



VILLAGE OF MAGDALENA

P.O. BOX 145 / 108 N. MAIN STREET

MAGDALENA, NM 87825

P. 575.854.2261 F. 575.854.2273

WWW.VILLAGEOFMAGDALENA.COM

AGENDA

NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES

MONDAY, AUGUST 12, 2024, AT 5:00 PM

VILLAGE HALL 108 N. MAIN STREET

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT THE FOLLOWING LINK:

<https://us06web.zoom.us/j/2848694212?pwd=MVE4QjdhR2NQVFozQnZMbTlaRUtrQT09>

Meeting ID: 284 869 4212

Passcode: MAGDALENA

PLEASE SILENCE ALL ELECTRONIC DEVICES

-
1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. APPROVAL OF AGENDA
 5. APPROVAL OF MINUTES
 - a. REGULAR MEETING – JULY 22, 2024
 - b. SPECIAL MEETING - JULY 29, 2024
 6. APPROVAL OF CASH BALANCE REPORT
 7. APPROVAL OF BILLS
 8. MAYOR'S REPORT
 9. CLERK'S REPORT
 10. DEPARTMENT REPORTS
 - a. EMS
 - b. FIRE
 - c. MARSHAL
 - d. JUDGE
 - e. PUBLIC WORKS
 - f. LIBRARY
 11. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF A QUOTE FROM I-DEAL HVAC FOR SPLIT UNITS FOR THE VILLAGE LIBRARY
 12. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL TO PROVIDE \$4,500 IN ASSISTANCE TO THE CITY OF SOCORRO EMS/FIRE TO REPLENISH SUPPLIES

13. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF A ONE DAY EVENT ALCOHOLIC BEVERAGE PERMIT FOR BLACK'S SMUGGLER WINERY FOR A PUBLIC CELEBRATION AT THE CHARLES ILFIELD BUILDING TO BE HELD ON OCTOBER 18, 2024, FOR THE MAGDALENA FOOD CO-OP FUND RAISING EVENT
14. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF WESTERN NEW MEXICO COMMUNICATIONS RIGHT OF WAY NEEDED FROM THE VILLAGE OF MAGDALENA TO ESTABLISH ADDITIONAL FIBER ROUTES IN THE MAGDALENA PROPER
15. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT
PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: clerk@villageofmagdalena.com and/or mayor@villageofmagdalena.com THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, AUGUST 12, 2024, AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES

16. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION FOR UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 87825. PUBLIC DOCUMENTS, INCLUDING THE AGENDA AND MINUTES, CAN BE PROVIDED IN VARIOUS ACCESSIBLE FORMATS. PLEASE CONTACT THE VILLAGE CLERK/TREASURER IF A SUMMARY OR OTHER TYPE OF ACCESSIBLE FORMAT IS NEEDED. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

DRAFT

**MINUTES OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, JULY 22, 2024, AT 5:00 PM
VILLAGE HALL 108 N. MAIN STREET**

**MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT
THE FOLLOWING LINK:**

<https://us02web.zoom.us/j/2848694212?pwd=MVE4QjdhR2NQVFozQnZMbTlaRUtrQT09>

Meeting ID: 284 869 4212

Passcode: MAGDALENA

CALL TO ORDER: Mayor Rumpf called the Regular Meeting to order at 5:07 p.m.

PRESENT: Mayor Richard Rumpf, Trustee James Nelson, Trustee Michael Thompson, Trustee Clark Brown, Carleen Gomez–Deputy Clerk

PARTICIPATING VIA ZOOM VIDEO CONFERENCE: Trustee Donna Dawson (5:02 P.M), Attorney Randy VanVleck

ABSENT: Juanita Puente - Clerk/Treasurer

GUESTS: Linda Montoya, Teri Winchester, Magdalena Schools Superintendent Dr. Glenn Haven, Marshal Michael Zamora, Captain Brian Waterman, Cathy Peralta, Socorro County Manager Andrew Lotrich, Robert Aguilar

Mayor Rumpf requested that Marshal Michael Zamora led the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Clark Brown moved to approve the agenda, and Michael Thompson seconded the motion. The motion was carried unanimously.

APPROVAL OF MINUTES

- a. **REGULAR MEETING – JULY 8, 2024:** An amendment was suggested by Michael Thompson before the meeting.

Donna Dawson moved to approve the suggested amendment, and Clark Brown seconded the motion.

APPROVAL OF CASH BALANCE REPORT: Mayor Rumpf reported that the Cash Balance Report is not available at this time.

APPROVAL OF BILLS: Donna Dawson moved to approve the Bill List with additional bills, and Clark Brown seconded the motion. The motion was carried unanimously.

BILL LIST

CITY OF SOCORRO		\$1,137.24
DON CHALMERS FORD/MHQ		\$66.20
EUROFINS		\$544.58
FLIGHT LIGHT INC.		\$746.37
IRON EDGE GROUP		\$1,234.23
IRON EDGE GROUP		\$3,051.81
IRON EDGE GROUP		\$548.81
IRON EDGE GROUP		\$1,819.42
KONICA MINOLTA		\$373.56
MX ENTERPRISES LLC		\$2,948.20
NM METERS LLC		\$3,000.00
NM LOCAL GOVERNMENT LAW, LLC		\$477.86
OLIVER PACKAGING & EQUIPMENT CO		\$1,135.56
QUILL		\$837.58
RAK'S		\$1,216.50
REB MANAGEMENT LLC		\$5,474.62
SMA ENTERPRISES, INC.		\$407.31
SOCORRO ELECTRIC CO-OP		\$253.22
US POSTMASTER		\$3,000.00
USA BLUEBOOK		\$528.14
VERIZON WIRELESS		\$652.03
VEXUS FIBER		\$55.71
WEX		\$3,659.06
WNM COMMUNICATIONS		\$897.36
XTREME CONTROL LLC		\$130.00
TOTAL		\$34,195.37

MAYOR'S REPORT:

Mayor Rumpf reported that he is putting together a letter to the community, and it should be out soon. Mr. Andrew Lotrich was present to introduce himself as the new Socorro County Manager. Mr. Lotrich stated that he met with Mayor Rumpf today to see what is currently impacting the Village, and he would like to combine strengths. Mr. Lotrich stated that he would like to help make sure things are being pushed forward and he wants everyone to let him know if we need anything as he has an open-door policy. Mayor Rumpf reported that he is requesting \$1.25M for water projects for the Benjamin Well. Mayor Rumpf stated that he met with the engineers (Bohannan-Huston) to move forward and would like a new storage tank including a booster station. Mayor Rumpf reported what is needed for the new lead and copper rules.

CLERK'S REPORT: No report was provided.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL ON HOW TO PROCEED WITH APPROXIMATELY \$28,500 IN UNPROCESSED CREDIT CARD PURCHASES AS OF JUNE 30, 2024

Michael Steininger reported he needs some direction on how to proceed to move forward on \$28,493.99 in credit card use that has not yet been allocated to the correct departments. He stated that the options were #1 to leave it alone and let the general fund absorb it, which is a disadvantage, #2 to hold up the DFA process until it all gets processed, or #3 to put the charges into a prepaid expense account until finished if necessary, and he can do a Budget Adjustment Resolution to offset the funds. These funds represent 3 ½ months of

credit card purchased and more are still coming in. There is \$10,000 in the month of June alone. Donna Dawson replied that she would like to see the credit card limits lowered. Mayor Rumpf replied that it will make it harder for us to do business.

Donna Dawson moved to approve option #3 on how to proceed with unprocessed credit card purchases, and Jim Nelson seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

Clark Brown - Aye

Donna Dawson - Aye

Michael Thompson – Aye

James Nelson - Aye

The motion was carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF A 5-YEAR CONTRACT TO PURCHASE THREE (3) TASERS 10 FIREARMS AND CERTIFICATIONS FOR THE MAGDALENA MARSHAL’S DEPARTMENT FOR A TOTAL COST OF \$16,959.16

Mayor Rumpf and Marshal Zamora explained that the current tasers are at the end of their life span. Brian Waterman explained that these new tasers can track who is using them, which may be needed for litigation purposes. Attorney Randy VanVleck explained that these tasers become tangible personal property. Brian Waterman replied that they would like not to deplete \$16,000.00 in LEPF funds all at once because they have other expenditures. This purchase includes warranties, etc. and the company’s general council is aware of New Mexico procurement. Attorney Randy VanVleck suggested they investigate to see if a State Contract is in place that we can piggyback off and possibly get a better deal. It was suggested that this subject be put on the next Council Meeting Agenda on August 12, 2024.

Donna Dawson moved to approve investigating the availability of a State Contract for the purchase of said tasers and Jim Nelson seconded the motion. The motion was carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF AN INTERGOVERNMENTAL SERVICES AGREEMENT BETWEEN THE SOUTH-CENTRAL COUNCIL OF GOVERNMENTS (SCCOG) AND THE VILLAGE OF MAGDALENA FOR “GRO SPECIAL APPROPRIATIONS #24-ID136” OFFERING THE VILLAGE OF MAGDALENA A \$160,000.00 GRANT FOR PROGRAMMATIC COSTS RESOURCES AND SERVICES

Mayor Rumpf reported that State Representative Gail Armstrong approved money for the Village of Magdalena to help with administrative costs, the South Central Council of Governments will be processing reimbursement requests for expenditures for these funds and we need to report a scope of work to SCCOG within 45 days on how we will be using the funds they have granted the Village in the amount of \$160,000.00.

Donna Dawson moved to approve the GRO GRANT and the Intergovernmental Services Agreement between the South Central Council of Governments and the Village of Magdalena and Michael Thompson seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

Clark Brown – Aye

Donna Dawson – Aye

Michael Thompson – Aye

James Nelson - Aye

The motion was carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF QUOTE FROM I-DEAL HVAC TO INSTALL A NEW AIR CONDITIONING UNIT AND HEATING SYSTEM AND WATER HEATER AT THE MAGDALENA AREA PMS HEALTH CLINIC USING GRO SPECIAL APPROPRIATIONS GRANT #24-ID136 FUNDS IN THE AMOUNT OF \$26,343.35

Mayor Rumpf reported that all the A/C and heating work that was needed at the Magdalena Wellness Center has been completed, with permission to start the project from Gary Whitehead, with SCCOG.

Donna Dawson moved to accept the quote to do the work needed at the Magdalena Wellness Center and James Nelson seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

Clark Brown – Aye

Donna Dawson – Aye

Michael Thompson – Aye

James Nelson – Aye

The motion was carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL QUOTE TO INSTALL A FENCE ON THE EAST SIDE OF THE VILLAGE HALL TO STORE POLICE AND VILLAGE VEHICLES AND EQUIPMENT

A quote was submitted by Daniel Gallegos for materials and labor on 300ft of 8ft chain link fencing and two 10ft gates \$21,500.00.

James Nelson moved to approve the quote and Clark Brown seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

Clark Brown – Aye

Donna Dawson – Aye

Michael Thompson – Aye

James Nelson – Aye

The motion was carried unanimously.

EXECUTIVE SESSION – THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED SESSION: MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION:

James Nelson moved to approve to go into executive session at 5:48 p.m. and Michael Thompson seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

James Nelson - Aye

Michael Thompson - Aye

Donna Dawson - Aye

Clark Brown - Aye

The motion was carried unanimously.

a. NMSA 10-15-1(H)(2) LIMITED PERSONNEL MATTERS

I. JOINT UTILITY MANAGER - ROBERT AGUILAR

- **MOTION & ROLL CALL VOTE TO RETURN TO REGULAR SESSION**
- **MOTION & ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATUES SECTION 10-15-1**

James Nelson moved to return to Regular Session at 5:55 p.m. and certified that only the item on the agenda was discussed and no decision was made, and Michael Thompson seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

Clark Brown – Aye

Donna Dawson – Aye

Michael Thompson – Aye

James Nelson – Aye

The motion was carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL TO PROMOTE ROBERT AGUILAR TO JOINT UTILITY MANAGER FOR THE VILLAGE OF MAGDALENA INCLUDING A PAY RATE INCREASE

Mayor Rumpf reported that Robert Aguilar has been doing a great job moving ahead and moving things forward with the Utility Department. He is also following all the steps necessary for this promotion. He's been getting training from Jacob Finch and Fred Black with the New Mexico Rural Water Department. Robert Aguilar currently has attained his Water 1 Certificate and recently attended his CDL Training and passed and is in line for the Wastewater 1 Certificate. Robert Aguilar expressed his thanks for the promotion and the pay rate increase of \$20.10 per hour to be effective on the next pay period.

James Nelson moved to approve the promotion and pay rate increase for Robert Aguilar and Clark Brown seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

Clark Brown – Aye

Donna Dawson – Aye

Michael Thompson – Aye

James Nelson – Aye

The motion was carried unanimously.

PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT

PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: clerk@villageofmagdalena.com and/or mayor@villageofmagdalena.com THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS TUESDAY, JULY 22, 2024, AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES

Teri Winchester stated that the BIA meeting was very informative and she would like to see the information posted on our website. Mayor Rumpf reported that the time frame on the BIA is mid 2025 before we can decide what will happen with the BIA property. We are actively seeking money to demolish and dispose of all the refuse demolishing the site. Mayor Rumpf stated that he would like to put a metal roof on the current village storage units. James Nelson replied that MAGEBOARD has a URL with lots of information on the BIA dorms' progress. Cathy Peralta asked about the BINGO money for the Magdalena Senior Center and who

decides how it is used and where it is kept. Mayor Rumpf explained that the money raised is used by the Senior Center for possible activities, it belongs to the Seniors and is kept with the Village of Magdalena.

ADJOURNMENT: Donna Dawson moved to adjourn the meeting at 6:13 p.m., Clark Brown seconded the motion. The motion was carried unanimously.

Respectfully Submitted,

Juanita Puente
Clerk/Treasurer

Richard Rumpf
Mayor

DRAFT

**MINUTES OF THE SPECIAL MEETING OF THE VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
HELD MONDAY, JULY 29, 2024, AT 9:00 A.M.
VILLAGE HALL 108 N. MAIN STREET**

**MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT
THE FOLLOWING LINK:**

<https://us02web.zoom.us/j/2848694212?pwd=MVE4QjdhR2NQVFozQnZMbTlaRUtrQT09>

Meeting ID: 284 869 4212

Passcode: MAGDALENA

CALL TO ORDER: Mayor Rumpf called the Special Meeting to order at 9:03 a.m.

PRESENT: Mayor Richard Rumpf, Trustee James Nelson, Trustee Michael Thompson, Trustee Clark Brown, Juanita Puente-Clerk/Treasurer, Carleen Gomez–Deputy Clerk

PARTICIPATING VIA ZOOM VIDEO CONFERENCE: Trustee Donna Dawson,

ABSENT: Attorney Randy VanVleck

GUESTS: Carol Courtney

Mayor Rumpf requested that Michael Thompson led the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Donna Dawson moved to approve the agenda, and Michael Thompson seconded the motion. The motion was carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF BUDGET ADJUSTMENT RESOLUTION NO. 2024-05, FINAL FY2023-2024 BUDGET ADJUSTMENTS

Michael Steininger reported this was the last BAR for FY2024. He stated that the Senior Center had a deficit of \$7,500.00 that runs off of reimbursements from the Non-Metro Area Agency on Aging. There was about \$18,000.00 of reimbursements pending from grant project costs that we need to cover \$26,000.00 with a transfer until reimbursements come in this year and to reimburse in July as soon as they come in. There was a minor transfer that needed to be made to cover the backhoe loan for the debt service toward the end of the year there was some minor expenditures for the Hop Canyon Fire Department that had not been budgeted. Michael Steininger stated that there was \$653.00 for the Law Enforcement Recruitment Grant (LERG), since we issued a refund for the unspent funds last year in June, I needed to up the budget to the full amount of \$150,000.00 because it was short by \$653.00 and increased the budget to \$150,000.00, so we had no overspending in that fund.

Donna Dawson moved to approve Budget Adjustment Resolution No. 2024-05, for the final FY2024 budget adjustments needed to close out FY2024 and Michael Thompson seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

James Nelson - Aye

Michael Thompson - Aye

Donna Dawson - Aye

Clark Brown - Aye

The motion was carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION NO. 2024-09, APPROVING THE 2023-2024 FINAL QUARTER FINANCIAL REPORT FOR FY ENDING JUNE 30, 2024

Michael Steininger reported this is the final quarterly report reflective of the Village's financial statements for the end of June 30, 2024, that we forward to the auditors. There was nothing remarkable to speak of, as we ended the year with healthy cash balances and most of the funds were where they were supposed to be. The only issues were the transfer that covered the Senior Center and Capital Outlay, and the rest of the funds are all fairly healthy, the one that is little bit on the weak side is the library. He pointed out that when we get to the budget, we'll discuss a change that had to be made there. But there was nothing unexpected there. He explained that during FY2025 the correction funds will be closed out since the legislature eliminated the collecting of any additional fees, we had decided to wait until we had a final dollar amount this year.

Donna Dawson moved to approve Resolution No. 2024-09 approving the Final Quarter Report, and James Nelson seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

Clark Brown - Aye

Donna Dawson - Aye

Michael Thompson – Aye

James Nelson - Aye

The motion was carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION NO. 2024-10, A RESOLUTION ADOPTING THE FY2024-2025 BUDGET

Michael Steininger reported that most of the changes were in salary and benefit changes including the 4% cost of living increase, the 10% increase for Health Insurance, loans to NMFA, \$12,000.00 to the Senior Center as the Village contribution, \$10,000.00 more to the library and credit card bills. Michael Steininger added in the 3 legislative grant appropriations, for generators for the Fire Department, Police Department, Library and the Village Office and the Library deck and HVAC were added in the remainder of the well grant loan. He stated that the budget that is in General Ledger, it is detailed out as far as the Hop Canyon Fire Department and he budgeted out the \$101,128.00 that the Fire Marshal's office has indicated the Village is going to receive shows up as a line item, but in the software, it is detailed out.

James Nelson moved to approve Resolution No. 2024-10, adopting the FY2025 Budget and Donna Dawson seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

James Nelson - Aye

Michael Thompson - Aye

Donna Dawson - Aye

Clark Brown - Aye

The motion was carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL TO SUBMIT NOTICE OF INTENT TO APPLY FOR 2025 WATER TRUST BOARD FUNDING

Mayor Rumpf sent a letter to the Water Trust Board notifying them that we will be applying so we can be put on the list for next year for \$15M, and we will probably be able to get funded. Our infrastructure is about 100 years old, and the maps are incorrect for finding the water lines. We will be looking at about 50 years to improve all our infrastructure.

Donna Dawson moved to approve applying to the Water Trust Board for funding and Michael Thompson seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

Clark Brown - Aye

Donna Dawson - Aye

Michael Thompson – Aye

James Nelson - Aye

The motion was carried unanimously.

PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT

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Mayor Rumpf stated that he just got notice from Capital Outlay for Non-Metro Area Agency on Aging that the addition and renovating of both bathrooms at the Senior Center, has been approved and it will go before another committee under ICIP and then go before the legislature. It's a wish list item and it's up to the legislature to fund the project. He reported that he just returned from Raton, New Mexico for an ALTSD meeting and last February we had applied for a hot/cold food delivery truck for the Senior Center and the request got lost in their paperwork, there is money set aside for things like that so he believes we should get it. We got more grant money from New Mexico Grown and Charlie Blaylock is working with them to help us with the ordering. We are getting \$12,000 from Socorro County that will assist with the operations of our Senior Center and we hear that we can request another \$3,000 to help with the cost of running the Magdalena Senior Center. We had a freezer breakdown at the Senior Center, and we had grant money to purchase a new freezer and Clark Brown picked it up for us in Albuquerque. We also need to replace the grease trap because it keeps backing up because it's too small. We will start getting some quotes for a new one. We got a quote for the mini-split units for the library and another quote for fencing on the back of the property behind the Village office. We are waiting for electrical quotes for the generators so we can get going on that project. We are requesting a new truck for the Hop Canyon Fire Station and another pumper for the Magdalena Fire Station. We are looking at getting quotes for radios and we are having trouble because one radio was quoted at \$7,000.00, so we are waiting until August to submit a request for the radios. We heard we have 3 more grants coming in for the Senior Center, but don't know anything about them yet. It looks like it will be a better year financially, hopefully no surprises and we are working on getting these grants finished up and closed. Jacob Finch is looking at the materials needed to redo the water system at the Rodeo Grounds because we have grant money for that, we can use some of the money for lighting in the community building and we are working on getting cleaned up and fixed up and moving ahead. At some point Socorro Electric Cooperative will be coming up to re-light the arena.

Michael Thompson stated that he's been getting positive feedback from residents about the Mayor's update on MageBoard about the Village's plans and accomplishments and thanked Mayor Rumpf for that. Mayor

Rumpf stated that Tree New Mexico was here last Saturday, and they walked around with him and marked where the new trees will be planted on the Village property.

Donna Dawson wanted to thank Michael Steininger for all his hard work and Mayor Rumpf thanked him also.

ADJOURNMENT: Donna Dawson motioned to adjourn the meeting at 9:29 a.m., and Clark Brown seconded. The motion was carried unanimously.

Respectfully Submitted,

Juanita Puente
Clerk/Treasurer

Richard Rumpf
Mayor

Carleen Gomez

From: James Nelson <jcn@interkan.net>
Sent: Thursday, August 8, 2024 12:54 PM
To: Carleen Gomez
Subject: Re: FW: Department Reports Due

Seven EMS calls in July.

Jim Nelson

On 8/8/2024 11:13 AM, Carleen Gomez wrote:

From: Carleen Gomez
Sent: Wednesday, August 7, 2024 9:08 AM
To: Yvonne Magener <library@villageofmagdalena.com>; Michael Zamora <marshal@villageofmagdalena.com>; Robert Aguilar <utilities@villageofmagdalena.com>; MVFD Chief <magvfdchief@gmail.com>; Alexandra Montgomery <alex@villageofmagdalena.com>
Cc: VoM Clerk <clerk@villageofmagdalena.com>; Richard Rumpf <mayor@villageofmagdalena.com>
Subject: Department Reports Due
Importance: High

Just a reminder that Department Reports are due by noon this Friday, August 9th.

Thank You,

Carleen Gomez, CMC
Deputy Clerk
Village of Magdalena
Ph: (575)854-2261



Virus-free. www.avast.com

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Carleen Gomez

From: MVFD Chief <magvfdchief@gmail.com>
Sent: Wednesday, August 7, 2024 11:46 AM
To: Carleen Gomez
Subject: Re: Department Reports Due

Carleen,

Magdalena Volunteer Fire Department met 3 times in July for training on safety and different nozzles, inspecting trucks at Hop Canyon and the Village station, and bunker gear inspections. Mayor Chief Rumpf and I are working on the Fire Protection Council Grants for both stations, as well.

Charlie Blaylock
Assistant Fire Chief
magvfdchief@gmail.com

On Wed, Aug 7, 2024, 9:08 AM Carleen Gomez <cgomez@villageofmagdalena.com> wrote:

Just a reminder that Department Reports are due by noon this Friday, August 9th.

Thank You,

Carleen Gomez, CMC

Deputy Clerk

Village of Magdalena

Ph: (575)854-2261

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Magdalena Marshal's Office

Monthly Report	<u>Month: April</u>	<u>Year: 2024</u>
Marshal Zamora	ID#:Mag-1	
Total Miles Driven:		
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	1	54
TRAFFIC CITATIONS: State Statutes	2	174
CRIMINAL CITATIONS	1	C/A
ANIMAL CONTROL CITATIONS	2	
** TRAFFIC SPEED WARNINGS	6	
D.W.I. ARRESTS		
FELONY ARRESTS		
MISDEMEANOR ARRESTS	1	
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS	1	
JUVENILE CASES		
DOMESTIC CASES		
CRIMINAL DAMAGE / PROPERTY	1	
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE		
PUBLIC SERVICE	10	
NM STATE POLICE		
SHERIFF'S OFFICE		
NM FISH & GAME		
US BORDER PATROL		
US FOREST SERVICE		
<u>OTHER:</u>		
ALARM CALLS		
FINGERPRINTING		
Driving Tests	1	
Misc. Cases	8	
<u>TOTALS:</u>	34	228
**Officers Discretion		

MAGDALENA MARSHAL DEPARTMENT

MONTHLY VEHICLE EXPENDITURE REPORT

For the month of : **JUNE** Year: **2024**

License Number: _____
Make and Model: FORD EXP 2021

Report due in NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6								06 Lubrication
7	15842	16029	187	19.9	64.6			07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair 15
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$
13								10
14								Invoice No.: _____ Amt.\$
15								Date
16								Invoice No.: _____ Amt.\$
17								Code: _____ Date: _____
18	16029	16209	180	18.6	65.4			Invoice No.: _____ Amt.\$
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$
27								Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$
29	16209	16380	171	17.7	62.25			Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$
31								
Totals				56.2	192.25			

I certify that the above is correct to the best of my knowledge.

Signature:

Title: MARSHAL

Magdalena Marshal's Office

Monthly Report	Month: JULY 2024	
	ID# Mag 2	Capt. Waterman
Total Miles Driven:	878	
GENERAL CALLS:	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	0	
TRAFFIC CITATIONS: State Statutes	14	1,148.00
CRIMINAL CITATIONS	0	
ANIMAL CONTROL CITATIONS	0	
TRAFFIC ACCIDENTS	0	
D.W.I. ARRESTS	0	
FELONY ARRESTS	0	
MISDEMEANOR ARRESTS	1	
12 HOUR HOLD ARREST	0	
CRIMINAL INVESTIGATIONS	0	
JUVENILE CASES	0	
DOMESTIC CASES	0	
CRIMINAL DAMAGE / PROPERTY	1	
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE	1	
PUBLIC SERVICE	0	
NM STATE POLICE	0	
SHERIFF'S OFFICE	0	
NM GAME & FISH	1	
NM LIVESTOCK BOARD	0	
US BORDER PATROL	0	
US FOREST SERVICE	0	
<u>OTHER:</u>		
ALARM CALLS	0	
FINGERPRINTING	0	
Driving Tests	0	
Misc. Cases		
VW/PR	1	
TOTALS:	19	\$1,148

[Signature]

9/7

MAGDALENA MARSHAL DEPARTMENT

MONTHLY VEHICLE EXPENDITURE REPORT

For the month of: **JULY** Year: **2024**

License Number: _____
 Make and Model: **FORD F/150**

Report due in **NO LATER THAN THE 10th OF THE MONTH**

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1	4637	4763	126	13.5	61.45			01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5	4763	4905	142	13.6	49			05 Interior Maintenance
6								06 Lubrication
7								07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10								11 Wash and Wax
11	4905	5084	179	13.5	48.7			(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13								10
14								Invoice No.: _____ Amt.\$ _____
15								Date
16								Invoice No.: _____ Amt.\$ _____
17	5084	5195	111	12.44	44.8			Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20	5195	5388	195	13.8	\$48.69			Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26	5388	5513	125	13.3	47			Invoice No.: _____ Amt.\$ _____
27								Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals			878	80.14	299.64			

I certify that the above is correct to the best of my knowledge.

Signature: _____ **Title:** CAPTAIN

Magdalena Marshal's Office

Monthly Report	<u>Month: July</u>	<u>Year: 2024</u>
Robert L. Felix Jr.	ID#:Mag-3	
Total Miles Driven:		
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances		
TRAFFIC CITATIONS: State Statutes	13	
CRIMINAL CITATIONS		
ANIMAL CONTROL CITATIONS		
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS		
FELONY ARRESTS		
MISDEMEANOR ARRESTS		
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS		
JUVENILE CASES		
DOMESTIC CASES		
CRIMINAL DAMAGE / PROPERTY		
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE	1	
PUBLIC SERVICE		
NM STATE POLICE		
SHERIFF'S OFFICE		
NM FISH & GAME		
US BORDER PATROL		
US FOREST SERVICE		
<u>OTHER:</u>		
ALARM CALLS		
FINGERPRINTING		
Driving Tests		
Misc. Cases	11	
TOTALS:	25	

MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
 For the month of : JULY Year: 2024

License Number: _____
 Make and Model: DODGE RAM

Report Due In NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1	21832	21933	101	23.29	83.81			01 Chassis Maintenance
2	21933	22059	126					02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5	22059	22205	146	22.53	81.09			05 Interior Maintenance
6	22205	22311	106					06 Lubrication
7	22311	22411	100					07 Miscellaneous
8	22411	22494	83	21.67	78			09 Tire Purchase
9	22494	22594	100					10 Tire Repair 15
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12	22594	22711	117					Invoice No.: _____ Amt.\$
13	22711	22801	90	21.95	79			10
14	22801	22943	142					Invoice No.: _____ Amt.\$
15	22943	23065	122	22.76	81.93			Date
16	23065	23225	160					Invoice No.: _____ Amt.\$
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$
19	23225	23354	129					Code: _____ Date: _____
20	23354	23459	105	22.18	77.82			Invoice No.: _____ Amt.\$
21	23459	23576	117					Code: _____ Date: _____
22	23576	23722	146	22.75	92.09			Invoice No.: _____ Amt.\$
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$
25								Code: _____ Date: _____
26	23722	23812	90					Invoice No.: _____ Amt.\$
27	23812	23914	102					Code: _____ Date: _____
28	23914	24075	161	21.32	74.82			Invoice No.: _____ Amt.\$
29	24075	24266	191	22.54	79.08			Code: _____ Date: _____
30	24266	24354	88					Invoice No.: _____ Amt.\$
31								
Totals			2,522	201	727.64			

I certify that the above is correct to the best of my knowledge.

Signature:  M-3 Title: Deputy

MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
 For the month of : JULY Year: 2024

License Number: _____
 Make and Model: FORD EXPLORE

Report due in NO LATER THAN THE 10th OF THE MONTH								
Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6								06 Lubrication
7								07 Miscellaneous
8		8865		14.92	\$53.70			09 Tire Purchase
9								10 Tire Repair
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13								10
14								Invoice No.: _____ Amt.\$ _____
15	8865	9112	247	13.92	\$50.10			Date _____
16								Invoice No.: _____ Amt.\$ _____
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24	9112	9372	260	15.3	\$53.70			Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27								Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31	9372	9606	234	13.46	\$45.75			
Totals	9619	19.225	247	27.76	95.85			

I certify that the above is correct to the best of my knowledge.

Signature: *Pauletina Monte* Title: *Security*



July 2024 Utilities Report

Routine:

- Well rounds and screen cleaning. (4x per week)
- Cut weeds in alley ways and right aways.
- Picked up Village trash on Tuesdays and Fridays
- Checked residuals twice per week
- Took monthly water and wastewater samples 7/23/24
- Monthly Vehicle and equipment service and fluid checks 7/2/24
- Meter reads and shut offs

Non Routine:

- Marked utility lines for new power poles
- Trimmed trees on Duggins
- Water drain trench at library
- Repair small holes at well houses
- Fix roof at Community building
- Repair Marshal station AC unit
- Cleaned up weeds at Hop Canyon fire station
- Sewer tap at Baptist church on Kelly

Librarian's Report JULY 2024

Days Open	21	# of Volunteers	15
Days Closed	1 (July 4 th).	Volunteer Hours	34.5
Total Visitors	248	Museum Pass	0
Museum Visitors	36	New Library Cards	6

Events:

Number of Events:	8	Attendance:	99
-------------------	---	-------------	----

Date:		# of People:
7/5/2024	Birdhouse decorating	1 K 2 A Total 3
7/6/2024	Aldo Leopold by Steve Morgan NMHUM	30A
7/11/2024	Friends of the Library Meeting	7 A
7/20/2024	Library Movie & Way Out There	35A
7/23/2024	Chamber. Cricket 100% Presen.	11 A
7/18/2024	Bio Park (Cancelled by them)	0
7/25/2024	Book Club	6 A
7/25/2024	Fiber Guild Meeting	7A

Circulation

PHYSICAL		DIGITAL	
# of Books	80	# of eBooks	61
# of Books on CD	14	# of Online Audio	75
# of DVDs	136		
Total Physical	230	Total Digital	136
Total Circulation	502		
ILL Processed	2		

Computers/Wi-Fi

# Computer Sign ins	43
Total Unique Wi-Fi Devices	113
Avg. # Wi-Fi Devices per day	20
Avg. Data Usage per Device	11.17

Other:

MAINTENANCE ISSUES: Sink still unusable, presumably quote being obtained.
 5/10/2024 "Ditch" made with bulldozer useless, as it is higher than the hole that lets water under the building. People driving over it in the interim.
 Rained, 10th, 20th and 28th. 8x11 Printout of the photo with the flooded area given to clerk and Utility dept. which clearly shows where the problem lies.

**Respectfully Submitted,
Yvonne Magener,
Library Director**



I-Deal HVAC, LLC
 2521 Madison Street Northeast, Albuquerque, New Mexico 87110-3905 United States
 (505) 737-9005

BILL TO

Village of Magdalena
 PO Box 145
 Magdalena, NM 87825 USA

	ESTIMATE 21911311	ESTIMATE DATE Jul 09, 2024
--	-----------------------------	--------------------------------------

JOB ADDRESS

Library
 111 North Main Street
 Magdalena, NM 87825 USA

Job:

ESTIMATE DETAILS

Lennox Cold Climate Minisplit System : Equipment
 (2) Lennox MLB Series, 4 Ton Low Ambient Mini-Split Heat Pump Condensers , Multi Zone, Up to 23.0 SEER2
 Provide and install (1) MWMA012S4-3P indoor head unit(s)
 Provide and install (4) MWMA018S4-3P indoor head unit(s)
 Material & Labor
 Includes all line hide needed
 Includes all communication wire needed
 Includes all PVC pipe for condensation needed
 Includes all line set needed
 Includes synthetic concrete pad
 Electrical
 Includes adding necessary 220-amp breaker(s)
 Includes quick disconnect(s) for condenser(s)

Warranty
 Includes 12 parts warranty with registration
 Includes 1 year labor warranty

Note: Customer understands that the bathrooms will not have heating or cooling

SERVICE	DESCRIPTION	QTY	PRICE	TOTAL
Labor Only	Labor Only Tax	1.00	\$11,450.00	\$11,450.00
Commercial Install-Tax Exempt	Commercial Install-Tax Exempt on Material and Equipment	1.00	\$19,839.00	\$19,839.00

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$31,289.00
TAX	\$822.97
TOTAL	\$32,111.97
EST. FINANCING	\$424.18

Thank you for choosing I-Deal HVAC, LLC

CUSTOMER AUTHORIZATION

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by I-Deal HVAC, LLC as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

Sign here

Date

*New Electric Panel
on library \$3525.00
plus Tax*

*\$35,636.97
Revised Cost*

Village of Magdalena
PO Box 145
Magdalena, NM 87825

Company: City of Socorro

Ship to:

Address:

Requestor: Richard Rumpf

Phone: Fax:

Requisition Date: 7-10-24

Federal Tax ID Number:

Date Required:

NM State Tax ID (CRS No.):

Inv/Quote #:

Note: Requisitions must be turned into the Business Office at least a week in advance for processing.

Qty	Part Number	Description	Unit Price	Ext. Price
1		Assistance to the Village from City of Socorro	4500.00	
		EMT/fire replenish supplies		
1				
1				

Mark ONE: <input type="checkbox"/> CHECK <input type="checkbox"/> PURCHASE ORDER	Freight:	
	Tax:	
	Purchase Order Total:	4500.00

Ambulance

DEPARTMENT HEAD

MAYOR

RJ Rumpf / cme CPC

Reference #:

Purchase Order #:

City Of Socorro
P.O. Box K
Socorro, NM 87801

Invoice No.

INVOICE

Customer

Name Village of Magdalena
Address P.O. Box 145, 108 N. Main St.
City Magdalena State NM 87825
Phone 575-854-2261

Misc

Date 7/10/2024
Order No. Ongoing
Rep
FOB

Qty	Description	Unit Price	TOTAL
1	City of Socorro EMT and Fire Department assistance to the Village of Magdalena and replentish supplies to the Socorro Department(s).	\$ 4,500.00	\$ 4,500.00

Please remit payment to:
City of Socorro P.O. Box K, Socorro, NM 87801

SubTotal \$ 4,500.00

Shipping

Payment

Select One...

Tax Rate(s)

TOTAL \$ 4,500.00

Comments

Name Mayor Rumpf

CC #

Expires

Office Use Only

Thank You



108 N. MAIN STREET
P.O. BOX 145
MAGDALENA, NM 87825
PH: (575) 854-2261
FAX: (575) 854-2273
www.villageofmagdalena.com



COUNCIL BOARD MEETING August 12, 2024

A Public Celebration Permit Application has been submitted for the Board of Trustees approval for an event October 18, 2024, for the Magdalena Co-op Fund Raiser being held at the Ilfeld Building in the Village of Magdalena.

Board Members:

James Nelson _____ date _____

Donna Dawson _____ date _____

Michael Thompson _____ date _____

Clark Brown _____ date _____

Mayor: Richard Rumpf _____ date _____

Clerk / Treasurer _____ date _____



VILLAGE OF MAGDALENA

REQUEST TO BE PLACED ON AGENDA

Todays Date: 08/02/2024

Date of Meeting: 08/12/2024

Name: WNMC :Wayne Baxter, General Manger. Kory Webb, Senior Manager of Engineering.

Address: 580 Hwy 211 Cliff, New Mexico Zip: 88028

Phone Number: 575-535-2295

Email Address: wbaxter@wnmt.com kwebb@wnmt.com

Item request will be for: (Please check one)

<input type="checkbox"/> Information Only	<input type="checkbox"/> Action Item	<input checked="" type="checkbox"/> Discussion/Action
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Report	<input type="checkbox"/> Other: _____

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic. We do allow handouts at meeting.

Discuss right of way needed from the Village of Magdalena to establish additional fiber routes in the Magdalena proper.

Signature: *Jama Manning*

Please return to:

Village of Magdalena
Magdalena, NM 87825

Phone: 575-854-2261 * Fax: 575-854-2273 * Email: clerk@villageofmagdalena.com

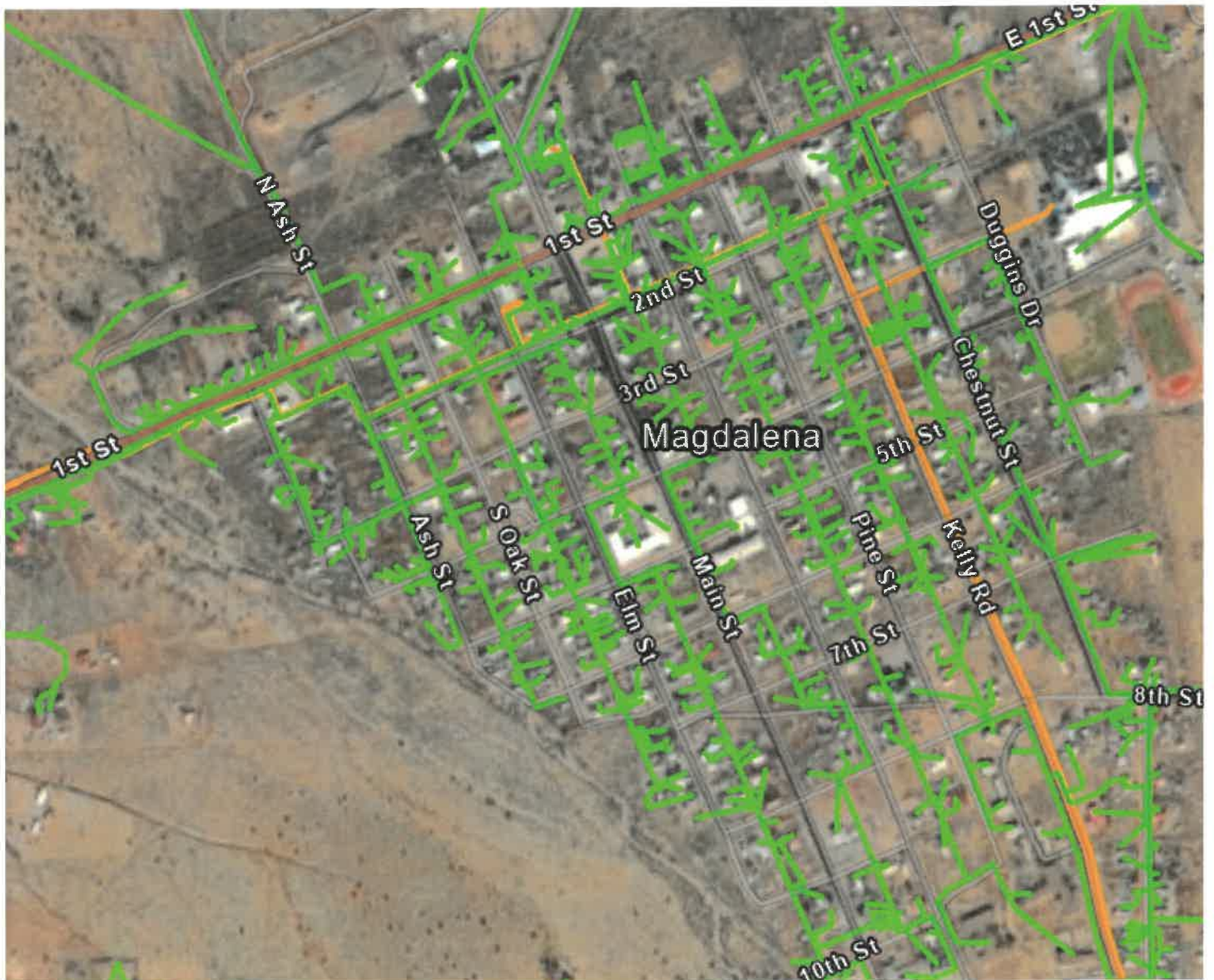
Mayor's Approval: *Richard Runy*

Date: 8-5-24

VoM Clerk

From: Kory Webb <kwebb@wnmt.com>
Sent: Monday, August 5, 2024 1:39 PM
To: Tamra Manning; VoM Clerk
Cc: Wayne Baxter
Subject: Re: Request to be placed on agenda

Below you will find the map that we will be bringing to this meeting to view.



From: Tamra Manning <tamram@wnmt.com>
Sent: Friday, August 2, 2024 10:51 AM
To: clerk@villageofmagdalena.com <clerk@villageofmagdalena.com>
Cc: Wayne Baxter <wbaxter@wnmt.com>; Kory Webb <kwebb@wnmt.com>
Subject: Request to be placed on agenda