 458
MAGDALENA, NM 87825
575-854-2219

MAYOR OF MAGDALENA
NOV 1 2023
MAGDALENA NEW MEX 87825

TO THE MAYOR OF MAGDALENA THE PRICE FOR PROPANE IS \$2.69 @
GALL PRICE WILL STAY LOCKED IN TILL THE END OF JUNE .2024
FOR THE VILLAGE OF MAGDALE

THANK YOU

CHRIS BRITTON



Sierra Propane
 PO Box 975
 Magdalena, NM 87825

Steve Eliopulos
 Plant Manager
 (575) 854-2854

11/16/2023

Village of Magdalena
 City Clerk's Office
 PO Box 145
 Magdalena, NM 87825

RE: Propane Service

Thank you for the opportunity to serve you this coming year. Below you will find a quote for your 2023/2024 propane service. We are pleased that we have secured propane to cover the Village of Magdalena fuel needs for the coming year at a fixed cost and propose the following:

Flat Rate per gallon for propane: \$2.099/gal + tax

Pricing valid for 7/1/2023 – 6/30/2024.

Delivery Fee: \$6.95

The following tanks are included in this quote and will be billed from one account. 'CO' indicates Customer Owned; SP indicates owned by Sierra Propane.

Fire Department	CO500	Rodeo Grounds	CO120
Library	CO200		SP120
Marshall Office	CO500	Youth Center	CO250
New Village Hall	CO250	Village Senior Center	SP500

Tank Rental

The Village owns all tanks except for one 120-gallon tank needed at the Rodeo Grounds and the 500-gallon tank at the Senior Center. The 500-gallon tank is rented for \$65/year.

The town is interested in purchasing a 120-gallon tank at the Rodeo Grounds. There are two heaters at the Rodeo Grounds each being served by their own 120-gallon tank. We request the Village connect this service to a single tank plumbed at least ten feet away from the building. We will provide free tank rent on the 120 for six months while the Village discusses this and obtains funds.

Service Labor

\$100/hour

Late Payment Policy: Due N10 from Statement. Past due balance subject to 18% finance charge, 50 cents minimum.



Sierra Propane
 Magdalena, NM 87825

(575) 854-2854

Business Name, mailing address, phone:

Sierra Propane
PO Box 975
Magdalena, NM 87825
575-854-2854

Contact Information

For Deliveries, Accounts Receivable, Service Scheduling
Victoria Lucero
575-854-2854

Emergency Contact

After Hours: 928-333-5550 (Monitored in evenings and weekends. Leave a message.)
Cell: 928-551-1260 Steve Eliopulos, Plant Manager, Magdalena

Please note that the quote is through 6/20/2024. We are currently in Winter which is a bad time to request a quote. Taking the quote through June would place you in a more optimal time to request a quote.

Sincerely,

Steve Eliopulos
Plant Manager
Sierra Propane



Sierra Propane
Magdalena, NM 87825

(575) 854-2854
