



VILLAGE OF MAGDALENA

P.O. BOX 145 / 108 N. MAIN STREET
MAGDALENA, NM 87825

P. 575.854.2261 F. 575.854.2273

WWW.VILLAGEOFMAGDALENA.COM

AGENDA

NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, MARCH 24, 2025, AT 5:00 PM
VILLAGE HALL 108 N. MAIN STREET

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT THE
FOLLOWING LINK:

<https://us06web.zoom.us/j/2848694212?pwd=MVE4QjdhR2NQVFozQnZMbTlaRUtrQT09>

Meeting ID: 284 869 4212

Passcode: MAGDALENA

PLEASE SILENCE ALL ELECTRONIC DEVICES

-
1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. APPROVAL OF AGENDA
 5. APPROVAL OF MINUTES
 - a. REGULAR MEETING – MARCH 10, 2025
 6. APPROVAL OF CASH BALANCE REPORT
 7. APPROVAL OF BILLS
 8. MAYOR'S REPORT
 9. CLERK'S REPORT
 10. MAGDALENA CHAMBER OF COMMERCE - DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF LODGER'S TAX FUNDS FOR FRONTIER DAYS
 11. EXECUTIVE SESSION – THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED SESSION: MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION:
 - a. NMSA 10-15-1(H)(2) LIMITED PERSONNEL MATTERS
 - i. MARSHAL & DEPUTY CHIEF
- MOTION & ROLL CALL VOTE TO RETURN TO THE REGULAR SESSION

- MOTION & ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATUTES SECTION 10-15-1

12. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RATE INCREASES FOR MARSHAL & DEPUTY CHIEF

13. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT

PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: clerk@villageofmagdalena.com and/or mayor@villageofmagdalena.com THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY MARCH 24, 2025, AT 12:00 PM. THE EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES

14. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION FOR UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 87825. PUBLIC DOCUMENTS, INCLUDING THE AGENDA AND MINUTES, CAN BE PROVIDED IN VARIOUS ACCESSIBLE FORMATS. PLEASE CONTACT THE VILLAGE CLERK/TREASURER IF A SUMMARY OR OTHER TYPE OF ACCESSIBLE FORMAT IS NEEDED. IF YOU ARE AN INDIVIDUAL WITH DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

DRAFT

**MINUTES OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, MARCH 10, 2025, AT 5:00 PM
VILLAGE HALL 108 N. MAIN STREET**

**MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT
THE FOLLOWING LINK:**

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Meeting ID: 284 869 4212

Passcode: MAGDALENA

CALL TO ORDER: Mayor Rumpf called the Regular Meeting to order at 5:00 p.m.

PRESENT: Mayor Richard Rumpf, Trustee James Nelson, Trustee Michael Thompson, Trustee Clark Brown, Juanita Puente-Clerk/Treasurer, Carleen Gomez–Deputy Clerk

PARTICIPATING VIA ZOOM VIDEO CONFERENCE: Trustee Donna Dawson, Finance Officer Michael Steininger

ABSENT: Attorney Randy VanVleck

GUESTS: Teri Winchester, Aimee Thompson, Anthony Montgomery- Assistant Clerk

Michael Thompson led the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Donna Dawson moved to approve the agenda as presented and Michael Thompson seconded the motion. The motion carried unanimously.

APPROVAL OF MINUTES

- a. **REGULAR MEETING – FEBRUARY 24, 2025:** Donna Dawson moved to approve the minutes, as presented and Clark Brown seconded the motion. The motion carried unanimously.

APPROVAL OF CASH BALANCE REPORT: Donna Dawson asked a question on the Capital Projects Fund, as to when it will be reconciled. Michael Steininger stated that he should be here at the beginning of April to work on this.

James Nelson moved to approve the Cash Balance Report, as presented and Michael Thompson seconded the motion. The motion carried unanimously.

APPROVAL OF BILLS: Donna Dawson moved to approve the Bill List with the suggested additions and James Nelson seconded the motion. The motion carried unanimously.

BILL LIST

ALBUQUERQUE INNOVATION		\$1,937.63
BADGE AND WALLET		\$909.00
GALL'S		\$267.44
JOHN BROOKS SUPERMARKETS		\$1,012.69
KONICA MINOLTA		\$747.12
MOTOROLA SOLUTIONS		\$4,986.90
MX ENTERPRISES LLC		\$173.95

NMSIF		\$179.93
QUICK MED CLAIMS LLC		\$1,300.46
SMA ENTERPRISES INC		\$407.31
SOCORRO ELECTRIC COOP		\$222.76
UNITED TACTICAL SYSTEMS LLC		\$1,834.00
VERIZON WIRELESS		\$693.94
WS DARLEY		\$2,634.38
WEX		\$4,078.70
WNMC		\$889.35
TOTAL		\$22,527.06

MAYOR'S REPORT: Mayor Rumpf reported that he was in Santa Fe and met with the Environmental Department on the Bureau of Indian Affairs (BIA) Dorms concerning the quotes on the asbestos removal of 2 more dorm buildings and possibly 2 teacher's buildings and removing the roof shingles. Mayor Rumpf stated that they are waiting on contractors. Mayor Rumpf stated that right now there are open requests to Senators for Direct Appropriations and requests are being put in for \$3.5-4M for the removal of the gymnasium and other dorm buildings that have been declared unsafe. We only have \$350k allocated for this project this year. On the Benjamin Well we were granted \$1M and the water storage tank \$250k and the preliminary bid came in at \$3.5M. Mayor Rumpf stated that we have been trying to use the money that we already have and then next year put in the \$2M which he thinks we should get. The State is looking at a different way to fund projects like this because when submitting our request for the grants needed, and by the time legislation meets after the first of the year and granted later, by that time the prices have risen, and we are short on funding the projects. There has been some new legislation going through that is good for fire departments and dispatchers, and some glitches with law enforcement with some of the bills they were trying to push through. On the Airport project, they are trying to get cement poured on Wednesday, but due to the weather they are a little behind schedule. Hopefully within a couple of weeks they will be done.

CLERK'S REPORT: Clerk/Treasurer Juanita Puente reported that she has been going over all the grants to see which ones are expiring by the end of June and trying to meet all the deadlines and close them out correctly. Mayor Rumpf reported that we are trying to use the grant money for the Magdalena Senior Center that was given to the Village by Socorro County when it was passed on to us before it expires.

DEPARTMENT REPORTS

EMS- James Nelson reported 7 EMS calls for the month of February 2025.

FIRE – Mayor Rumpf reported 5 Fire calls for the month of February 2025.

MARSHAL- A report was submitted by Marshal Michael Zamora and reviewed by the Mayor and Board of Trustees.

JUDGE – A report was submitted by Judge Simon Armijo and Court Clerk Alexandria Montgomery and reviewed by the Mayor and Board of Trustees.

PUBLIC WORKS – A report was submitted by Joint Utility Manager Robert Aguilar and reviewed by the Mayor and Board of Trustees.

LIBRARY – A report was submitted by Librarian Yvonne Magener and reviewed by the Mayor and Board of Trustees.

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mayor@villageofmagdalena.com **THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, MARCH 10, 2025, AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES**

Teri Winchester asked about the date for the Community Yard Sale landing on Easter Weekend. Mayor Rumpf replied that that subject was being addressed at the next Chamber meeting.

ADJOURNMENT: Donna Dawson moved to adjourn the meeting at 5:12 p.m. and Clark Brown seconded the motion. The motion carried unanimously.

Respectfully Submitted,

Juanita Puente
Clerk/Treasurer

Richard Rumpf
Mayor

**Request to Village of Magdalena for Use of Lodger's Tax
(Pursuant to Lodger's Tax Act Section 3-38-14 NMSA 1978)**

Our mission is to stimulate economic growth by marketing Magdalena as a visitor destination through tourism.

Eligible uses of Lodger's Tax Proceeds are to defray the costs of:

- **advertising, publicizing and promoting tourist-related attractions, facilities and events as stated in SECTION 4 of the Village Ordinance.** (A complete copy is available upon request.)

1. This request is made by Magdalena Chamber of Commerce (Applicant)
Address: PO Box 281
Magdalena NM 87825
Phone: 724-272-4285 Email: info@magdalen-nm.com

- 501-3C Non-Profit Entity; (provide proof)
 For Profit Entity; (Private Individual/Entity)
 Group/Organization without Non-Profit Status;
 Other: _____

The purpose of this request is to provide tourist related activities and contract with the Village and other individuals/entities in the provision of tourist-related promotional activities.

Name of Event: FRONTIER DAY

Location of Event: Main St and Robco Grounds

Description of Event: Festival promoting old west and history of area

Is this a fund raising event? Please describe:
No

Proposed Date of Event: June 28, 2025

1. **All printed material must include the Village logo (available at Village Hall once approval has been given), and indicate that Village of Magdalena Lodger's Tax funds were used in the purchase of said items.**

- **BEFORE EVENT**
- Applicant is required to provide an estimated budget to include: Revenue (income from sponsors, sales, booth space fees, etc.) and

Magdalena Chamber of Commerce

EVENT/ORGANIZATION: FRONTIER DAY

BUDGET WORKSHEET (complete this form as an estimate BEFORE your event and again AFTER your event showing actual amounts, along with an event summary)

INCOME SOURCES	ESTIMATE / ACTUAL
<u>RAFFLES</u>	<u>4000</u>
<u>Booth Fees</u>	<u>400</u>
<u>Sponsors</u>	<u>500</u>
TOTAL INCOME	<u>4900</u>

EXPENSES	ESTIMATE / ACTUAL
<u>Historic Gun Fighters</u>	<u>1200</u>
<u>meals for above</u>	<u>200</u>
<u>Hotel Rooms for above</u>	<u>800</u>
<u>Zuni Indian Dancers</u>	<u>500</u>
<u>Public Announcer</u>	<u>300</u>
<u>Horse Tricks show</u>	<u>200</u>
<u>5K Race</u>	<u>200</u>
<u>Tent Rental</u>	<u>1600</u>
TOTAL EXPENSES	<u>1400</u>
Portajohn Rental	<u>175</u>
Raffle tickets	<u>500</u>
Advertising	<u>500</u>

→ already approved for L Tax

MARKETING \$7075.00

Who is your target market? Families in area
Tourists

How/where are you advertising your event? Does this reach your target market? yes

chieftan Radio
Social Media Flyers

* Please include copies of all advertisements following event.

	ESTIMATE / ACTUAL
Number of Visitors at Event	<u>200-300</u>
Number of Motel Rooms Filled	<u>9 plus</u> <u>20</u>

EVENT SUMMARY (Please let us know how your event went, things that went well, areas that need work or attention for next year)

Expenses (advertising, rental fees, etc.).

- FOLLOWING EVENT
- Applicant shall provide accurate financial records (invoices, receipts, etc.) for all items for which the City pays.

2. Use of Funds

The use of Village of Magdalena's Lodger's tax funds are outlined by Village Ordinance No. 2015-06. The requirements as outlined by the Village's Lodger's Tax Ordinance must be adhered to in the execution of all aspects of this request. Applicant acknowledges that a complete copy is available and understands the eligible uses of Lodger's Tax Proceeds. * Lodger's tax funds are not to be used to pay for motel rooms.

3. Terms and Conditions of this Request

- A. Contractor is requesting \$ 5000 in Lodger's Tax funds to be used as follows:

cover costs associated with running
Frontier Festival as outlined
less any income received that can
be applied to costs

- B. Any other requests (ie. Use of Village property, police escort, etc. must be made at Village Hall). Use of Rodeo Grounds

This request is submitted the 20th day of March, 2025.


Applicant Signature

Treasurer,
Chamber of Commerce

Village of Magdalena

Approval

As Mayor of the Village of Magdalena I am authorizing the above described event with the understanding that all preliminary administrative functions have been met (i.e. budget, Board approval, etc.).

Richard Rumpf – Mayor

FRONTIER DAY EXPENSE BUDGET

Saturday June 28, 2025 9am – 5pm

The following expenses will be incurred to run the Frontier Day event –

Gun Fighters -	\$1200.00	
Meals for above – 8 people -	\$ 200.00	
Hotel Rooms for above -	\$ 800.00	
Zuni Indian Dancers	\$ 500.00	
Public Announcer (George)	\$ 300.00	
Horse Tricks Show	\$ 200.00	
5K Race Event	\$ 200.00	
Tent Rental for cement pad at rodeo grounds	\$1600.00	
Porta John Rentals	\$1400.00	Approved for lodger tax already
Printing Raffle Tickets	\$ 175.00	
Advertising	\$ 500.00	
Estimated Total expenses	\$7075.00	